

CAPITAL PLANNING COMMITTEE

Minutes January 14, 2018

In Attendance

Committee: Stephen Metz, Dan Healy, Peter Vanassche, James Law, Ira Smolowitz,
John Skypeck

Others: Mario Mazza, John Dearborn

Call to Order

Meeting was called to order by Chairman Metz at 7:00. Minutes from the 12/14/17 meeting were accepted with the deletion of Williams boiler and Pool (Reynolds) as next meeting discussion items.

I. Fire Department – Discussion of Three Items – Chief Dearborn

- School defibrillators – It was agreed that this is not a matter for the committee.
- Fire chief vehicle – Current vehicle is eleven years old and will need a replacement in the near term. Cost estimate is about \$35k. Further discussion tabled until next meeting. There was additional discussion of the need to have a consistent approach of expensing vs. capitalizing of police and fire vehicles.
- Fire department garage floor – The original heated floor system is failing and needs replacement. Per DEP regs, it needs to be a sealed system to collect run off. Replacement options (rubber floor vs. epoxy system) are under review. Estimated cost is between \$45 – 65k. Mr. Mazza will advise the town manager of the need to add this to the budget request.

II. Community House Roof & Gutters (\$68K)

- Mr. Law reported that the repairs are necessary and meet the ranking criteria. As an aside, Mr. Vanasshe recommended the establishment of scheduled maintenance review for physical structures such as this.

III. LHS Pool Refinish (\$50.6K)

- Mr. Law reported that the work involves stripping down existing finish and re-applying. If not repaired, debris will eventually damage other pool systems. It was agreed that the repairs are necessary and meet the criteria. Mr. Mazza noted that there is likely to be an increase in the estimated cost once bids are requested, and recommended the addition of an “expense creep” factor to the number.

III. Library North Side Exterior Wall (\$37K)

- Mr. Skypeck reported that water is entering the north exterior wall with potential to cause structural damage. The extent of the problem and cost to fix has to be determined by professional inspection. If repairs are extensive, funds would have to be approved at town meeting. It was agreed that the inspection is necessary and meets the criteria.

IV. Wolf Swamp School Boiler Replacement (\$144K)

- Mr. Vanassche explained that the request involves the replacement of three boilers. Although details of the project have not been reviewed, it was agreed that the action is needed and meets the criteria.

V. Wolf Swap Recreation Field Ring Road (\$139.5K)

- Mr. Healy explained that the proposed project is intended to address the parking and safety problems that exist with the current layout. The proposal is to add 200 +/- parking spaces and change the circulation pattern. Discussion was tabled until next meeting pending additional details from Mr. Mazza.

VI. Other Items

- The Community House/Town Hall fire escape repairs (\$36K) line item was previously unassigned. Review was assigned to Mr. Metz for discussion at next meeting.
- Mr. Metz requested Mr. Mazza to invite his assistant to provide information on a proposed camera system.
- Mr. Mazza was asked to provide a project status report on truck fleet needs.