

**TOWN OF LONGMEADOW PLANNING BOARD**  
**FORM A – Application for Endorsement of Plan Believed Not to Require Approval**

<i>For Office Use</i>		
Application #: _____	Date of Receipt: _____	Received by: _____
Date of Approval: _____	Fee Amount Paid to Planning Board: _____	

DATE \_\_\_\_\_

**NOTE:** File one completed Form A (with \$200.00 application fee), plus the original Mylar plan and five (5) copies of the plan with the Planning Board. Additionally, file a completed copy of Form A to the Town Clerk, in accordance with the requirements of M.G.L. Ch. 41 §81T.

**To the Planning Board:**

The undersigned, believing that the accompanying plan of his/her property in the Town of Longmeadow does not constitute a subdivision within the meaning of the Subdivision Control Law, herewith submits said plan for a determination and endorsement that the Planning Board approval under the Subdivision Control Law is not required. If the applicant or owner is a corporation, trust, or other such entity, proof of signatory authority must be provided.

**1. Application Information**

**Address of Property Location:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Status of Applicant:** Owner \_\_\_\_\_ Lessee \_\_\_\_\_ Contract Purchaser \_\_\_\_\_ Other \_\_\_\_\_

**Owner (if different from applicant):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Owner's Agent:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Engineer or Surveyor:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**2. Property Information**

Address: \_\_\_\_\_

Assessor Identification: Map #, Parcel # \_\_\_\_\_ Zoning District: \_\_\_\_\_

Recorded in the Hampden Registry of Deeds: Book \_\_\_\_\_ Page \_\_\_\_\_

**3. Evidence of Qualification and Division of Land:**

- (a) Number of existing lots \_\_\_\_\_
- (b) Area of existing lot or lots \_\_\_\_\_
- (c) Frontage of existing lot or lots \_\_\_\_\_
- (d) Number of proposed lots \_\_\_\_\_
- (e) Minimum area of proposed lot or lots \_\_\_\_\_
- (f) Minimum frontage of proposed lots \_\_\_\_\_
- (g) Minimum width of proposed lots \_\_\_\_\_
- (h) Required frontage located on (name of street) \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Signature of Applicant (if other than owner)