

Select Board Regular Meeting
Monday, August 20, 2018 - 7:00 p.m.
Longmeadow High School, Room A15, 535 Bliss Road, Longmeadow, MA

Present: Chair Mark Gold, Richard Foster, and Thomas Lachiusa. Absent: William Low and Marie Angelides

Also Present: Paul Pasterczyk, Debbie House, Cheryl Cudnik

Interviewees: Robert Kapner, David Marinelli, David Miller, Virginia Reiter, Steven Steiner, and Michael Michon

The meeting was called to order at 7:00 p.m. by Select Board Chair Mark Gold.
The Pledge of Allegiance was recited.

Announcements:

1. Monday, August 27th the Select Board and School Committee will jointly interview five candidates (Heather Goldstein, Jeffrey Klotz, James Ryan, Jill Shaw, and Armand Wray) to fill the vacancy on the School Committee at the high school and will be televised. The Select Board and School Committee will again meet jointly on Tuesday, September 4th to appoint one of the candidates to fill the vacancy.
2. The MGM Casino grand opening weekend will start on Friday, August 24th. The Police Department will be augmenting patrols and adding additional staff to all shifts to monitor and direct traffic, maintaining a presence, enhance enforcement, and accelerate response to any emergencies that may arise. Downtown Springfield will be closed to traffic Friday morning at 4:00 a.m. until Sunday evening.
3. Mr. Lachiusa noted that two people who are residents of the Jewish Nursing Home and also veterans will be turning 100 years old and a birthday celebration will be held for them on Tuesday. Some members of the Select Board will be attending.

Resident Comments: none

Select Board Comments: none

Quarterly Board Committee Interviews:

1. Energy & Sustainability Committee – Robert Kapner, 55 Mill Road was on the Energy Task Force for two years and also the Transition Committee. He is very passionate about sustainability. David Miller, 68 East Greenwich Road is a current member of the Energy Task Force and a member of the Transition Group. Mr. Miller is currently working on two energy conservation projects in town with both electric and gas. The Solarize Longmeadow program should be supported by the town and residents. Leasing vs. ownership is up to the owner. Sustainability is important as climate changes are occurring, changes have to be met. The Energy & Sustainability Committee could be a clearing house for guidance and to educate departments and the public. David Marinelli, 9 Overbrook Lane is currently on the Historical Commission and Tree Committee and feels that the Energy & Sustainability Committee would be a great tie in to these other committees. Mr. Miller is the president of the Colony Hills Association and Mr. Marinelli is the president of the Glen Arden Association, both associations own their own street lights. Mr. Marinelli changes the lightbulbs himself.
2. Recycling Commission – Virginia Reiter, 20 Berkshire Lane has been on the Recycling Commission for three years and would like to continue. She has learned a lot about how the town handles recycling, provides education to residents, provides programs, works at the swap shop, and feels the Commission has done a lot of work. Mr. Gold noted that the school custodians were given a thank you luncheon by the Recycling Commission with funds received from Waste Management as part of the town agreement. Button batteries and fluorescent bulbs can be recycled at Carr Hardware in Enfield, Connecticut now that the town hardware store has closed.
3. Tree Committee – Steven Steiner, 82 Williamsburg Drive is very interested in plants and trees and would like to be on the Tree Committee. Mr. Marinelli, Chair of the Tree Committee is a friend and

suggested Mr. Steiner apply. Mr. Foster added that Mr. Steiner has a phenomenal interest in plants and would recommend him to the Tree Committee.

4. Zoning Board of Appeals – Michael Michon, 101 Hopkins Place has been on the ZBA for the last three years and is asking to be reappointed. He enjoys the work and would like to continue on the board. Mr. Gold questioned what approach is that the ZBA takes when someone wants to repair/change a nonconforming structure. Mr. Michon stated that the owner just needs to apply with plans to the ZBA; if the work fits within the bylaws it is approved. If the work goes outside of the envelope, then it may become an issue.

Town Manager's Report:

1. Mr. Pasterczyk reported that three municipal buildings are feasible for solar panels on the rooftops: Longmeadow High School, the new DPW, and the Fire Station. Mr. Crane will be pursuing this to make it a reality.
2. A new requirement has come to light for the transfer of the retirement investment funds. The Select Board already signed off on the trust documents. Now a formal approval is needed from the Select Board to accept the irrevocable trust funds Mr. Pasterczyk will prepare the documents for the next Select Board meeting. This will now start another 90-day waiting period for the town.
3. Two new members were appointed to the Finance Committee: Eileen Morin, a CPA and William Welch, an attorney. Both were appointed to three year terms.

