

Planning Board – Regular Meeting
Longmeadow Police Department – Meeting Room
34 Williams St, Longmeadow, MA

Wednesday, August 1, 2018 7:00pm after Public Hearing

Members Present: Donald Holland, Chair; Walter Gunn, Clerk; Ken Taylor, Bruce Colton, Heather Laporte.

Absent: Stephen Crane, Town Manager

Others Present: Emanuel Wenig, Louis Masaschi.

The **Planning Board Regular Meeting** was called to order at 7:19 p.m. by Chair Donald Holland,

New business – ANR Application 226 Pinewood Dr. – Case# 20180801-1

1. A plan was sent by property owner Suzanne Meunier (226 Pinewood Dr.) showing the new land divisions between the properties at 218 and 226; the applicant is buying a strip of land from the next door neighbor to create a conforming lot.
2. The Board reviewed the plan and Walter Gunn made a motion to accept the ANR Application for 226 Pinewood Dr.; Ken Taylor seconded the motion, all in favor, votes 5-0. Application accepted.

Documents presented:

1. *Plan of Land 218 & 226 Pinewood Dr. by Smith Associates Surveyors, Inc. (132-55)*

New business – Sign Application - 813 Williams St – Case# 20180801-2:

Louis Masaschi, owner of the soon-to-open restaurant “The Meeting House” to be located at 813 Williams St., presented an application that described the sign as follows:

1. Wall-mounted reverse channel letters with shallow back-lighting, height to be 3’ and length to be 14’.
2. Total signage area is 42 sq. ft.

Comments from Board Members:

- Bruce Colton indicated that the sign exceeds the Town By-law maximum allowed area by 2 sq. ft. He also expressed concern whether the sidewalk between the parking lot’s curb and the restaurant’s front entrance was 6’ wide per the conditions placed when the project was approved by the Board.
 - Louis Masaschi, owner of the new business, indicated that he will contact the vendor to reduce the overall area of the sign to meet the criteria of Town by-laws and will submit an amended sign drawing for the Board’s records. He also indicated that he would visit the site and measure the sidewalk to ensure compliance.
- Walter Gunn made a motion to accept sign application on the condition that the square footage be adjusted and that it does not exceed 40 sf ft. per Town By-laws. Ken Taylor seconded the motion, all in favor, votes 5-0, motion approved.

Documents presented:

1. *Sign Permit Application, August 2, The Meeting House – 813 Williams St.*

Meeting Minutes Review:

1. Public Hearing July 11, 2018: Bruce Colton made a motion to accept the minutes as presented. Walter Gunn seconded the motion, all in favor 5-0, public hearing minutes approved.
2. Regular Meeting July 11, 2018: Donald Holland made a motion to accept the minutes as amended, Bruce Colton seconded the motion, all in favor 5-0, none opposed, minutes approved.

Walter Gunn made a motion to adjourn the meeting, Ken Taylor seconded the motion, all in favor, meeting adjourned 7:39pm.

Respectfully submitted,

Bianca Damiano