

ANNUAL TOWN REPORT
LONGMEADOW, MASSACHUSETTS
CALENDAR YEAR 2005



www.longmeadow.org

*The digital photograph on this
year's front cover is that of
Town Hall, 20 Williams Street.*



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Annual Town Report
Of
Longmeadow,
Massachusetts

Including Reports from:

Select Board, Town Manager, Town Departments

And

Boards/Committees

For the Calendar Year Ending
December 31, 2005

Table of Contents

	<u>Page #</u>
Public Officials	1
Elected Town Officers.....	2
Appointed Town Officers.....	3
Boards/Committees	5
Select Board	9
Town Manager	10
Audit Committee	14
Board of Health	15
By-Laws Review Committee.....	18
Cable Advisory Committee	18
Capital Planning Committee.....	19
Charter Transition Team.....	20
Council on Aging/Senior Center	21
Cultural Council	24
Department of Finance and Administration:.....	25
Finance Department	26
Board of Assessors.....	44
Town Clerk.....	51
Registrar of Voters.....	51
Town Clerk’s Report of Receipts.....	51
Death, Birth, and Marriages.....	51
Annual Town Meeting	52
Annual Town Election	60
Annual Town Election Recount.....	63
Special Town Meeting	64
Special Town Meeting	69
Information Technology.....	69
Town Treasurer/Collector	70
Fire Department	71
Responses.....	71
Fire Prevention Report	71
Department Roster.....	72
William Goldthwait Fund.....	73
Housing Authority	73
Parks & Recreation and Parks Commission	74
Parking Clerk	76
Planning and Community Development:.....	77
Building Department	78
Conservation Commission	79
Historic District Commission.....	80
Historical Commission	80
Planning Board.....	81
Sealer of Weights and Measures	82
Zoning Board of Appeals	83
Police Department	84
Personnel Roster.....	85
Animal Control Officer	85
Reports	86
Public Works Department	88
Recycling Commission.....	90
Richard Salter Storrs Library.....	91
Rules Committee	93
School Committee	94
Salary Schedule.....	97
Professional Staff	98
Administration	98
Blueberry Hill School	98
Center School.....	99
Wolf Swamp Road School.....	100

Glenbrook Middle School.....	101
Williams Middle School	102
Longmeadow High School.....	103
Pupil Services Department.....	105
Veterans' and Graves Agent.....	107
Some Town of Longmeadow By-Laws	108
Some Helpful Town Facts	109
Recycling and Yard Waste Center Information.....	110
Recycling and Yard Waste Center Do's and Don't's	111
Town of Longmeadow Telephone Listings	Inside Back Cover

Longmeadow, Massachusetts

Senators in Congress

Edward M. Kennedy

John F. Kerry

Governor's Councilor

(8th District)

Edward M. O'Brien

State Senator in General Court

(1st Hampden & Hampshire Senatorial District)

Brian P. Lees

Representative in General Court

(2nd Hampden Representative District)

Mary S. Rogeness

Representative in Congress

(2nd Congressional District)

Richard E. Neal



Town Hall

20 Williams Street, Longmeadow MA 01106

Hours: 8:15 a.m. – 4:30 p.m. Mon. – Thurs.; 8:15 a.m. – 12:00 noon Fri.; Closed Holidays

Annual Town Meeting – Last Tuesday in April, 7:30 p.m. (or earlier – 6:30 p.m. or 7:00 p.m.)

Town Preliminary – 4th Tuesday Preceding Town Election

Annual Election – After Annual Town Meeting – exact date determined by Feb. 1st each year by Select Board

Population of Longmeadow

1945 Census	6,411	1996 Census	15,264
1950 Census	6,508	1997 Census	15,338
1955 Census	8,494	1998 Census	15,409
1960 Census	13,565	1999 Census	15,966
1965 Census	15,630	2000 Census	15,545
1970 Census	15,630	2001 Census	15,746
1975 Census	16,676	2002 Census	15,975
1980 Census	16,309	2003 Census	15,397
1985 Census	15,971	2004 Census	15,530
1990 Census	15,467	2005 Census	16,044
1995 Census	15,242		

ELECTED TOWN OFFICERS

As of December 31, 2005

(Name, Expiration, Compensation)

Note: *Calendar year 2005 is the second transitional year for implementation of the Town Charter. Some formally elected positions are now appointed positions, and some appointed positions/titles have changed and others added. Due to the complexity of the changes, your understanding is most appreciated in the case of any errors in the reporting of elected and appointed Town officers, and Town boards and committees. We have done our best to insure accurate reporting.*

Moderator

Ronald M. Hastie 2006 \$100.00

Select Board

John J. Papale, Ch..... 2006 \$0.00

Kathleen E. Grady, V.Ch..... 2006 \$2,000.00

Brian M. Ashe, Clerk..... 2007 \$2,000.00

William G. Scibelli 2007 \$2,000.00

Hal W. Haberman 2008 \$2,000.00

School Committee

James Nittoli, Ch. 2008 \$0.00

Mary Vogel, V.Ch. 2007 \$0.00

Jessica Hutchins..... 2006 \$0.00

Paul Santaniello 2006 \$0.00

Robert Barkett 2007 \$0.00

Jerold Duquette..... 2008 \$0.00

Geoffrey Weigand 2008 \$0.00

Planning Board

Walter Gunn, Ch..... 2006 \$0.00

Bruce Colton..... 2007 \$0.00

Louis Kornet..... 2008 \$0.00

Roy Johansen 2009 \$0.00

Richard Curran 2010 \$0.00

Housing Authority

Edward Kline, Ch. 2009 \$0.00

Donna Burrall (Gov.'s Appt.) 2007 \$0.00

Scott Bush..... 2007 \$0.00

Jonathan Fein..... 2008 \$0.00

APPOINTED TOWN OFFICERS

as of December 31, 2005

(Name, Expiration, Compensation)

Town Manager

Robin Crosbie 2008 \$69,469.28

Town Administrator

Norman Thidemann, Interim \$6,500.04

Acting Finance Director

Paul Pasterczyk..... 2006 \$4,731.08

Town Accountant

Paul Pasterczyk..... 2006 \$70,733.79

Chief Procurement Officer

Paul Pasterczyk..... 2006 \$4,271.02

Town Counsel

Atty. David Martel..... 2006 \$31,050.00

Labor Counsel

Atty. Richard Hayes n/a \$11,550.00

Animal Control Officer

Warner Cross Res. \$530.10

David Yoho Res. \$5,700.00

Martylee Caramante n/a \$1,590.00

Jessica O'Brien..... n/a \$24.00

Assistant Town Accountant

Christopher Kulig n/a \$41,787.99

Assistant Assessor

Robert Leclair 2006 \$59,166.89

Town Clerk

(no longer an elected position)

Louise Lines 2005 \$9,766.29

Mary Pequignot 2008 \$5,416.65

Donna Hunsinger..... 2006 \$723.28

Treasurer

(no longer an elected position)

Louise Lines 2005 \$9,766.28

Mary Pequignot 2008 \$6,916.70

Donna Hunsinger..... n/a \$2,871.54

Collector

(no longer an elected position)

Louise Lines 2005 \$9,766.28

Mary Pequignot 2008 \$6,916.65

Donna Hunsinger..... n/a \$2,871.54

Assistant Town Clerk/Treasurer/Collector

Donna Hunsinger..... n/a \$41,528.82

Assistant Treasurer/Collector

Cheryl Cudnik 2006 \$1,733.75

Assistant Town Clerk

Jackie Sullivan..... 2006 \$1,209.83

Auction Permit Agent

Robert Danio 2006 \$0.00

Building Commissioner

Mark Denver..... 2006 \$63,741.54

Building Dept. Electrical Inspectors

Walter Clune..... 2006 \$13,246.00

Gerald Ross 2006 \$1,440.00

Steve Scliopou, Sub..... n/a \$140.00

Building Dept. Plumbing and Gas Inspectors

John Corcoran..... 2006 \$0.00

Anthony Curto 2006 \$13,560.00

Richard Paige, Sub. n/a \$260.00

Burial Agent

Louise Lines 2005 \$0.00

Donna Hunsinger..... 2006 \$0.00

Constables

Stephen Conboy..... 2006 \$0.00

Robert Danio 2006 \$0.00

Council on Aging Director

Karen Michelman 2006 \$49,601.99

Fence Viewer

Select Board..... n/a \$0.00

Field Driver

Select Board..... n/a \$0.00

Fire Chief

Eric Madison 2008 \$83,087.47

Fire Department Aggregate Salaries

Excluding Chief..... n/a \$1,277,777.86

Health Director

Beverly Hirschhorn..... 2006 \$41,005.17

Human Resource Coordinator

Erica Gelinas 2006 \$16,285.61

Inspector of Animals

David Yoho 2005 \$0.00

Keeper of the Lockups

Robert Danio 2006 \$0.00

Library Executive Director

Carl Sturgis..... n/a \$66,104.88

Local Emergency Preparedness Director
Eric Madison 2008 \$1,673.52

Parking Clerk
Cynthia French n/a \$0.00

Chief of Police
Robert Danio 2007 \$99,157.18

Police Department Aggregate Salaries
Excluding Chief..... n/a \$1,946,505.90

Purchasing Coordinator
Chad Thompson..... 2006 \$5,653.87

School Superintendent
Dr. Scott Andersen..... n/a \$130,400.00

School Business Services Director
Thomas Caliento..... n/a \$45,961.55
Carol Cash n/a \$20,233.86

