

Select Board Regular Meeting  
Monday August 19, 2019 - 7:00 p.m.  
Longmeadow High School, Room A15, 535 Bliss Road, Longmeadow, MA

**Present:** Chair Marie Angelides, Mark Gold, Thomas Lachiusa, Richard Foster and Marc Strange.

**Also Present:** Interim Town Manager Jay Moynihan, Paul Pasterczyk, Jackie Sullivan, Rebecca Townsend, Mario Mazza and Marybeth Bergeron.

The meeting was called to order at 7:00 pm by Select Board Chair Marie Angelides.

**Announcements:**

Jay Moynihan announced that the plastic By-Law program has been implemented. Mr. Moynihan also announced that due to the storm today there are still about 700 people without power at this time. There are about nine properties with tree damage, the initial report indicated there were no injuries. Ever Source, DPW, the tree contractor, Police and Fire are all on scene.

Paul Pasterczyk announced that the Town of Longmeadow is under contract with KRT Appraisal to assist with the town wide measure and list. Mr. Pasterczyk noted that they started with precinct A and precinct A has been completed, they will be starting precinct B. This involves the inspection of all properties in order to check the accuracy of data and is required by the Department of Revenue.

Marie Angelides reminded everyone that there is a Special Town Meeting tomorrow night (8/20/2019) at 7:00 pm at Longmeadow High School in the auditorium. Ms. Angelides also announced that LCTV will be airing on You Tube Live now instead of Livestream, it will still be live just a different platform.

**Resident Comments:** None

**Select Board Comments:**

Tom Lachiusa read a statement he wrote regarding the gas transfer station. Mr. Lachiusa stated that for him the gas transfer station is like finding an uninvited swarm of bees have moved into your backyard and for months he has been getting stung, knowing how to best deal with this situation is difficult. This transfer station is not something the town would ever seek to bring to our backyards. Mr. Lachiusa stated that the opponents to this project keep stinging him and the gas companies involved are adding additional pain because they have not explained the project to the board or to the town. Mr. Lachiusa stated that he would not be surprised if the warrant article passes tomorrow night. Tom Lachiusa wanted everyone to know that as this moves forward the Select Board has the community's best interests in mind.

Tom Lachiusa announced that he spoke to the lawyer about the library agreement and it should be delivered to the Board in about two weeks.

Marc Strange announced that the most recent round of community grant funding is available now and one of the best practices is succession planning.

**Interim Town Manager's Report:**

- Jay Moynihan stated that the bid opening for the landfill capping has been moved to August 28th, 2019 and they did sign a memorandum of understanding. Mr. Moynihan will review it and get an update next week.
- They had discussions today regarding the OSHA requirements they are going to take a look at that and see what the requirements are.
- Mr. Moynihan noted that they met with the Town of Enfield officials regarding Maple Rd. Mr. Moynihan stated that the residents in the town of Enfield went to their representatives to see if anything can be done about the unpaved road. They are in the process of reviewing it.

- Mr. Moynihan has had meetings with various Department personnel to better familiarize himself with their operations and activities
- DPW is working to put together the implementation plan to get replacements for the waste bins.
- The LED MOU with MAPC has been signed and returned.

**Chair's Report:** Marie Angelides updated the board on the following:

- Verizon has settled a lease agreement on the wireless tower at the tennis courts.
- An agreement was signed with Tennessee Gas Pipeline and Longmeadow Country Club and the project has also passed a MEPA review.
- They are still waiting to hear from the Attorney General's office on the by-law that was passed in the Spring. The Attorney General's office said it is a complicated issue and they may be asking for an extension.
- Marie Angelides attended the Conservation Commission meeting last week and they were reviewing a report from the Wetland consultants regarding the old Williams Street synagogue property after intense analysis, including looking for frogs the consultants found no wetlands on the property. There is a very large offsite isolated wetlands area and the hundred-foot protected area was marked on the site and the developer will be going in front of planning with the project of assisted living facilities for individuals with memory issues. Ms. Angelides thanked the Conservation Commission the town is fortunate to have so many members in the community that can serve on that board.
- Ms. Angelides attended the West Comm meeting with Chief Dearborn the project seems to be on target for opening in October. Marie Angelides thinks it is important that the Select Board stay involved with the development of the finances.
- The town moderator invited Ms. Angelides to be part of a pilot project on community engagement around the middle school building issue, in the near future she will be sending out briefing materials to boards and committees for their input on the projects.
- The Pride development project was also resubmitted to begin the Planning Board process again.
- The Council on Aging had an unusual summer meeting they approved the petition which you will be hearing about at this meeting tonight. The COA board was thrilled to hear that they received a \$50,000.00 grant for a generator for the new Adult Center after extensive work by Representative Ashe and his assistant Robin.

