

Council on Aging Board of Directors Meeting

February 15, 2018

Present: Executive Director Jim Leyden, Chair Julia Moulton, Secretary Ellie Tyson, Marybeth Bergeron, Saul Finestone, Phil Hallahan, Marilyn Hurst, Frances Miffitt, Rose Morace, George Shea, Eleanor Stolar, Judy Yaffe, Theresa Yesu, Select Board Liaison Marie Angelides.

Absent: John Bowen, Marge Morgan.

Guest: Robin Frechette

- I. **Welcome:** The meeting was called to order at 9:30 a.m.
- II. **Approval of Minutes:** The January minutes were approved.
- III. **Reports:**
 - a. **Select Board:** Marie stated the budget was going thru without problems. The first meeting in March will be working on the warrants for the May town meeting. The revolving account for the center will be started by Steven Crane and Paul Pasterczyk. It was also noted that a new center's name would have to go thru the select board. Any names on rooms in the building would also go thru the board. The town manager makes the final decision as to what goes into the building; the COA could give suggestions. Phil discussed the building committee differences with the development committee. What will be done with this building? When our facility is built we are considered the tenant of the building. Also, Marie noted the select board needs our by-laws by the end of the month. Phil stated they would be ready by February 23rd. Robin spoke if receiving a grant for the facility it must remain a Senior Center. The grant would be up to \$800,000 and we must apply by the end of March and be ready to break ground at the time of getting the grant. A question if the new building could be used as an emergency center if needed. Marie stated that the High School is considered our emergency center. Robin also stated that bill #82078, construction and rehabilitation of senior centers, was extended from February 7th to May 9th of this year. The property tax relief bill #4001; there was no news about this bill; it's still moving along.
 - b. **Director's Report:** Jim passed out his department report to the board. He noticed that Erin Koebler our new Outreach Coordinator has already made quite a difference.
 - c. **Treasurer's:** A report was passed out to each member of the board. There was a question regarding COA donations in the amount of \$5,213.70. Jim stated these donations have come in over the years. In order for these funds to be used, we must go thru Paul Pasterczyk and Steve Crane.

- d. **FOLOCA:** Phil was introduced at the meeting as a representative of the COA. The November 11th letter sent to Longmeadow residents asked for donations was well received. To date \$11,497 was received.
- e. **GSSSI:** Erin attends a special meeting as part of the GSSSI membership. They discuss issues related to local senior centers. Our center is in compliance with GSSSI.
- f. **Building Committee:** A meeting will be held at 7:00 p.m. at the High School. Please attend if possible.
- g. **Program Committee:** The committee is trying evening programs; March 8th: Birds of Prey at 6:00 p.m. would be a good one to see. If we have any ideas for programs, speak to the committee. The committee consists of Fran, Marybeth, Marilyn, and Jim.
- h. **Advocacy:** Nothing to share.

IV. **Old Business:**

- a. A dementia friendly update: Judy reported on a virtual dementia tour, which will be at the senior center, February 21st. Also, April 7th at the Log Cabin there will be a fund raiser for the Alzheimer's Association to honor Semore Frankel.
- b. By laws update/approval: Phil stated they will be printed a week from Friday. If necessary the board could meet and go over the changes. Rose stated the board should have a personal committee which the state of MA. had recommended. A motion was made to "establish a personal advisory committee"; the motion was seconded- those in favor 10, 1 opposed. This would give meaning to our rights as a COA board. There will be a change in the by-laws to read "Personal Advisory Committee".
- c. Jim stated the annual report has been submitted.

- V. **New Business:** Fiscal Year 18 formula grant update: Awarded \$40,000 for 2018. Will apply for title III grant, Fiscal Year 2019-2021. A question was brought up about the length of our meetings. George stated we need to start on time – 9:30 a.m. and end by 11:00 a.m. If we know it would be a longer meeting, notify the chair ahead of time and she or he would let us know.

- VI. **Adjournment:** Meeting adjourned at 11:17 am.

Respectfully submitted,
Ellie Tyson