

**BOARD OF ASSESSORS MINUTES**  
**POLICE STATION MEETING ROOM**

**January 30, 2018**

**Assessors Present:** Carolyn Reed, Lawrence Rubin, Michael Zeller

**Also Present:** Jessica Guerra, Assistant Assessor; Paul Pasterczyk, Finance Director;  
Stephen Crane, Town Manager

A motion was made to call the meeting to order at about 8:30 am by Mr. Rubin. The motion was seconded by Ms. Reed.

**Public Comment**

- No one from the public was present.

**Old Business**

**New Business**

- The Board discussed abatement applications received to date and the process regarding KRT Appraisal.
- Discussion regarding the Assistant Assessor position. Position was posted with a deadline of 2/9/18. Mr. Rubin will sit on the panel for the hiring process. Further discussion regarding the possibility of contracting this position out.

**Executive Session**

- No executive session at this meeting.

**Adjournment**

A motion was made to adjourn the meeting at approximately 9:20 a.m. by Mr. Rubin. The motion was seconded by Ms. Reed.

**Next Meeting**

The next meeting is scheduled for Thursday, February 18, 2018 at 8:30 A.M.

Respectfully Submitted,



Jessica Guerra  
Assistant Assessor