**Old Business:**

1. **Approve Minutes:** *Mark Gold made a motion to approve the minutes of the August 5, 2019 Regular Meeting. Richard Foster seconded the motion. **The vote was 5 in favor and 0 opposed.***
2. **Board/Committee Vacancy Appointments:** *Mark Gold made a motion to appoint Peter Nassar to the Audit Committee for the three- year term expiring in June of 2020, Christopher Nolan to the Conservation Commission for the three-year term expiring in June 2022 and Edward Kline to the Housing Authority until the June 2020 election. Tom Lachiusa seconded the motion. **The vote was 5 in favor and 0 opposed.***
3. **Goal Setting:** Marie Angelides stated that the goal sheet they have is the sheet they used with the last town manager, the way they did it was they had six items on the top and the actual projects were placed underneath. Ms. Angelides stated that she would like to make some changes and Jay Moynihan also had some suggestions. Mr. Moynihan stated that it is the Boards goals and objectives, but he feels that it is easy sometimes for people in local government to hold and tread water. Mr. Moynihan feels there is a lot of opportunity to be strategic, to think about not just now but also down the road. Jay Moynihan suggested that the board think about a mission statement, what it is you want to be and where are you going. Marie Angelides would like everyone on the board to start thinking about a strategic vision for the next meeting.

Richard Foster personally thanked Jay Moynihan for the seamless transition that he has made walking in here off the street and joining this group. Mr. Foster stated that he would be hard pressed not to identify

that Jay has been here for five years, the way you present yourself and the way you are willing to share. Mr. Foster is sure the general public has picked up on this as well.

4. **Collective Bargaining Ratification Policy:**

*Mark Gold made a motion to adopt the collective bargaining ratification policy number four as revised by Jay Moynihan with the addition of the sentence that says the Town Manager will provide the Select Board with relevant information including his or her possible recommendation for any changes involving compensation. Richard Foster seconded the motion. Marie Angelides made a motion to amend it to say to the extent possible. Richard Foster seconded the motion. **The vote was 4 in favor and 1 opposed (Mark Gold) on the amendment. The vote to approve the motion as amended was 5 in favor 0 opposed.***

**The following is the approved policy as amended:**

**I. COMMENCEMENT OF NEGOTIATIONS**

Prior to the commencement of negotiations, and in a timely manner, the SB will meet with the Town Manager to discuss the forthcoming negotiations and the planned/potential “positions” of the Town relative to economic and contract issues/concerns.

The Town Manager will provide the SB with relevant information including his/her *possible* recommendations for any changes involving compensation, organizational structure, employee benefits and/or other proposed changes in present collective bargaining contract. The Town Manager will provide the SB with information relative to compensation and/or benefits provided in other communities to assist the SB in its review. The Town Manager will also advise the SB the planned membership of his/her planned “Negotiation Team”

The SB will review the presented information and provide the Town Manager with its comments/guidance relative to the forthcoming negotiations.

**II DURING THE NEGOTIATIONS**

As the ultimate signatory to the agreement the SB envisions that it will be kept informed, as appropriate and regular basis regarding the negotiations.