Sealer of Weights and Measures
Edward Fallon 2006 \$3,709.48

Director of Parks and Recreation
Michael McCarty 2006 \$65,376.96

Director of Public Works
Richard Haraty, Acting n/a \$5,348.00
Michael Wrabel 2008 \$36,936.35

Assistant Superintendent of Operations
Richard Haraty..... 2006 \$60,493.67

**School Facilities Manager
and
Town Buildings Superintendent**
Steven Carignan..... 2006 \$79,798.30

Tree Warden
Michael Wrabel 2008 \$0.00

Veteran's and Graves Agent
Peter Santos 2006 \$3,953.70

BOARDS/COMMITTEES

Board/Committee	Pos	FirstName	LastName	Term	Exp	Compensation
Ambulance Advisory	SB	Brian	Ashe	n/a		
Ambulance Advisory	TM/Alt	Robin	Crosbie	n/a		
Ambulance Advisory	Union	John	Dearborn	n/a		
Ambulance Advisory	Union	Andrew	Fraser	n/a		
Ambulance Advisory	Union/Alt	Richard	Gebo	n/a		
Ambulance Advisory	Chief	Eric	Madison	n/a		
Ambulance Advisory	Joint Rep	John	Santoro	n/a		
Assessors, Board of		James	O'Connell	3 yrs	2005	\$750.00
Assessors, Board of	Resigned	Scott	Bush	3 yrs	2006	\$1,250.00
Assessors, Board of		Peter	Graczykowski	3 yrs	6/30/06	
Assessors, Board of	Ch	Jonathan	Fein	3 yrs	2007	\$1,500.00
Assessors, Board of		Dennis	Kennedy	3 yrs	6/30/08	
Audit Committee	Alt	Edward (Ned)	Steiger	1 yr	6/30/06	
Audit Committee		Ernest	Welker	1 yr	6/30/06	
Audit Committee		Emanuel Saul	Wenig	1 yr	6/30/06	
Audit Committee		Paul	Adornato	2 yrs	6/30/07	
Audit Committee		Peter	Landon	2 yrs	6/30/07	
Audit Committee		Lawrence	Eagan	3 yrs	6/30/08	
Audit Committee		Michael	Giampietro	3 yrs	6/30/08	
Cable Advisory		Daniel	Lynaugh	3 yrs	6/30/06	
Cable Advisory		Norman	Michaels	3 yrs	6/30/06	
Cable Advisory	Alt	E. Holland	Low	3 yrs	6/30/07	
Cable Advisory		William	Monks	3 yrs	6/30/07	
Cable Advisory		Gerard	Nolet	3 yrs	6/30/07	
Cable Advisory	Ch	Steven	Wolman	3 yrs	6/30/08	
Capital Planning		Michael	Giampetro	3 yrs	6/30/06	
Capital Planning		Stephen	Gelling	3 yrs	6/30/07	
Capital Planning	Ch	Mark	Gold	3 yrs	6/30/07	
Capital Planning		Nicholas	Katsoulis	3 yrs	6/30/07	
Capital Planning	VCh	Roger	Cloutman	3 yrs	6/30/08	
Capital Planning		Roger	Wojcik	3 yrs	6/30/08	
Charter Transition Team		Robin	Crosbie		n/a	
Charter Transition Team		Gerard	Nolet		n/a	
Charter Transition Team		Joseph	Occhiuti		n/a	
Charter Transition Team		Paul	Pasterczyk		n/a	
Charter Transition Team	Ch	Roger	Wojcik		n/a	
Conservation	Ch	John	Bresnahan	3 yrs	6/30/06	
Conservation	Assoc	Stephen	Gazillo	1 yr	6/30/06	
Conservation		Rob	Kapner	3 yrs	6/30/06	
Conservation		Karen	Chadwell	3 yrs	6/30/07	
Conservation		Sheri	Knight	3 yrs	6/30/07	
Conservation	Treas	Albert	Laakso	3 yrs	6/30/07	
Conservation		Scott	Foster	3 yrs	6/30/08	
Conservation		Michael	Houff	3 yrs	6/30/08	
Council on Aging BOD		Ernest	Blake	3 yrs	6/30/06	
Council on Aging BOD		Charlotte	Burke	3 yrs	6/30/06	

Board/Committee	Pos	FirstName	LastName	Term	Exp	Compensation
Council on Aging BOD		Patricia	Camerota	3 yrs	6/30/06	
Council on Aging BOD		James	O'Donnell	3 yrs	6/30/06	
Council on Aging BOD		Margaret	Dale	3 yrs	6/30/07	
Council on Aging BOD		Saul	Finestone	3 yrs	6/30/07	
Council on Aging BOD	Ch	David	Grimes	3 yrs	6/30/07	
Council on Aging BOD		Alice	Hoffman	3 yrs	6/30/07	
Council on Aging BOD		Elizabeth	Rochford	3 yrs	6/30/07	
Council on Aging BOD		Eleanor	Stolar	3 yrs	6/30/07	
Council on Aging BOD		John	Carey	3 yrs	6/30/08	
Council on Aging BOD		Christina	deMeza	3 yrs	6/30/08	
Council on Aging BOD		Ellen	Heye	3 yrs	6/30/08	
Council on Aging BOD		Raymond	Marr	3 yrs	6/30/08	
Council on Aging BOD		Diane	Nadeau	3 yrs	6/30/08	
Cultural Council	Treas	John	Bowen	3 yrs	6/30/06	
Cultural Council	Ch	Adina	Alexandru	3 yrs	6/30/07	
Cultural Council		Georgene	Gelinas	3 yrs	6/30/07	
Cultural Council		Christine	Swanson	3 yrs	6/30/07	
Cultural Council		Kate	Butler	3 yrs	6/30/08	
Cultural Council		Stanley	Goldman	3 yrs	6/30/08	
Cultural Council	ExOff	Kevin	Chamberland		n/a	
Employee Ins Advis Com	School	Gary	Blanchette		n/a	
Employee Ins Advis Com	TM	Robin	Crosbie		n/a	
Employee Ins Advis Com	PolSupv	Robert	Danio		n/a	
Employee Ins Advis Com	DPW	Eric	Fish		n/a	
Employee Ins Advis Com	Retirees	Mildred	Fromer		n/a	
Employee Ins Advis Com	Exempt	Paul	Pasterczyk		n/a	
Employee Ins Advis Com	Clerical	Beverly	Rose		n/a	
Employee Ins Advis Com	Police	Nathan	Swistak		n/a	
Employee Ins Advis Com	Fire	Lynn	Thompson		n/a	
Employee Ins Advis Com	School	Bus Mgr	Vacant		n/a	
Finance Committee		Carla	Gunn	3 yrs	6/30/06	
Finance Committee		Deborah	Haas-Wilson	1 yr	6/30/06	
Finance Committee		Steven	Marantz	3 yrs	6/30/07	
Finance Committee		Gerard	Nolet	3 yrs	6/30/07	
Finance Committee		Suresh	Samant	3 yrs	6/30/07	
Finance Committee		Mark	Barowsky	3 yrs	6/30/08	
Finance Committee		Judd	Peskin	3 yrs	6/30/08	
Goldthwait, William	Trustee	Phyllis	Bogert	1 yr	ATM	
Goldthwait, William	Trustee	David	Grimes	1 yr	ATM	
Goldthwait, William	Trustee	James	O'Donnell	1 yr	ATM	
Health, Board of		Richard	Steingart	3 yrs	6/30/06	
Health, Board of		Michael	Coppola	3 yrs	6/30/07	
Health, Board of		Barry	Izenstein	3 yrs	6/30/07	
Health, Board of	Ch	Robert	Rappaport	3 yrs	6/30/08	
Health, Board of		Mary Patricia	Toye	3 yrs	6/30/08	
Historic District Com		Patricia	Duquette	3 yrs	6/30/06	
Historic District Com	Alt	Eileen	LaCasse	3 yrs	6/30/06	
Historic District Com	Ch	John	Robbins	3 yrs	6/30/06	