Old Business:

1. Approved Minutes – *Mr. Foster made a motion to approve the August 6, 2018 regular meeting minutes as presented. Mr. Lachiusa seconded the motion. The vote was 3 in favor and 0 opposed.*

New Business:

1. Block party approvals:
Mr. Foster made a motion to approve the block party request for Chatham Road on October 7, 2018 with a rain date of October 14, 2018. Mr. Lachiusa seconded the motion. The vote was 3 in favor and 0 opposed.
Mr. Lachiusa made a motion to approve the block party request for Farmington Avenue on September 15, 2018 with a rain date of September 16, 2018. Mr. Foster seconded the motion. The vote was 3 in favor and 0 opposed.
Mr. Foster made a motion to approve the block party request for Pleasantview Avenue on September 22, 2018 with a rain date of September 23. Mr. Lachiusa seconded the motion. The vote was 3 in favor and 0 opposed.
Mr. Lachiusa made a motion to approve the block party change of rain date request for Ellington Street to September 15, 2018. The party date is September 8, 2018. Mr. Foster seconded the motion. The vote was 3 in favor and 0 opposed.
2. One Day Liquor License Approvals:
Mr. Foster made a motion to approve a one-day liquor license for Leo Shuzdak (Knights of Columbus) on October 20, 2018 for a beer tasting fundraiser at St. Mary's Parish. Mr. Lachiusa seconded the motion. The vote was 3 in favor and 0 opposed.
Mr. Foster made a motion to approve a one-day liquor license for Leo Shuzdak (Knights of Columbus) on November 10, 2018 for a Trivia Contest fundraiser at St. Mary's Parish. Mr. Lachiusa seconded the motion. The vote was 3 in favor and 0 opposed.
3. Quarterly Investment Report – Town Treasurer Cheryl Cudnik attended the meeting to present the Quarterly Investment Report for the period ending June 30, 2018. Two BANs came due on May 30th. One was renewed with Century Bank & Trust at a rate of 2.05%. There was a pay down in the amount of \$19,100 to the fire engine. A BAN for the DPW design and construction was renewed with Century Bank & Trust (\$2,000,000 at 1.90%) and Eastern Bank (\$2,240,000 at 2.00%) and matures in 90 days to coincide with the General Obligation Municipal Purpose Loan for the DPW facility in August. A General Fund CD matured with Belmont Savings Bank at 1.25% and was renewed with Country Savings Bank at a rate of 2.25%. General Funds were moved from Peoples Bank at a rate of .76% to

Adams Community Savings Bank, Belmont Savings, and Country Bank for a rate of 1.50%. Several of the banks have increased their rates in this quarter. Peoples Bank has a new “Commercial Indexed Money Market Account” that pays 1.87% for the daily deposit general funds. The net decrease of \$731,005 in cash and investments for the quarter was a result of the school balloon payroll checks issued in June and warrant payable.

4. Audit Compliance Report – Mr. Pasterczyk reviewed the Audit Compliance Report and noted that not as much progress was made on the “findings” as he expected. The report is also sent to the Audit Committee; a liaison on the Audit Committee is responsible for reading the report. Many of the older trust fund bequests are over 30 years old and the original records are not able to be located. In the absence of any documentation to change them, they need to stay as is. Mr. Pasterczyk discussed each of the items noted on the report. There was also a brief discussion on inventory control and loss control. The auditors do spot checks on high priced items.
5. DPW Bond Purchase – Mr. Pasterczyk reported that the Town sold \$22.2 million worth of bonds last Tuesday for the new DPW and the DIF project (Dwight Road). When bonds were sold last week the interest rate was better. 2027 -2037 30-40,0000 savings There will be a tremendous amount of savings over the life of the bond from what was projected. The Town will reap the benefits in FY2020 when the DIF project is complete. The appraised value of the new building could be twice as high as earlier projected.

Mr. Lachusua moved that the sale of the \$22,250,000 General Obligation Municipal Purpose Loan of 2018 Bonds of the Town dated August 28, 2018 (the “Bonds”), to Janney Montgomery Scott LLC at the price of \$23,882,636.57 and accrued interest is hereby approved and confirmed. The Bonds shall be payable on April 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2019	\$ 440,000	3.000%	2029	\$ 960,000	4.000%
2020	215,000	4.000	2030	995,000	4.000
2021	920,000	5.000	2031	1,035,000	3.000
2022	1,310,000	5.000	2032	1,065,000	3.000
2023	1,635,000	5.000	2033	1,095,000	3.125
2024	1,690,000	5.000	2034	1,130,000	3.250
2025	1,555,000	5.000	2035	1,130,000	3.250
2026	1,635,000	5.000	2036	1,145,000	3.375
2027	895,000	5.000	2037	1,155,000	3.375
2028	915,000	5.000	2039	1,330,000	3.500

Further moved that the Bonds maturing on April 1, 2039 (a “Term Bond” shall be subject to mandatory redemption or mature as follows:

<u>Year</u>	<u>Amount</u>
2038	\$1,190,000
2039*	140,000

**Final Maturity*

Further moved that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated August 6, 2018, and a final Official Statement dated August 14, 2018 (the “Official Statement”), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further moved that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further moved that the Town Treasurer and the Select Board be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as

may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds, as applicable, for the benefit of the holders of the Bonds from time to time.