**III. ONCE A DRAFT SETTLEMENT HAS BEEN REACHED AT THE BARGAINING TABLE**

All collective bargaining tentative agreements (TA) or memoranda of understanding (MOUs) that are presented to the Select Board for ratification shall be made available to the Select Board *to the extent possible* for review no less than 48 hours prior to the meeting at which the ratification is to take place. In addition to the TA or MOU, the negotiating principal (Town Manager or designee) shall also provide the Select Board with the same 48 hour advance the following support information:

- A copy of the TA or MOU that summarizes the contract negotiation
- A copy of the prior contract with the TA or MOU changes indicated through “Track Change” mode or equivalent mark-up so the changes can be identified in the context of the entire contract.
- A summary of the collective bargaining unit, to include but not be limited to the number of employees in the unit and their current employment seniority. Employees need not be identified by name.
- A financial summary of the impact of the contract for each year of the contract life. This summary shall be based on current available impacted employees and shall indicate the cost and year to year changes in dollars and percentages of the contract for each year for which it is to be in effect.
- A written justification to support any request for a salary increase that in any single year or in the composite of the entire contract that exceed 2 ½% per year increase. This support documentation should consider the impact of the wage increase proposal relative to the constraints of Proposition 2 ½ on the town’s ability to raise tax revenues year over year.
- Any other information that is pertinent to the request of the Select Board to ratify any non-monetary sections of the proposed contract.

5. **Wolf Swamp Task Force Composition:** No discussion.
6. **Republican Election Worker Appointments:**  
*Richard Foster made a motion to approve the list of Republican election workers submitted. Tom Lachusaa seconded the motion. The vote was 5 in favor and 0 opposed.*

**New Business:**

1. **Moderator/August Special Town Meeting:**  
Rebecca Townsend spoke in reference to the Special Town Meeting Tuesday August 20, 2019. Ms. Townsend stated that the meeting will be held in the Auditorium at Longmeadow High School. Rebecca Townsend informed the board that a meeting was held with town staff to prepare for the Town Meeting, as they do before every town meeting, Ms. Townsend really appreciates the staff who participate in this it does make things flow much more smoothly. Rebecca Townsend stated that Article one requires a 2/3rds majority and Article 2 is a simple majority. Mark Gold asked that Ms. Townsend review the 5 in favor 5 opposed policy. Ms. Townsend explained that there is a by-law that limits when the motion to call the question can be offered. According to the by-law the motion to call the question is not in order until five people have spoken in favor and five people have spoken against a certain issue, if the majority of people are speaking on one side of an issue and there is nobody speaking on the other side then the motion to call the question can be in order. Once there is a back and forth then it is only after five and five. Tom Lachusaa asked Rebecca Townsend if she has been contacted by anyone from the gas company to present something to the town. Ms. Townsend stated she has not received any communication from any utility company.
2. **Appoint Pioneer Valley Planning Commission Alternate:** Marie Angelides stated that Walter Gunn is the current chair and the alternate is usually the Town Manager they are looking for a temporary alternate until a permanent Town Manager is hired. The Board agreed to have Walter Gunn choose his own alternate.
3. **Block Party Approval/East Greenwich:** *Richard Foster made a motion to approve the block party application for East Greenwich Rd. between Park Drive and Normandy on October 6, 2019 from 3:00 pm - 7:00 pm. Tom Lachusaa seconded the motion. The vote was 5 in favor, 0 opposed.*
4. **DPW Capital Status FY19:**  
Mario Mazza stated that the board should have the report in their packet and can answer any questions the board may have. Marie Angelides asked why the infiltration report is taking so long. Mario Mazza said that they are working on a final report for them and it usually does not take this long. Mario Mazza announced that Andy Krar the town engineer is leaving Longmeadow for another position. Mr. Mazza stated that they have engaged three different engineering firms to give them on call quotes those are due this week, his plan is to use them for the time that they are without an engineer for whatever functions that are needed to keep projects moving. Marie Angelides asked about the Longmeadow Street project, Mr. Mazza informed her that the project is at about 25% and a consultant has been hired to do the design. Richard Foster asked about the surveys, Mario Mazza stated the plan is to do it this fall. Mark Gold asked how they determine what project gets done first. Mr. Mazza stated that PVPC did a study of the whole town years ago, some of the determination is based on the list they received from the study and some is based upon what they see in the field. Mr. Mazza would like to have PVPC do an updated study.
5. **FY20 Budget Schedule:** Marie Angelides asked Paul Pasterczyk to put together a budget schedule. Paul Pasterczyk stated that the schedule is very similar to what was done in the past. Mr. Pasterczyk met with chairman Metz regarding the Capital program. Paul Pasterczyk asked Tom Mazza to review the schedule for the school budget. This schedule would give the Select Board the budget just before their first March meeting.
6. **Moody's Final Report:** Paul Pasterczyk stated that the town has maintained their Aa2 rating. The town has a higher per capita income than comparable communities. Mr. Pasterczyk stated they are

