

Planning Board – Regular Meeting

Zoom Virtual Platform – www.zoom.us, P: 646-558-8656, Meeting ID: 828 7853 4144, Password: 701063

Wednesday February 2nd, 2022 7:00 p.m.

Members Present: Donald Holland, Chair; Walter Gunn, Clerk; Cheryl Thibodeau, Bruce Colton, Chris Legiadre.

Members Absent: None

Others Present: Assist. TM Corrin Meise-Munns, Dave Marinelli, Dan Zwirko.

The *Planning Board Virtual Regular Meeting* was called to order at 7:00 p.m. by Chair Donald Holland.

Announcements:

- a) The sale of the Longmeadow Shops was unsuccessful, therefore ownership remains unchanged and property manager Steve Walker will continue with his current role within the company.
- b) Several months after a fire destroyed its Longmeadow location, Armata's Market has secured a temporary location in Enfield, CT; the owner maintains desire to return to Longmeadow whenever feasible.

Meeting Minutes Review:

1. Regular Meeting January 5th, 2022: Walter Gunn made a motion, which was seconded by Cheryl Thibodeau, to accept the minutes as presented. Roll call vote – Mr. Holland: yes; Mr. Gunn: yes; Mr. Colton: yes; Ms. Thibodeau: yes; Mr. Legiadre: yes. All in favor 5-0, motion passed.

Planning Board Comments:

1. The Planning Board will have three vacancies at the next Annual Town Election, applicants must submit their paperwork at the Town Clerk's office by March 4th, 2022.
2. The Town Manager's Office has submitted a letter of intent for the MVP grant to update the town's Master/Long Range Plan to include climate resilience goals; while a deadline for application submissions hasn't been formally announced, a Regional Coordinator will work with the Town of Longmeadow to provide assistance in the preparation of this application. A formal letter of support signed by the Planning Board is to be submitted with the formal application. At the upcoming February 7th, 2022 Select Board meeting, Assist. TM Corrin Meise-Munns will present the overall intent behind the application process for this MVP grant. Because grant awards require municipalities to fulfill 25% of the cost of the plan's preparations via in-kind labor and/or monies, the Town Manager's Office is already in the early stages of establishing the extent of the in-kind labor that will aid in meeting this requirement. The Planning Board looks forward to providing support for this endeavor in the coming months.
3. As part of the Town Manager's Office's effort of reformatting the town's General and Zoning bylaws to the web-based format commonly known as eCode, the board, during subsequent meetings, will discuss materials provided by TM Lyn Simmons that detail the recommendations, made by contractor General Code, for items that fall under the purview of the Planning Board. The recommendations are based on a number of issues that were uncovered in the texts, such as typographical/grammatical errors and text contradictions. The board's final answer for each item evaluated will be based on one of three criteria: "Revise as suggested", "Revise as follows" (with the Board's particular recommendation) or "Defer decision until after Code publication".

Walter Gunn made a motion, and was seconded by Cheryl Thibodeau, to adjourn the meeting. Roll call vote – Mr. Holland: yes; Mr. Gunn: yes; Mr. Colton: yes; Ms. Thibodeau: yes; Mr. Legiadre: yes. All in favor 5-0, motion passed and meeting was adjourned at 7:30pm.

Respectfully submitted,

Bianca Damiano