



Town of Longmeadow

Police Department

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GRADUATION PARTY SECURITY

MEMORANDUM OF UNDERSTANDING

You are hosting a graduation party and would like to provide a safe and secure venue for you and your guests. You are opting to hire an off-duty Longmeadow Police Officer to ensure that your child's experience is both positive and memorable. In order to confirm that you are well aware of your responsibilities as a social host, you are being provided information to help you make an informed decision. We require that you read the following so that you are fully aware of some of the liabilities associated with hosting such an event.

The current rate of pay for hiring an off-duty police officer is \$48.04 per hour plus a ten percent administrative fee. There is a four-hour minimum whether or not the officer is required for the entire four hours. If the officer is cancelled less than eight hours prior to the start of your event, you are still responsible for a minimum four-hour rate. If the gathering goes beyond the arranged end time, you will be charged for the amount of time that the officer stays on the scene. An invoice will be mailed to you during the next business day immediately following your event.

WHAT YOU SHOULD KNOW:

- As a courtesy, you should notify your neighbors of the scheduled party.
- Enlist as many relatives and friends as possible help chaperone.
- It is recommended that you install the "No Parking" signs on the opposite side of the road of your house to ensure that there is adequate room for emergency vehicles to pass without obstruction (signs are available for free at the police department).
- There could be individuals who have consumed alcoholic beverages prior to their arrival at the party and then display signs and symptoms of intoxication a short time after.

- Experience has revealed that youths will attempt to conceal alcoholic beverages in water or other juice or non-alcoholic drink bottles.
- Provide a trash barrel at the entrance and prohibit guests from bringing food or drink into the party.
- The Officer will periodically patrol your property but will make every effort to do so discreetly.
- Officers assigned to the shift will be patrolling the neighborhood being alert for violations of the law and intoxicated subjects.
- The parents of intoxicated youths will be contacted.
- An incapacitated person will be attended to by EMS personnel and may be transported to a medical facility if warranted.
- There are potential criminal and civil consequences for you and those under the age of 21 if you provide, allow them to consume or purchase alcohol for them.
- Attached is a copy of Longmeadow By-Law 6-407 (b): Unreasonable Noise. It states that “no unreasonable noise cannot continue past 10 PM”. In the past we have allowed music from a DJ or band to continue past this time. However, if we receive complaints, we will first attempt to continue with the volume lowered. If additional complaints are received, the music MUST cease.
- You will also be provided with a copy of Massachusetts General Laws Ch. 272, Sec. 53: Keeper of a Disorderly House. If you fail to stop the music after being instructed to do so you may face criminal action. The Longmeadow Police Department also reserves the right to END THE EVENT EARLY at the discretion of the “Supervisor In-Charge”. Failing to do so would also result in a violation of this statute.

Hiring an Officer does not release you from any civil liability! You may want to consult with an attorney and your home owner’s insurance company for advice before doing so.

Having read the above I still would like to hire an Officer from the Longmeadow Police Department having full knowledge of the liabilities involved.

Name: _____

Address: _____

Phone Number: _____

Date and Times Requested: _____

Signature: _____ Date _____

APPLICABLE MASSACHUSETTS GENERAL LAWS (MGL)

PERSON UNDER 21: POSSESSION OF ALCOHOL; M.G.L. C. 138 S 34C

- Knowingly possessed, transported or carried on person
- Exception: In company of parent or guardian or 18 and over may handle alcohol on job e.g. waitress, delivery driver.

Subject to arrest or summons, 90 day loss of license

SELLING OR FURNISHING ALCOHOL TO PERSON UNDER 21; M.G.L. C 138 S. 34

- Furnished or knowingly or intentionally supplying alcohol to a person under 21 unless the underage person is child or grandchild of the adult and consumed on property owned or controlled by parent or grandparent.

Confiscate alcohol and summons offender

TRYING TO PROCURE ALCOHOL BY UNDERAGE PERSON; M.G.L. C. 138 S. 34A

- Purchased or attempted to purchase
- Misrepresents age
- Made arrangements w/someone to purchase
- Altered or falsified identification as proof of age

Summons Fine \$300.00, 180 days loss of license

FAKE, ALTERED OR BORROWED ID FOR THE PURPOSE OF GETTING ALCOHOL, M.G.L. C. 138 S.34B

Subject to arrest, 1 year loss of license; If Driver's License, 5 Year Felony G.L. c90 s 24B

SOCIAL HOST LIABILITY; M.G.L. C 138 S34.

Host prosecuted and may go to jail for up to 1 year if they:

- Provide or allow underage consumption of alcohol on property
- Regardless of host's age or guest's intoxication

Civil- Host may be liable for damages if they:

- Provide alcohol to under 18 guest who injures themselves or
- Provide alcohol to drunk guest of any age who hurts someone.

KEEPER OF A NOISY AND DISORDERLY HOUSE; M.G.L. C. 272 S. 53

- A person- adult or child-completely or partially controls a premises.
- Knows the place has become disorderly
- Noise disturbs peace, drinking alcoholic beverages, gathering of persons engaged in unlawful activities.

Criminal Summons up to and including arrest.