Board/Committee	Pos	FirstName	LastName	Term	Exp	Compensation
Historic District Com	VCh	Eleanor	Santos	3 yrs	6/30/06	
Historic District Com	Alt	Karen	Lazeration	3 yrs	6/30/07	
Historic District Com		Julia	Reed	3 yrs	6/30/07	
Historic District Com		Mark	Sirulnik	3 yrs	6/30/07	
Historic District Com		Edward	Burt	3 yrs	6/30/08	
Historic District Com	Alt	Crystal	Diamond	3 yrs	6/30/08	
Historic District Com		Robert	Fein	3 yrs	6/30/08	
Historical Commission		Susan	Hall	3 yrs	6/30/06	
Historical Commission		Brewster	Sturtevant	3 yrs	6/30/06	
Historical Commission		Elizabeth	Hoff	2 yrs	6/30/07	
Historical Commission		Elizabeth (Betsy)	Port	2 yrs	6/30/07	
Historical Commission		Michael	Gelinas	3 yrs	6/30/08	
Historical Commission	Ch	J. Christopher	Hall	3 yrs	6/30/08	
Historical Commission		Milton	Reach	3 yrs	6/30/08	
Park and Recreation Com		Andrew	Mazur	3 yrs	2006	
Park and Recreation Com		Judith	Threlfall	3 yrs	2006	
Park and Recreation Com	Alt	Deane	Yesu	1 yr	6/30/06	
Park and Recreation Com	Ch	David	Appleman	3 yrs	2007	
Park and Recreation Com		James	Russell	3 yrs	6/30/08	
Park and Recreation Com		Kate	Tobin	3 yrs	6/30/08	
Recycling Commission		Edward	Dzielenski	3 yrs	6/30/06	
Recycling Commission	Assoc	Dawna	Jenne	1 yr	6/30/06	
Recycling Commission		Richard	Kmetz	3 yrs	6/30/06	
Recycling Commission	Assoc	Arlene	Miller	1 yr	6/30/06	
Recycling Commission		Dawn	Barkman	3 yrs	6/30/07	
Recycling Commission	VCh	Darlene	Kuerzel	3 yrs	6/30/07	
Recycling Commission		John	Taylor	3 yrs	6/30/07	
Recycling Commission	Ch	Irwin	Pers	3 yrs	6/30/08	
Recycling Commission		Robert	Spaulding	3 yrs	6/30/08	
Registrars of Voters	Dem	Joseph	Kennedy	3 yrs	3/31/06	\$300.00
Registrars of Voters	Rep	Robert	Wilson	3 yrs	3/31/07	\$300.00
Registrars of Voters	Ch/Dem	John	Fitzgerald	3 yrs	3/31/08	\$300.00
Registrars of Voters		Town Clerk			n/a	
Rules Committee		Diane	Nadeau	3 yrs	6/30/05	
Rules Committee		Joseph	Occhiuti	3 yrs	6/30/06	
Rules Committee		Eleanor	Stolar	3 yrs	6/30/06	
Rules Committee	Ch	John	Pearson	3 yrs	6/30/07	
Rules Committee	VCh	James	Ryan	3 yrs	6/30/07	
Storrs Library Board Dir		Kathleen M.	Bourque			
Storrs Library Board Dir		Anne	Browne			
Storrs Library Board Dir		Donna	Burrall			
Storrs Library Board Dir		John	Dowd			
Storrs Library Board Dir		Lawrence	Eagan			
Storrs Library Board Dir		Jayne	Hannay			
Storrs Library Board Dir		Rob	Humberston			
Storrs Library Board Dir		Thea	Katsounakis			
Storrs Library Board Dir		Irene	Madden			
Storrs Library Board Dir	Clerk	Elizabeth	Marinelli			

Board/Committee	Pos	FirstName	LastName	Term	Exp	Compensation
Storrs Library Board Dir	Pres	Kristina Gagne	Maynard			
Storrs Library Board Dir	Treas	William	Monks			
Storrs Library Board Dir		Chris	Nault			
Storrs Library Board Dir		Peter	Santos			
Traffic Safety Committee		Robin	Crosbie		n/a	
Traffic Safety Committee		Michael	Kirby		n/a	
Traffic Safety Committee		Michael	Wrabel		n/a	
Zoning Board of Appeals	Assoc.	Kate	Bean	3 yrs	6/30/06	
Zoning Board of Appeals		Ellen	Freyman	5 yrs	6/30/06	
Zoning Board of Appeals	Assoc.	David	Lavenburg	3 yrs	6/30/07	
Zoning Board of Appeals		Daphne	Ottani	5 yrs	6/30/07	
Zoning Board of Appeals		Daniel	Plotkin	5 yrs	6/30/08	
Zoning Board of Appeals	Assoc.	Mark	Sirulnik	3 yrs	6/30/08	
Zoning Board of Appeals		James	Bright	5 yrs	6/30/09	
Zoning Board of Appeals	Ch	Philip	Clark	5 yrs	6/30/10	

SELECT BOARD

To the Citizens of Longmeadow,

The Town has completed the first full year with a five member Select Board. The complement of combined knowledge and experience of five members truly has enhanced the depth of deliberation and decision-making on the Board.

Charter transition continued during 2005, with the advent of the Town Manager, Robin Crosbie. She has been fully engaged in charter transition and implementation, as well as service improvements and revenue generation. Her work is detailed more specifically in the Town Manager's report contained herein.

The process for appointing boards and committees was amended as part of the Charter, requiring the Select Board advertise all vacancies and interview all applicants. This has been an informative process, enabling the Board to recruit qualified candidates with a variety of experience. It has also given the Board an opportunity to meet more members of the community and develop a talent pool of volunteers.

The FY07 budget presented to the voters at the 2006 town meeting is the first charter-based budget and is presented in a format designed to illustrate the full cost of services and identify departmental revenues, service levels and changes in the budget. It was developed by the Town Manager, with support from the Finance Director, and presented to the Select Board. The Select Board had a series of budget meetings with the School Committee and Finance Committee to discuss the budget, before final adoption. This team approach to the budget and finances has been beneficial to the community, and bodes well for the future.

I have enjoyed my service on the Select Board during the past three years, and leave the Board with confidence in my fellow Board members, that they will continue advancing the well-being of the community and residents. I have enjoyed working with the many volunteers, who are the backbone of the community, and with the competent and capable staff and employees of the town.

Respectfully submitted,

Dr. John Papale
Chair Person

TOWN MANAGER

To the Citizens of Longmeadow:

This has been a notable year for Longmeadow, a year in which changes contained in the new Charter have materialized in a number of ways.

Before enumerating the details of activities I coordinated since my arrival on March 1, I want to take a moment to thank those of you who have been so open and welcoming. Beginning with the extraordinary community reception at the Greenwood Adult Center, the welcome continued throughout the year, as I met many more residents. This hospitality and openness makes less onerous the challenges a new comer faces. Meeting and working with the many able and committed volunteers in Longmeadow has been a pleasure.

In general, I directed my work to three arenas: meeting the environmental obligations set forth in the legal settlement with the Commonwealth of Massachusetts, working on the Charter transition and arenas I generally call “turn this ship about”. Below is a discussion of each of these topics.

SETTLEMENT COMPLIANCE

The settlement with the Massachusetts Department of Environmental Protection (DEP), while exhaustive in detail, generally covers the following areas: solid waste disposal remediation, asbestos abatement, wetlands restoration, wastewater compliance, and general regulatory compliance in the form of an Environmental Compliance Audit (ECA) and an Environmental Management System (EMS). These are all areas where DEP normally expects compliance, but which went unaddressed in Longmeadow over the years. As a result, we had to “catch-up” in a manner that is being closely scrutinized by DEP. Extensive information on progress on all the components of the Settlement is on the Select Board page of the www.longmeadow.org

Solid Waste Disposal Remediation – Numerous sites in town were investigated in a process called Initial Site Assessment (ISA), which involves researching records, interviewing present and former employees, site visits and a review of maps to determine what the potential nature of the waste disposal site may be. Based upon the findings of ISAs, a second assessment may be required, a Comprehensive Site Assessment (CSA). The CSA is involves borings and test wells to determine if remediation and site closure is required. We are presently at this stage. Results of the CSAs will determine what future measures, if any, are required to remediate old waste disposal sites. The town was required to apply for a Site Assignment in order to continue accepting clean bulky wastes (furniture, mattresses, wood waste) at the recycling center. This is an exhaustive process which requires the town to demonstrate that these activities will not adversely impact the environment. I give great credit to the dedication and perseverance of the Recycling Commission in pursuing Site Assignment. We hope to hear that the DEP’s basic requirements have been met and that we will be able to move forward with the requisite public hearings so that we can continue these services to the community.

