

**BOARD OF ASSESSORS MINUTES**  
**POLICE STATION MEETING ROOM**

**March 23, 2018**

**Assessors Present:** Lawrence Rubin, Carolyn Reed, Michael Zeller

**Also Present:** Jessica Guerra, Assistant Assessor; Paul Pasterczyk, Finance Director;  
Chad Thompson, Procurement Manager

A motion was made to call the meeting to order at about 8:30 am by Mr. Rubin. The motion was seconded by Ms. Reed.

**Public Comment**

- No one from the public was present.

**Old Business**

- Open and executive session minutes from 2/15/18 were accepted as presented by Mr. Rubin and Ms. Reed. Open and executive minutes from 3/9/18 were accepted as presented.

**New Business**

- Discussion regarding the bid proposals for Real Property and Personal Property Valuation for FY19. The Board decided to reject both proposals and rebid a new RFP that would encase all of the aspects of separate proposals for services into one.
- Brief discussion regarding the FY19 timeline. Ms. Reed is going to discuss further with Sandra Brusio from the DOR.

**Executive Session**

- At approximately 9:08 a.m. a motion was made by Mr. Zeller to go into executive session for a discussion regarding the real estate abatement applications. Board returned to open session to announce results. The motion was seconded by Mr. Rubin. A roll call vote was taken on the motion Mr. Rubin – yes; Ms. Reed – yes; Mr. Zeller – yes.

**Open Session**

- The Board returned to open session at 9:59 a.m. to discuss the results of the real estate abatement applications.

**Real Estate Application Approved,**

383 Converse St

695 Longmeadow St

702 Longmeadow St

134 Ashford Rd

**Real Estate Applications Tabled,**

50 Elmwood Ave

**Adjournment**

A motion was made to adjourn the meeting at approximately 10:03 a.m. by Mr. Zeller. The motion was seconded by Mr. Rubin.

**Next Meeting**

Accepted as Presented  
April 5, 2018

The next meeting is scheduled for Friday, April 6, 2018 at 8:30 A.M.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jessica Guerra". The signature is written in a cursive style with a large initial "J" and "G".

Jessica Guerra  
Assistant Assessor