somewhat concerned with the reserve levels when compared to Aa communities and they are also concerned that the debt level is getting a little high. Mr. Pasterczyk stated that they are actually looking at past years information and he has asked them to update their information. The report states that Longmeadow has a very stable income and a lot of the towns budget is predictable which is a positive sign for them.

**7. Naming Petition:** Marybeth Bergeron spoke about the petition that was received. Ms. Bergeron stated that the purpose of this petition is twofold, primarily it is because of the confusion at almost every level of the access and egress from the site at the Adult Center. Combine that with the fact that there are two residents who are now deceased and in the opinion of a number of people deserve some sort of recognition. In doing this petition it was taken into consideration that the east access road be named after Jim Russell who was significantly involved with the Park and Rec. department. Mr. Russell was chair of the Park Commission for eight years and was a member for 12 years, in addition to that Mr. Russell served on the Council on Aging Board of Directors. On the west access road, they would like to see that named after Dr. John Carey. Dr Carey served on the Council on Aging for a very long period of time. Ms. Bergeron did not have the exact number of years he served but stated that it was in excess of 15 years. Ms. Bergeron stated they would like to see the Select Board utilize these names for clarification for the residents for access and egress to the new building.

*Richard Foster made a motion to adopt the resolution as submitted. Marc Strange seconded the motion. The vote was 5 in favor and 0 opposed.* Marybeth Bergeron asked for clarification, does the board want them to be ways, streets or roads? Mr. Foster stated that the board would like then to be Ways.

**Subcommittee Reports:** None

*Richard Foster made a motion to adjourn the meeting at 9:23 pm. Marc Strange seconded the motion. The vote was 5 in favor and 0 opposed.*

The next regular scheduled Select Board meeting is Tuesday September 3, 2019.

Respectfully submitted,  
Jackie Sullivan

**Documents:** Agenda, Interim Town Manager Report, Ch41 s100B, Community Compact Congratulatory letter, Eversource letter-survey work, July report BOH, July report Building, July report COA, July report DPW, July report Finance Dept., July report Library, July report Parks and Rec. Finance Estimated receipts, Finance net metering credits, Police – Redfern commercial vehicle report, Police report July 2019, Police Sgt. Fullerton retirement Notice, Veterans July 2019 report, Letter to Verizon-Dwight Rd. Pole, Maple Rd. map, MASSDOT letter – CH 90, Sidewalk petition letter Wolfswamp, 8/5/2019 Draft minutes regular Select Board meeting, Appointments memo, SB TM goals-Stephens chart, SB draft strategic vision and budget goals Aug. 2019, Contract ratification proposed policy 8-13-19, Contract ratification proposed policy 7-16-19 doc., Wolf Swamp Task Force Composition recommendation, Wolf Swamp Project Task Force, Warrant STM 8-20-19, PVPC Alternate appointment, Block party E. Greenwich, DPW capital status 6-30-19, Budget Calendar FY21, Moodys final report, Naming Petition-map, Naming petition, 5/13/19 Building Comm. Minutes, 5/22/19 Building Comm. Minutes, 6/11/19 Building Comm. Minutes, 7/9/19 Building Comm. Minutes, 6/26/19 Conservation Commission Minutes, Comcast correspondence 7/31/19, Letter D- Yesu