Wetlands Restoration – This was generally an issue due to a beaver dam that was breached without proper permits and installing a culvert in a wetlands. The concerns have been rectified with the proper notifications to and permits from the Conservation Commission. The beavers restored their wetlands, but continue to pose serious safety hazards, which we plan to address with equipment that allows beavers to construct dams while maintaining a safe water level. This process has been used effectively in Amherst and other communities throughout the Commonwealth. I want to express my thanks to the Conservation Commission for their responsiveness and helpfulness throughout the permitting process required in the settlement, and elsewhere in town during that past year.

Wastewater Compliance – The town was cited with several wastewater non-compliance issues, including discharging wastewater into the Connecticut River and failure to have Standard Operating Procedures (SOPs) in place. In particular, DEP identified the Wheelmeadow Brook Sewer Interceptor as major source of sewer discharge. The Town received a State Revolving Fund grant in 2005 to replace this sewer line. The \$3.7 million project is scheduled to begin in the summer of 2006 and continue until late summer 2007. When completed, the wastewater line will be completely relocated out of Wheelmeadow Brook. During the project, a deteriorated section of water line on York Drive will be replaced at the same time, to save on construction costs. Other actions by the town include adoption of SOPs and identifying and correcting as necessary floor drains in every town and school building, facility and grounds to ensure it meets required environmental codes. Because of aging and deteriorating water and sewer infrastructure, the town will also be conducting a water and sewer system assessment in FY2007 in order to identify capital needs and establish a capital replacement schedule for the upcoming years.

Asbestos Compliance - Compliance with asbestos handling was another major component of the settlement agreement. One identified issue was the fact that the town had not properly disposed of transite pipes (asbestos containing pipes formerly used for water mains), but had left them piled or buried throughout the DPW yard and other town properties. Additionally, the DPW vehicle bays are made from asbestos and over the years had been damaged, releasing friable asbestos, both an environmental and workplace safety concern. Finally, as with most communities throughout Massachusetts, many asbestos-wrapped pipes used to carry hot water for heating in town facilities, were damaged and required appropriate repair or abatement. During the past year most of these items have been remediate. The remaining item is abatement of asbestos panels above the vehicle bays. Removal of the panels will prevent future releases: an article will be placed on the 2006 annual town meeting to complete this task. The DPW yard remains an environmental risk, since most of the buildings there contain significant levels of asbestos, and asbestos management will remain an issue until such time as the facility is properly demolished and reconstructed.

Environmental Compliance – The final component of the settlement required the town to perform an environmental audit (ECA) and develop an environmental management system (EMS). The ECA required that a town Audit Team visit every town and school facility and property to ensure that every facility was compliant with environmental requirements. For example, the team investigated every floor drain in every town and school facility (and there are hundreds of drains) to determine where it drained to and whether it went to a proper outlet (storm drain or sewer line). Another example was to determine whether fluorescent light bulbs were properly stored and labeled for disposition if they were burnt out. The town discovered three underground fuel storage tanks that had not been removed during a removal project several years ago. One was recently removed and two others await funding by the Capital Planning Committee. The EMS is a comprehensive plan that lays out a compliance schedule for routine environmental management, from filing air quality emissions registrations for boilers to disposition of hazardous waste to monitoring of heating fuel tanks. The town must submit quarterly compliance reports for two years and must allow the Department of Environmental Protection to use our EMS as a demonstration project to other communities. It appears that the DEP intends for all communities to develop similar plans in the future.

CHARTER TRANSITION

A second area where my attention has been directed in the past year is implementation of the charter and fulfilling the responsibilities of the Town Manager under the charter. The Charter places significant responsibility of the Town Manager for activities and duties that were previously widely dispersed among elected and appointed boards, including personnel administration, budgeting, and financial management to name a few. While I was impressed with the quality of department managers in place when I arrived, it was clear that several town functions had suffered due to lack of management over the years. In particular, the Department of Public Works (for all the reasons outlined in the above section – and many more) and the Clerk/Treasurer/Collector office were in dire need of leadership. One of my first duties was to recruit and hire a Director of Public Works. Mike Wrabel, a former director of public works for two communities in Connecticut, began as the DPW Director in July 2005, and has been instrumental in improving the operations and priorities of that Department, and in working with DEP to meet the terms of the settlement.

It was also clear that the combined Clerk/Collector/Treasurer office needed leadership. In September, I hired Mary Pequignot as Collector/Treasurer/Acting Clerk, with the intention to separate the Clerk function from the others, as it had a very different mission from that of collecting and managing funds. I worked with Mary in Hadley where she was the Collector and knew she had the knowledge and ability to turn the Collector/Treasurer office into a first-rate operation. In November, Donna Hunsinger was appointed Town Clerk, completing the office transition.

During the past year, Acting Finance Director Paul Pasterczyk worked diligently with School Superintendent Scott AndersEn and School Committee Chairman Jim Nittoli on consolidating financial functions. As part of the consolidation effort, existing fiscal resources have been re-deployed in order to meet the many objectives of the charter, such as consolidation of human resources management and coordinated purchasing. The town has already realized benefits in avoiding duplication of effort and in cost savings.

Last June, at my request, the Select Board voted to delay consolidation of building and grounds maintenance under the DPW to July 1, 2006 so that the new DPW Director could be part of the process and to allow for planning. Discussions with school officials regarding consolidation of school building and grounds maintenance have been underway since last fall, and no definitive implementation date has been set. However, consolidation of all town grounds and parks maintenance into the DPW will be implemented beginning in July 2006.

The Charter also designates the Town Manager as the head of the Department of Planning and Community Development, until a department head is chosen. This Department includes the Planning Board, Zoning Board of Appeals, Conservation Commission, Historic Commission, Historic District Commission and Building and Zoning

Enforcement. Given the many urgent needs of the community, I deferred funding and hiring a department head, but conduct regular department meetings to improve communication, organize training, and engaged special counsel with experience representing communities on complicated land use matters.

“TURN THIS SHIP ABOUT”

This phrase is used to encompass what the above sections detail and what the Charter is really about – charting a course based on good management, rather than habit or history. In addition to Settlement Compliance and Charter Transition, my goals for the organization during the past year were, and continue to be, financial improvement, service improvement, improved communication and motivating employees and citizen volunteers to excel. The steps taken to date are significant, but I will continue to focus on these essentials in the coming year. Good management doesn't just happen: it is deliberate intention demonstrated by daily practice and directed by long term vision.

So, what has been accomplished by course correction in that past year? Here are some examples:

Financial Improvement

Consistent with recommendations in the Long Range Plan, municipal fees were reviewed and adjusted to ensure they cover the cost of services. This will bring in additional income in FY 2007 of up to \$100,000.

The Town developed and implemented an aggressive program to collect overdue fees, charges and taxes by enforcing a bylaws adopted by town meeting several years ago. It is my position that people who are overdue on payments to the town must pay what is owed to the town.

We implemented a program to obtain lowest prices on supplies, sell surplus property, use the state bid list to obtain lowest cost on services and supplies, and jointly purchase products with other agencies to obtain low prices. We estimate a net savings of \$50,000 in first the year of our consolidated purchasing program.

Municipal financial software purchased in 2006 will greatly enhance the town's ability to track receivables and expenditures, to perform required reconciliations, and produce timely reports. The town's existing software is antiquated and insufficient for present fiscal management standards.

We altered a number of past practices to ensure that resources are now spent in a way that supports the town's mission, such as appropriate use of legal counsel and funds for capital expenditures.

Service Improvements

In July, the Clerk's office began issuing Recycling permits, allowing easier physical access and more regular hours at the point of sale. Hunting and fishing licenses are again being sold at the Clerk's office.

Procedures for responding to snow storms changed with the adoption of a “bare pavement” policy to improve snow removal and enhance road safety for Longmeadow residents.

An inventory of dead and diseased trees was conducted last year to prioritize removal and trimming. A similar inventory is being conducted for damaged sidewalks.

Employees now have a single point to obtain benefit/employment information and departments have a single point for recruitment of personnel.

The purchasing function will save department heads valuable time in seeking bids and requests for proposals by handling all the procedural requirements of procurement.

Improved Communication

More departments and boards/commissions are utilizing the website to post information on activities, programs and meetings.

Special forums have been held to inform citizens and obtain feedback: the Town Forum in September 2005, the Wheel meadow Brook Sewer project forum and the Waste Reduction forum in January 2006.

We are using more press releases to communicate information to local papers, and using the Council on Aging newsletter “The Voice” to keep residents abreast of town activities and programs.

