

## Council on Annual Board Meeting

### Meeting Minutes

September 20, 2018

**Present:** Executive Director Jim Leyden, Chair Julie Moulton, Vice Chair George Shea, Secretary Ellie Tyson, Marybeth Bergeron, Saul Finestone, Marilyn Hurst, Phil Hallahan, Marge Morgan, Fran Miffitt, Rose Morace, Judy Yaffe, Theresa Yesu, Select Board Liaison Marie Angelides.

**Absent:** John Bowen, Jay Leib, Eleanor Stolar.

**Guests:** Robyn Frechette, John Catlin, Tim Alix, Steven Crane, Earl Godfrey and Richard Foster from FOLOCA.

- I. **Welcome:** Meeting called to order at 9:30. Welcome to all guests.
- II. **Approval of Minutes:** A change in Rules of Roberts to Roberts Rules. Also, a change in Matt Delson, a guest, on the 15<sup>th</sup> is with Eric Lesser and not Ashe. Delete from reports (d) Treasurers report that Phil has been unable to do this. The August 15<sup>th</sup> minutes were then approved.
- III. **Reports:** Marybeth asked if we could move up the building committee report as John Catlin, our architect on the project, had a presentation regarding the site and program. Steven Crane noted that this is the "kick-off" for the design program. We are in hopes the bidding process will be out in 2019. John Catlin would like the bidding as soon as possible; the best time being in either spring or fall. A question regarding the net square feet which is 21,462. A video presentation of the site was shown by John and working on the design will be Steven, John and Tim Alix. The committee will listen to any ideas the council may have. John felt it would take 16-18 months to construct the building. Judy hopes the building will be dementia friendly, Ellie wondered about a basketball court which was not in the plan, but we had originally talked about it. Marybeth stated that OPM is in charge with the DPW as well as our building. She feels this company was the most qualified for the project. Regarding the bid process, it is a public bid and we want to make sure we don't hurry the process. John said that at this time they are not considering having the gift shop in the new center. Phil noted that there are buildings in town such as the Community house, Center School, etc. that have palladium windows which the building committee should check out. Phil also stated a need for another meeting which will be Oct 4<sup>th</sup> at 9:30 a.m. as much of our time at this meeting was the presentation by John. The council did learn that our by-laws are on the agenda for the October 1 meeting of the select board.
- IV. **Adjournment:** The meeting was adjourned at 11:30 am.

Respectively submitted

Ellie Tyson, Secretary