



Regular Meeting of the Longmeadow Board of Park Commissioners  
Tuesday, February 11, 2020  
Fire Station Meeting Room  
Longmeadow, MA 01106

**Present:** Chair Rakas, Vice Chair Horowitz, Commissioner Berke, Commissioner Rintoul, Director Jarvis, Assistant Director Judd

- I. Public Participation-** Peter Landon, 5 Meadowbrook Road, Betsy Port, 212 Farmington Road, Fran Cress, 273 Converse Street. Fran Cress and Betsy Port from Longmeadow Citizens to Save Our Parks addressed the Board regarding the Conway School CPC project. They reported that there would be two community forums in the spring regarding the project. A Park Board liaison for the project was requested by Ms. Cress and she will forward information regarding the commitment for engagement for the liaison before the decision to appoint one is made by Chair Rakas.
- II. Approval of the January 2020 Meeting Minutes** - A motion was made by Vice Chair Horowitz to accept the January meeting minutes, seconded by Commissioner Rintoul. The motion was carried unanimously.
- III. Community Preservation Committee Update-** Commissioner Rintoul informed the Board that there was nothing new to report at this time.
- IV. Parks & Recreation Department Financials-** Director Jarvis let the Board reported that the salary payback was in January and was less than the previous year and the department continues to trend well.
- V. Old Business**
  - a. **Wolf Swamp Project-** The final design concept was presented by Milone and MacBroom for further public discussion. The design retains (2) baseball fields and features a walking/running track. The design will be posted on the Town's website and social media accounts for further public comment through February 26.
  - b. **Park Board Opening-** These is still one opening and one candidate who will be interviewed later in February. The interview date and time will be posted on the Select Board page of the Town's website.
  - c. **Adult Center/COA Building Update-** Director Jarvis has sent out the current weekly update report.
  - d. **Adult Center/COA van structure-** Chair Rakas will continue discussions with Mary Beth Bergeron.
  - e. **Open Space Plan-** Director Jarvis reported that the survey has gone out and is still active. The committee will meet March 3 at 2:30pm at the Fire Station to discuss the format of the 3/31 public meeting.
- VI. Conway School CPC project-** Betsy Port, 212 Farmington Road, Fran Cress, 273 Converse Street. Fran Cress and Betsy Port from Longmeadow Citizens to Save Our Parks addressed the Board during the public participation segment of the meeting regarding the Conway School CPC project. They reported that there would be two community forums in the spring regarding the project. A Park Board liaison for the project was requested by Ms. Cress and she will forward information regarding the commitment for engagement for the liaison before the decision to appoint one is made by Chair Rakas.
- VII. New Business**
  - a. **Water Tower Property-** discussion was tabled
  - b. **Next Meeting-** The next meeting of the Board of Park Commissioners will be on Tuesday, March 10, 2020, 6pm in the Greenwood Center Council on Aging Meeting Room.
- VIII. Announcements-**
- IX. Adjournment-** A motion to adjourn was made by Commissioner Berke and seconded by Vice Chair Horowitz.  
Meeting was adjourned at 8:55pm.

*Respectfully submitted,  
Cristina Judd, Recording Secretary*