Regular Planning and Community Development Department meetings have improved communication among land use boards and commissions.

There are frequent meetings with school representatives to discuss areas of mutual interest and concern such the budget, consolidation, emergency planning and response.

Motivate Employees and Citizen Volunteers to Excel

In many instances, employees and citizen volunteers were not given the necessary training and guidance to assist them in their work. We are committed to developing internal competence within the organization through training. We now are providing more training for employees and citizen volunteers to assist them in their work. There are more management resources available to support them in enhancing their performance and improving customer service overall.

Many of the items identified above focus on particular departments where the lack of good management and proper training over the years, combined with political autonomy, resulted in significant costs to the town – money, time, morale, service, opportunity. These areas of urgency are where the bulk of my efforts have been directed in the past year.

I would be remiss if I didn't point out that the town has many talented and capable department heads, employees and citizen volunteers on boards and committees. I was, and remain, impressed with the management talent in place when I arrived. I want to thank the department heads for their commitment to good management and service to Longmeadow and thank them for becoming a real team. I have seen many employees meet the challenge of change by improving performance and taking pride in their work. I want to thank these employees for their commitment to excellence. And I have seen citizen boards invigorated by training and confidence step up to meet the many challenges their boards face. I want to thank them for their time, conscientiousness, and energy.

Finally, I thank the Select Board for their support and guidance during the past year. Serving in public office requires considerable time and energy. People are quick to offer criticism and slow to offer thanks. Your Select Board has deliberated on many complex issues, always with respect toward each other and toward the public. That is a hallmark of democracy.

Respectfully submitted,

Robin Crosbie
Town Manager

AUDIT COMMITTEE

The Audit Committee was formed as part of the new Town Charter. Our purpose was to increase public confidence and trust in the operation of Town government and to instill accountability, integrity and efficiency into the financial operations of the Town.

We have held five meetings since our first meeting in August of 2005 in an effort to fulfill our responsibilities which were drafted by a subcommittee of the Charter Transition Team, led by Walter Gunn, with assistance by professional accountants who are also Town residents. The Audit Committee's specific duties are enumerated on its link off of the Town's website.

One focus of our work has been to monitor the Town's balance sheet, its assets and bonded indebtedness. We have looked closely at the effect of our Proposition 2½ excluded debt on the Town's real estate tax rate. The strength of the balance sheet determines our bond rating and the interest cost of any future indebtedness.

The other focus of our early work is with the independent auditor and the internal auditor to identify and mitigate the Town's risks of a financial nature or otherwise. We have made recommendations to implement the independent auditors' management report recommendations.

The Audit Committee is appointed by the Select Board and is advisory to the Select Board, the School Committee, Town Manager and Finance Director.

In our advisory capacity, we have made two recommendations to the Town. The first was in support of the refinancing of the Center School debt and the second was the need for a service agreement between the School Department and the Town to define and support the consolidation of services in routine finance and the management of buildings and maintenance. To learn more about our two advisories, please read our minutes on the Longmeadow website.

The following residents were appointed to serve on the Audit Committee for staggered terms not to exceed three years: Peter Landon – Chair, Paul Adornato – Vice Chair, Michael Giampetro – Member, Larry Eagan – Clerk, Emanuel Wenig – Member, Ned Steiger – Alternate, Ernie Welker – Alternate.

All Audit Committee members must have professional experience in accounting, finance, law or general management. Our specific responsibilities are to:

- Manage the relationship with the external auditor
- Ensure the quality of financial reporting
- Oversee regulatory compliance
- Work with the internal audit function
- Monitor management's handling of internal controls and risk management
- Monitor the Town's ethics procedures

We meet monthly and are staffed by the Town's Finance Director Paul Pasterczyk. We coordinate our efforts with the Finance Committee and the Capital Planning Committee in a teamwork model of conducting business.

Respectfully submitted,

Peter Landon
Chair Person

BOARD OF HEALTH

To the Honorable Members of the Longmeadow Select Board:

The Board of Health is pleased to report on ongoing activities to fulfill its statutory mission of preserving protecting, and promoting the public health, safety, and wellbeing of the residents of the Town of Longmeadow. The Board enforces state, federal and local public health and environmental laws/regulations and promulgates local board of health regulations within its jurisdictional authority when a local public health risk is identified. The scope of services includes the traditional components of licensing, inspectional services, and surveillance for communicable diseases. In addition, the Board has historically provided public education on relevant community public health issues and direct public health services, such a T.B. testing and adult immunizations (e.g. for flu and pneumonia). Since 9/11/ boards of health have significantly broadened their role in emergency preparedness in partnership with local police, fire, and EMS providers. The Board of Health continues to prepare itself to assume an important role in the incident command structure defined in the Community Emergency Management Plan. In addition, the Board began the development of specialized annexes to the Town Emergency Plan to address public health emergencies in the event of a communicable disease outbreak due to natural causes (e.g. a flu pandemic) or bio-terrorism..

Infectious Disease Reporting, Surveillance and Control

It is not particularly known by town residents that local boards of health have historically conducted surveillance and public education relative for communicable diseases that the state has deemed “reportable”. As the potential for national and international transmission of communicable disease has become recognized, the public health community has become aware of new or emerging diseases, surveillance activities remain as essential elements of board of health programs. Every public health program in the world is on alert for any case for any case where avian flu has been transmitted to humans. SARS transmission continues to be of international concern. The Board’s surveillance activities also include less publicized diseases. For example, the Board has noted a significant increase in the incidence of Lyme disease and whooping cough in recent years similar to nationwide statistical trends. Another disease we are continuing to monitor is West Nile Disease in adults and in the bird population. There have been no reports of human cases of West Nile Disease in Longmeadow despite the fact that small numbers of human cases have been reported by nearby communities in Massachusetts and higher numbers of human cases, some resulting in fatalities, in Eastern Mass. and Connecticut. Bird samples submitted by the Board have tested positive. Should this trend continue, it might indicate that the disease has become endemic; surveillance for this disease would then continue, albeit on a less intensive level.

As mandated by Massachusetts public health regulations, the following is a listing of communicable disease reports received and investigated by the Board:

<u>Reportable Diseases:</u>	<u>Cases reported in:</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>
Campylobacter		4	2	1
Chickenpox		2	2	5
E. Coli		0	0	0
Giardiasis		2	5	6
Haehophilis Influenza		0	0	3
Hepatitis A		0	2	0
Hepatitis B		2	5	0
Hepatitis C		8	7	3
Influenza A		0	0	4
Lyme Disease		9	5	10
Malaria		0	0	0
Meningitis (viral)		1	0	1
Pertussis		7	5	7
Salmonella		5	4	7
Shigellosis		0	0	1
Yesinia		0	0	0
Encephalitis		1	0	0
Latent TB		1	1	1
Legionellosis		1	0	2
Q Fever		0	0	1
Group A Streptococcus (invasive)		1	0	0
Food Borne Poisoning (Toxins)		0	1	1
Creutzfeldt-Jakob		0	0	1

Vaccination Clinics for high-risk individuals against vaccine preventable diseases were conducted this fall, Due to vaccine supply problems to private medical providers, boards of health once again relied on prioritization guidelines to meet the high demand of residents for flu and pneumonia shots. The Board was able to immunize 1132 residents (the highest number ever served) and 220 Town employees with flu vaccine. Sixty-five individuals were immunized with pneumonia vaccine. The Board also received from the Mass. Dept. of Public Health free Hepatitis vaccine to immunize several new employees whose jobs pose a risk of exposure.

The Board also performs T.B. skin testing for the following groups of individuals: new employees of school department; new residents of Longmeadow who have emigrated from countries where Tuberculosis is endemic; town residents who require testing as a condition of future employment; and town police and fire department employees, who are at on-going risk of occupational exposure. In 2005, 104 Montoux tests were performed: 10 tests on high-risk individuals and 94 tests for occupational reasons.

The annual Rabies Clinic, the Town's 25th, was held on April 2, 2005 under the direction of David Yoho, Dog Officer. Gerald Cutting, D.V.M. immunized a total of 48 animals: 26 dogs and 22 cats.