Further moved that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds.

Further moved that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Mr. Foster seconded the motion. The vote was 3 in favor and 0 opposed. There were 11 bidders.

6. Street Light Economics Review – Mr. Pasterczyk researched the economics to potentially purchase our street lights. Right now the town leases them and pays to operate them. We are researching to see if purchasing is a viable option for the town and save on the lease fee. If the street lights, poles, and accessories are purchased by the town, will go from a S-1 rate to a S-2 rate and the cost would drop. Greenfield and Easthampton bought their street lights. Mr. Pasterczyk will contact both towns for information, including maintenance costs. The town currently pays approximately \$180,000/year for the rental of poles, lights, and accessories. The annual transmission and distribution, and demand charges on the 1,500 poles is about \$111,000. If the town purchased the poles and changed the lighting fixtures to LED, the annual cost of the supply, distribution, and demand would drop to approximately \$43,400. LED lights consume about 15% of the operating costs compared to our current light inventory. Eversource has estimated it would contribute approximately \$93,000 towards the LED conversion. Green Communities funds could help offset some of the costs. There was a lengthy discussion on the purchase of the street lights, maintenance, and the many more questions that need answers. The Town Manager was charged with doing a survey by the end of the year. The next steps will be to move forward on the audit by the end of the year, find out the total cost of ownership and the magnitude of a service contract.
7. Plastic Bag Bylaw Review – Ms. Angelides was not in attendance; this item will be tabled to a future meeting.

Subcommittee Reports:

1. Mr. Gold reported that the Tax Ceiling Task Force has reviewed some forward actions: generate additional revenue sources in a significant manner-developable land in town, options to reduce town expenses in a significant manner, and asking the state to review the 1982 Proposition 2.5 which sets limitations on raising taxes and sets an absolute tax ceiling. Mr. Pasterczyk noted that 26 out of 30 communities in Western Mass have hit or are very close to hitting the levy ceiling. Longmeadow has the highest tax rate in the Commonwealth but is 42nd in average tax bills.

Upcoming meeting agendas: Storrs Library Agreement

Mr. Lachiusa made a motion to adjourn the regular meeting at 8:45 p.m. and enter into executive session for the purposes of accepting prior meeting minutes and to discuss strategy with respect to collective bargaining or litigation and the Chair hereby declares an open meeting may have a detrimental effect on the bargaining or litigating position of the public body – (DPW Dwight Road) not to return to open session. Mr. Foster seconded the motion. Roll call vote: Mr. Foster-yes, Mr. Gold-yes, Mr. Lachiusa-yes

The Select Board and School Committee will meet jointly for a special meeting on Monday, August 27th to interview applicants to fill the vacancy on the School Committee.

The next regular Select Board meeting will be on Tuesday, September 4th.

Respectfully submitted,
Debbie House

Documents: Agenda – August 20, 2018
Quarterly Board/Committee Vacancy Interview list and 6 applications
Baystate Roads Letter
Department July Reports: Board of Health, Building, Council on Aging, DPW, Fire Department, Finance, Library, Parks & Recreation, Police Department, Veterans Services
Draft Minutes August 6, 2018
Block Party Applications – Chatham, Farmington, Ellington, Pleasantview/Field
One Day Liquor License Applications – K of C 10/20/18 and 11/10/18
Treasurer’s Quarterly Investment Report and chart of accounts
Audit Correction Report dated 8/15/18
DPW Bond Vote of the Select Board
Eversource fact sheet from PJP
Chart of Eversource charges from Mark Gold
Meeting Minutes from other Board/Committees: Audit Committee 6/12/18, Board of Assessors 6/14/18, Building Committee Notes & Appendices 6/19/18 - minutes 7/11/18, Charter Review Committee 6/27/18, Council on Aging 5/31/18, Finance Committee Appointing Group 6/20/18, 8/7/18, 9/26/17, School Committee 6/28/18, 7/24/18
Correspondence: Email – M. Marantz