

**BOARD OF ASSESSORS MINUTES**  
**POLICE STATION MEETING ROOM**

**February 8, 2018**

**Assessors Present:** Lawrence Rubin, Carolyn Reed, Michael Zeller

**Also Present:** Jessica Guerra, Assistant Assessor; Paul Pasterczyk, Finance Director

A motion was made to call the meeting to order at about 8:30 am by Mr. Rubin. The motion was seconded by Ms. Reed.

**Public Comment**

- No one from the public was present.

**Old Business**

- Discussion regarding applications for Assistant Assessor position
- Mr. Pasterczyk briefly discussed the RFP that will be going out for FY19. He expects that it will be sent out some time in March.
- The Board briefly discussed the timeline of the abatement applications.

**New Business**

**Executive Session**

- At approximately 8:50 a.m. a motion was made by Ms. Reed to go into executive session for a discussion regarding the real estate abatement applications. Board returned to open session to announce results. The motion was seconded by Mr. Rubin. A roll call vote was taken on the motion Mr. Rubin – yes; Ms. Reed – yes; Mr. Zeller – yes.

**Open Session**

- The Board returned to open session at 9:14 a.m. to discuss the results of the real estate abatement applications.

**Real Estate Application Approved,**

196 Prynwood Rd

68 Meadow Rd

263 Farmington Rd

195 Conord Rd

**Real Estate Applications Denied,**

Mill Rd

**Real Estate Applications Tabled,**

150 Ashford Rd

**Adjournment**

A motion was made to adjourn the meeting at approximately 9:15 a.m. by Mr. Rubin. The motion was seconded by Ms. Reed.

**Next Meeting**

The next meeting is scheduled for Thursday, February 15, 2018 at 8:30 A.M.

Respectfully Submitted,

Accepted as Presented  
March 9, 2018

A handwritten signature in black ink that reads "Jessica Guerra". The signature is written in a cursive style with a large initial "J" and "G".

Jessica Guerra  
Assistant Assessor