Longmeadow Board of Health Licensing and Inspectional Services

State and/or local regulations mandate the licensing and inspection of facilities conducting the following activities:

# Licenses Issued	2004	2005	#Inspections Performed	2004	2005
Bakery		5	Bakery	12	10
Catering	0	1			
Food Service	44	44	Food Service	59	51
Frozen Dessert	1	2			
Methyl Alcohol	7	7			
Milk	38	40			
Retail Food	11	11	Retail Food	12	13
Temporary Food Service	18	21	Temporary Food Service	48	59
Mobil Push Cart	1	1	Mobil Push Carts	1	2
Health Clubs	5	5	Health Clubs	4	5
Tanning Establishments	0	0	Tanning Establishments	0	0
Massage Establishments	1	2	Massage Establishments	3	3
Massage Operators	3	5			
Tobacco	13	13	Compliance Checks	0	13
			Environment. Smoke/Rest.	36	36
			Septic System Aband.	4	1
Swimming Pools	17	17	Swimming Pools	41	38
Camps	16	15	Camps	16	16
Septic Sys.Cleaning/Hauling	2	1	Septic Sys. Inspection	4	3
Septic Sys. Installer	2	2	Septic Sys. Install/Repair	14	16
Wells	5	0	Wells	3	0
			Elder Abuse	9	14
			Housing	4	3
			Nuisances, Misc.	10	8
			School Safety, Immunization	9	9
Total # Licenses:	189	192	Total # Inspections:	300	300

Other Board of Health Functions

The Longmeadow Health Director continues to serve on the Executive Board of the Hampden County Board of Health Public Health Emergency Preparedness Consortium. In recognition of the urgent immediate need to upgrade the public health infrastructure nationwide, the federal government through the state health departments continued to provide grant funds to the Consortium to fund the purchase of essential public health equipment and trainings to enhance public health emergency preparedness of local health authorities. Hampden County Communities are working on developing a seamless network of communities with basic response capability to respond to small-scale events or events (such as a pandemic) that will require local response in each community. Also, we are beginning to explore intra-municipal agreements among boards of health of member communities to provide mutual aid in the case of a large-scale emergency event affecting one or two of our member communities but which has the potential to overwhelm the resources of the affected community(s).

In 2005 Longmeadow was designated as the lead community for a new state grant to fund board of health tobacco control activities in seven communities in Eastern Hampden County. Funds available through this grant will allow the Boards of Health to resume compliance checks of tobacco retailers for enforcement of regulations prohibiting

illegal sales of tobacco products to minors. Grant funds are also used to enforce the state law prohibiting smoking in worksites. Most communities, including Longmeadow, significantly reduced tobacco control enforcement between 2002 and 2005 when state grant funds for this purpose ceased.

The Board of Health would like to acknowledge the assistance of all Town Departments but especially the Building Department, the Council on Aging (particularly the Nursing Coordinator), and the Town Administrator's Office with whom we network on almost a daily basis.

Respectfully submitted,

Longmeadow Board of Health:

Robert Rappaport, D.M.D., Chairman

Michael Coppola, M.D.

Barry Izenstein, M.D.

Richard Steingart, M.D.

Mari Pat Toye, RN,MS

Staff:

Beverly S. Hirschhorn, MPH/CHO, Health Director

Esther M. Moomjian, Clerk

BY-LAWS REVIEW COMMITTEE

The Longmeadow Town Charter adopted by the Town in 2004 required the Town Moderator to appoint a special committee to do the following: (1) review the then existing Town By-Laws; and (2) report to the 2005 Annual Town Meeting the committee's recommendations to bring the Town's By-Laws into conformity with the Charter. The Moderator appointed a By-Laws Review Committee in July, 2004. The committee completed its work with the adoption at the 2005 Annual Town Meeting held on May 10, 2005, of the Town of Longmeadow By-Laws – 2005 Home Rule Charter Revisions, and the approval at the October 25, 2005 Special Town Meeting of minor amendments to those by-laws required by the Massachusetts Attorney General's Office.

The Chair of the By-Laws Review Committee wishes to acknowledge and recognize the efforts of the following committee members in completing the work of the committee: Scott Bush, Michael Kallock, Sandra Metz, Roger Nadeau, Edward Steiger and Rebecca Townsend.

Respectfully submitted,

Dean Rogeness
Chair Person

CABLE ADVISORY COMMITTEE

To the Honorable Select Board:

The Cable Television Advisory Committee continues to perform its function, which is to maintain compliance by Comcast with the franchise agreement. Additionally, at the appropriate time, the Committee will negotiate the next franchise agreement with Comcast or its successor. The Committee addresses the concerns of the Town and the residents thereof regarding the performance of Comcast. The Committee meets with Comcast representatives four times per year.

Comcast continues to add Hi-Definition programming as the channels are rolled out. This past year has most recently seen the addition of WGGB in Hi-Definition and the loss of WTNH as a result of the insistence of WGGB. The Committee continues to work with Comcast regarding a replacement for WTNH.

The Committee wishes to remind all residents that rates and programming are not negotiable as per Federal law.

Respectfully submitted,

Steven A. Wolman
Chairman



CAPITAL PLANNING COMMITTEE

To the Honorable Select Board:

The Capital Planning Committee met October 2004 through March 2005 and considered requests for capital expenditures to be expended during fiscal year 2006. Twenty-five capital requests totaling \$1,797,041 were considered. Of these requests, 13 requests totaling \$691,772 were from the School Department.

Because the payments for the Public Safety Complex are still coming from the Capital Stabilization Fund, the committee was again scheduled to have only \$360,000 available for capital appropriation rather than the \$800,000 that represents the full 2% of tax revenue that is allocated to the Capital Stabilization Fund.. This reduced capital availability has been severely restricting the town's ability to provide needed capital items, and therefore the Capital Planning Committee proposed, and the finance committee agreed, that the committee would "borrow forward" funds from future years and recommend capital appropriations totaling \$489,000.

The following capital appropriations were recommended by the FY 2006 Capital Planning Committee for expenditure during FY06 (listed in order of priority):

<u>Department</u>	<u>Project</u>	<u>Cost</u>
Fire	Payment for Fire Truck	\$ 35,000
Townwide	Financial Software Upgrade:	\$220,000
Schools	GMS Boiler Replacement:	
	A: Boiler and Asbestos abatement	\$ 63,000
	B. Ductwork / Heating System	\$ 19,000
Schools	School Dept. ADA Upgrades:	\$ 35,000
Schools	High School Security System	\$ 12,000
Park and Rec	Lawn Mower Replacement / Upgrade	\$ 65,500
Park and Rec	Resurfacing Blinn Tennis Courts:	\$ 14,500
Schools	Center School Flooring Upgrade I:	\$ 25,000
TOTAL:		\$489,000

* The fire truck payment of \$35,000 was the fourth of six annual payments committed by the Capital Planning committee to pay for a \$200,000 fire Truck.

The recommended appropriations were endorsed by the Select Board and the Appropriations Committee. These recommended expenditures were presented at the May, 2005 town meeting and the requested amounts were approved by the voters.

Respectfully submitted,

Mark Gold, Chairman
Roger Wojcik
Stephen R. Gelling

Nicholas Katsoulis
Roger Cloutman
Michael Giampietro

CHARTER TRANSITION TEAM

Annual Report for 2005

Our Town Charter, which was approved in May, 2004, includes specific provisions and a schedule of events for changing the workings of the town's government to comply with the mandates and the spirit of the town's new basic laws. To encourage the transition process, the Select Board appointed five members of town government and two members-at-large to serve as a Charter Transition Team (CTT). Article 9, as well as other sections, of the Charter outlines the complete transition process. Copies of our Charter are available in the Town Hall.

During 2005, the Transition Team...

Completed a position paper which establishes the role and duties of the Audit Committee; this committee was created by the town charter to increase the credibility and transparency of all town fiscal procedures. This position paper was accepted unanimously by the Select Board at their April 21 meeting. By end September, Audit Committee members had been selected and the first Committee meeting was convened.

Reviewed with the new Town Manager the concept behind the charter created Department of Planning and Community Development, a new unit of government "responsible for coordinating and guiding the safe, healthy and economic development of the town". The Team also discussed the experiences of other towns in this kind of work and the intent of the Charter Commissioners when defining this new unit. Robin Crosbie, Town Manager, has assumed the role of Director of this department for the time-being.

Discussed the consolidation of Town and School District maintenance and groundskeeping units with Select Board and School Committee members. These discussions have helped to a limited extent to define the terms and conditions acceptable to both the DPW and the School Committee for this consolidation. At issue are both the style and substance of any contractual arrangements. While the consolidation is a mandate of the Charter, at year's end it appeared that the target schedule for this consolidation effort would be extended.

Monitored the consolidation of the Town and School business and human resource functions as they took their first step when Town Meeting appropriated funds at the beginning of the school year. Many of the human resource functions previously performed by School personnel are now being accomplished by the Town's newly created Human Resource Department. Details of the completed human resource consolidation are being worked out as this report goes to print. Details and corresponding responsibilities of the Town business function consolidation also are being addressed with a target date of having working agreements for both functions no later than June 30, 2006.

Completed its survey of other Massachusetts towns regards the use and utility of an advisory group to the Department of Public Works on such matters as consolidating the water and sewer, parks and recreation, schools and public works maintenance staffs. Based on the limited use of such groups in other towns and their limited value, the Team recommended to the Town Manager and the Select Board that the Town not use such an advisory body.

Transition Team work is expected to continue for another eighteen months in order to address other issues of transition.

For the Charter Transition Team - Roger Wojcik, Chair and member-at-large

Robin Crosbie, Town Manager
Walter Gunn, representing the Planning Board
Jim Nittoli, Vice Chair, and representing the School Committee
Gerard Nolet, representing the Finance Committee
Joseph Occhiuti, member-at-large
Paul Pasterczyk, Clerk, and representing the town employees

COUNCIL ON AGING

To the Honorable Select Board:

The Longmeadow Adult Center has served Longmeadow older adults for the past 25 years, maintaining and enhancing their quality of life. While our mission has not changed, we have grown significantly over the past 25 years to meet community demands. On a typical day, our nutrition, wellness, case management, programs and volunteers combined provide services to over 1,700 Longmeadow residents. We serve as a critical safety net for older adults in the community who are trying to maintain their quality of life. Through our advocacy efforts we assist residents in a multitude of ways and have raised the awareness of the general public and of our legislative representatives on issues of housing, transportation, and health care for seniors. The challenges of maintaining the quality of life for older adults are greater than ever before and we anticipate a huge growth in the adult population within the next 10 years. Your partnership is critical if we are to meet those future needs of our citizens. Thank you for your support and for sharing our vision of the dignity of aging and the inherent value of our residents.

In 2005, 1,712 or 47% of our Longmeadow adult population participated in the programs and services offered by the Adult Center for a total count of 44,225 units of service. Those visiting participated in: *Advocacy: Arts' & Recreational Programming: Consumer Information: Counseling: Education: Health & Wellness Screenings: Humanities: In-Home Services: Nutrition: Social Services: Volunteer Opportunities:*

Staffing:

The Adult Center staff consists of a Director, Health Coordinator, and part-time Social Service Coordinator, Program Coordinator, Volunteer Coordinator, Cook, Assistant Cook and Support Staff funded through local, federal and state funding.

Salute to Volunteers:

Volunteers continued to play a vital role in the daily programs and services at The Center contributing 16,190 hours in 2005! Over 220 volunteers assisted in the office, managing the Maple Tree Gift Shop, assembling newsletters, teaching classes, delivering and preparing meals, supporting intergenerational programming, transporting residents to doctors appointments, and many other programs. We are grateful to all our volunteers who give time and talent to keep programs running.

Nutrition Services:

The Adult Center staff and volunteers served more than 12,885 hot, nutritious midday meals five days a week to 496 older adults in Longmeadow. Volunteers delivered 8,492 of those meals to frail elders in Longmeadow who are unable to prepare their own meals, 4,393 received a noontime meal in the Greenwood Dining Room at the Adult Center.

Health and Wellness Programming:

586 people participated in the Blood Pressure Monitoring supported by 5 nurses each week.
75 participated in a cholesterol clinic.
950 residents received flu vaccinations.
38 residents had their blood sugar monitored.
60 residents had TB testing.
113 residents received foot care treatment for a total of 378 visits.
43 residents participated in the Fall Prevention Screening

Outreach:

82 residents received supportive services from our social service and health coordinators.
107 residents continued to receive ongoing supportive services.
33 residents received assistance with their fuel assistance applications

Arts, Recreation and Humanities Programming:

590 people made 5,858 visits to the Adult Center participating in:
*Book Club, Craft Groups, Computer Club, Discussion Group
Bridge, Golf, Investment Club, Jewelry, Knitting, Line Dancing
Mah Jongg, Movie Afternoons, Pinochle, Scrabble, Tap Dancing
Trivia and Veterans Group.*
72 people participated in a new computer class held in the Senior Center
225 people enjoyed trips planned by our travel club

110 people took part in one of the many computer classes.
80 individuals participated in our Fitness Classes:
Pilates, Strength Training, Walking and Fitness Corner.

Supportive Services:

Income Tax Assistance

Returns are completed by AARP tax preparers at no cost to the senior.
47 seniors took advantage of this service.

Serving the Health Insurance Needs of Elders

29 people received health insurance counseling from our volunteer SHINE Counselor.

Terrific Teens

19 residents received assistance with yard work and or shoveling by teens this past year.

Grocery Delivery

Thanks to the generosity of our volunteers and an arrangement with Armata's Supermarket, we were able to deliver 157 grocery orders this past year.

Volunteer Rides

28 people who are unable to use the Town's Mini-Van received 151 rides through our volunteer transportation program.

911 Cell Phones

34 people received a donated cell phone to be used for 911.

Medical Equipment Loan Closet

86 pieces of equipment were loaned out this year.
Requests for canes, wheelchairs, walkers. Tub transfer chairs, toilet risers, commodes.

File of Life

We continue distributing the "File of Life" folders this year. Medical information is written on a card and placed in a red magnetized folder for the refrigerator. In case of an emergency, medical personal can obtain needed information quickly.

Intergenerational Programs

The Center's Grandpal program with students from Center School continued this year, as did the Senior Reader program.

Grants:

The Adult Center received grants from the Executive Office of Elder Affairs and the Area Agency on Aging to support the nutrition program, health programs and supplement staff salaries at The Center.

Friends of Longmeadow Seniors:

Through donations, fundraisers, and gift shop revenues, the "Friends" continued to support the efforts of the Adult Center. Postage, equipment, supplies, programs and other support services were made possible by this organization.

The Friends Group, staff and especially our dedicated group of volunteers have provided support over the past 25 years that has enabled us to provide programs and services to better serve our residents. In addition, the Longmeadow Adult Center wishes to thank the Select Board, Town Manager Robin Crosbie and our residents for their continued support.

Visit the Town of Longmeadow website at WWW.LONGMEADOW.ORG for updated information on our programs, services and monthly newsletter, *The Voice* of Longmeadow.

Respectfully submitted,

David Grimes- Chair
Patricia Camerota – Vice Chair
Margaret Dale - Secretary
Ernest Blake
Charlotte Burke
John Carey
Tina deMeza
Saul Finestone
Ellen Heye
Alana Hoffman
Raymond Marr
Diane Nadeau
James O'Donnell
Betty Rochford
Eleanor Stolar

Center Staff

Executive Director - Karen Neiman Michelman
Activities & Program Services - Norice Smith
Health Coordinator – Denise Perlaky, RN
Nutrition Program: Paul Calberg, Carole Spada, Patricia DeVoto
Secretary - Eunice Kavanagh & Judith Portier
Social Service Coordinator - Linda Collina
Volunteer Services – Ellen Gold

CULTURAL COUNCIL

To the Honorable Board of Selectmen:

During the year 2005 the Longmeadow Cultural Council met monthly to discuss and decide various matters concerning the restructuring of the council in order to better accommodate the local needs of the town. Below is a brief summary of the last three meetings of the year.

The Longmeadow Cultural Council held the annual Public Information/Input Meeting on October 17, 2005, in the public meeting room of the Longmeadow Fire Department. The council's chairperson, Dr. Adina Alexandru, announced that the State Legislature was able to allot state funding to our town in the amount of \$2,970. Although a modest amount, it represented an increase from the last year, and was especially beneficial since the council needed some funds to cover projects that had not submitted reimbursement forms. Unfortunately, none of the 2006 applicants came to the meeting to discuss their proposals, and the council used that time to redesign the local guidelines for the next year.

The council met again on November 7, in order to evaluate the applications received for the year 2006. At this meeting Kate Butler was introduced as a new member of the council. The council also finalized the individual responsibilities among the council members. These responsibilities were defined as follows: Adina Alexandru, Chairperson; John Bowen, Treasurer; Stan Goldman, Publicity Coordinator; Georgine Gelinis, Secretary; Kate Butler, Grants Coordinator; and Christine Swanson, Membership Coordinator. At this time the council had three vacancies that would need to be filled as soon as possible.

The last meeting of the year (the grant award meeting) took place on December 1, 2005 at the public meeting room of the Fire Department. From a total of 14 grant applications, the amount of \$6,750 was requested. After extended deliberations the council members tried to disburse the funds as fairly as they saw fit. A unanimous decision was taken in order to cut funding for some events that have been sponsored repeatedly over the years, in favor of some new programs, and offer them the opportunity to impact positively our town. The final decision for funds distribution was taken as follows:

1. Arcadia Players – 13 Baroques concerts	\$500
2. Longmeadow Montessori – Australian Music Study	\$540
3. Hamelin Richard – Pied Potter's Magical Potters Wheel	\$400
4. Springfield Symphony Youth Orchestra	\$500
5. Longmeadow Parks and Recreation – Summer Concerts	\$500

TOTAL **\$2,940**

The council decided that any additional funds would be used to offset any past applicants who had not requested reimbursement at this point.

Respectfully submitted,

Dr. Adina Alexandru
Chair Person

**DEPARTMENT OF
FINANCE AND ADMINISTRATION**

CONSISTING OF:

FINANCE DEPARTMENT

BOARD OF ASSESSORS

TOWN CLERK

INFORMATION TECHNOLOGY

TOWN TREASURER/COLLECTOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

To the Residents of the Town of Longmeadow:

Calendar year 2005 saw the beginning of major changes and accomplishments within the Department of Finance and Administration. Changes included the first steps toward the consolidation of the business and human resource functions within the Town/School and the separation of the Treasurer/Collector/Clerks Offices into the distinct functions of Treasurer/Collector and Clerk. Both reorganizations were done with goals of operating efficiencies along with enhancement of services provided externally to the taxpayer/customer and internally to management. Accomplishments during the year included; the refinancing of the Town's outstanding debt held on Center School – saving the taxpayers thousands of dollars annually over the life of the debt, completion of financial audit work on the construction/renovations projects at Blueberry Hill and Wolf Swamp Schools – accelerating the States portion of the costs into the Town Treasury, timelier depositing of property tax revenues and up to date reconciliation within the Treasurer/Collectors Office, completion of the mandated revaluations by the Assessor's Office, and the evaluation of new computer software by a number of departmental users. This software change will be implemented in 2006.

Financially the Town remains stable. Operating results for FY2005 included actual revenues exceeded budget by over \$500K and expenditures being less than budget. Unexpended appropriation amounts returned to the General Fund were abnormally high, exceeding the \$600K mark. These factors contributed to the Town's ability to enhance the Operating Stabilization Fund by nearly \$1.1 million to its fiscal year end balance of \$1.67 million. Damage caused by the October storms forced the usage of \$463K towards repairs to the Town's infrastructure in the fall. The Town remains optimistic that the State and Federal government will be reimbursing the Town the majority of these funds to add to the calendar year end balance of \$1.1 million.

The above listed include just a few highlights for the year. Many changes are already in the works for 2006.

I would like to thank all the employees within the department for their dedicated service. The Department shares many of the same visions as you for good efficient government and looks forward to serving you in the upcoming year.

Respectfully Submitted,

Paul J. Pasterczyk
Finance Director

**TOWN OF LONGMEADOW
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
June 30, 2005**

	Government		Fiduciary		Account	Total
	Fund Type		Fund Type		Group	
	General	Special Revenue	Capital Projects	Trust and Agency	General Long-Term Obligations	(Memorandum Only)
ASSETS						
Cash and Investments	7,066,186	282,106	-	2,546,126	-	9,894,418
Cash and Investment in Custody of Trustees	-	-	-	47,113	-	47,113
Receivables:						-
Property Taxes	430,797	-	-	-	-	430,797
Excise Taxes	162,722	-	-	-	-	162,722
Tax Liens	417,442	-	-	-	-	417,442
Departmental	95,577	140,434	-	51,833	-	287,844
User Charges	-	128,119	-	-	-	128,119
Special Assessments	1,855	-	-	-	-	1,855
Special Assessments Not Yet Due	58,788	-	-	-	-	58,788
Less: Allow Abate/Exempt	(450,259)	-	-	-	-	(450,259)
Due from Other Funds	-	3,007,597	286,576	31,662	-	3,325,835
Due from Other Governments	-	380,059	-	-	-	380,059
Due from Outside Entity	19,544	-	-	-	-	19,544
Tax Foreclosures	85,134	-	-	-	-	85,134
Prepaid Expenses	-	-	-	-	-	-
Accrued Revenue	-	-	-	-	-	-
Amounts to be Provided:						
Compensated Absences	-	-	-	-	501,148	501,148
Debt Service	-	19,350	1,022,579	-	19,400,000	20,441,929
TOTAL ASSETS	7,887,786	3,957,665	1,309,155	2,676,735	19,901,148	35,732,489

TOWN OF LONGMEADOW
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
June 30, 2005

	Government Fund Type		Fiduciary Fund Type		Account Group		Total (Memorandum Only)
					General	Long-Term Obligations	
	General	Special Revenue	Capital Projects	Trust and Agency	General Long-Term Obligations		
LIABILITIES AND FUND EQUITY							
Warrants and Accounts Payable	-	(15)	-	-	-	-	(15)
Accrued Payroll	291,479	-	-	-	-	-	291,479
Advanced Collections	-	-	-	-	-	-	-
Accrued Compensated Absences	-	-	-	-	-	501,148	501,148
Employee Withholding	7,100	-	-	-	-	-	7,100
Deferred Revenue:	-	648,612	-	-	51,833	-	700,446
Property Taxes	(107,784)	-	-	-	-	-	(107,784)
Other	821,517	-	-	-	-	-	821,517
Due to Other Funds	3,325,835	-	-	-	-	-	3,325,835
Unclaimed Property / Items	36,392	-	-	-	-	-	36,392
Notes Payable	-	-	1,022,579	-	-	-	1,022,579
Bond Indebtedness	-	19,350	-	-	-	-	19,419,350
						19,400,000	
TOTAL LIABILITIES	4,374,540	667,947	1,022,579		51,833	19,901,148	26,018,048
FUND EQUITY							
Reserved for:							
Encumbrances and Continuing Appropriations	1,385,608	353,929	286,576	-	-	-	2,026,113
Petty Cash	1,500	-	-	-	-	-	1,500
Future Year Tax Rate	236,000	-	-	-	-	-	236,000
Nonexpendable Trust	-	-	-	-	-	-	-
Unreserved:							
Undesignated	1,890,138	2,935,789	-	-	2,624,901	-	7,450,828
TOTAL FUND EQUITY	3,513,245	3,289,718	286,576		2,624,901	-	9,714,441
TOTAL LIABILITIES AND FUND EQUITY	7,887,786	3,957,665	1,309,155		2,676,735	19,901,148	35,732,489

TOWN OF LONGMEADOW
COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND EQUITY
YEAR ENDED JUNE 30, 2005

	GOVERNMENT FUND TYPES			FIDUCIARY	TOTAL
	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECTS	FUND TYPE EXPENDABLE TRUST	MEMORANDUM ONLY
REVENUES					
REAL & PERSONAL PROPERTY TAX	31,176,502	-	-	-	31,176,502
STATE RECEIPTS	5,719,021	-	-	-	5,719,021
EXCISE & OTHER TAXES	2,330,450	-	-	-	2,330,450
LICENSES, PERMITS, & FEES	948,063	-	-	-	948,063
INTEREST ON DELINQUENT TAXES	106,266	-	-	-	106,266
INTEREST & DIVIDENDS ON INVESTMENTS	146,780	7,061	-	33,189	187,030
GRANTS & FEES	-	5,811,931	-	5,621,980	11,433,911
WATER & SEWER RECEIPTS	-	2,306,876	-	-	2,306,876
OTHER	-	-	-	-	-
TOTAL REVENUES	40,427,082	8,125,868	-	5,655,169	54,208,119
EXPENDITURES					
GENERAL GOVERNMENT	1,261,464	934	-	-	1,262,398
PUBLIC SAFETY	3,933,614	575,408	-	-	4,509,022
PUBLIC WORKS	1,014,001	2,071,040	3,869	-	3,088,910
CULTURE & RECREATION	1,278,662	1,191,653	-	-	2,470,315
EDUCATION	22,862,163	4,251,697	-	2,312	27,116,172
HEALTH & SANITATION	1,190,878	84,283	-	-	1,275,161
EMPLOYEE BENEFITS & INS	4,477,701	-	-	4,712,762	9,190,463
CAPITAL OUTLAY	-	-	-	-	-
DEBT SERVICE					
PRINCIPAL	1,625,000	-	-	-	1,625,000
INTEREST & CHARGES	1,158,808	-	-	-	1,158,808
STATE ASSESSMENTS	97,338	-	-	-	97,338
CONTINUING APPROPRIATION	1,052,130	-	928,898	-	1,981,028
TOTAL EXPENDITURES	39,951,758	8,175,015	932,767	4,715,074	53,774,614
EXCESS (DEFICIENCY) OF REVENUES					
OVER EXPENDITURES	475,324	(49,147)	(932,767)	940,095	433,505
OTHER FINANCING SOURCES (USES)					
NOTE & BOND PROCEEDS	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)	(967,219)	(13,687)	-	983,795	2,889
TOTAL OTHER FINANCING SOURCES (USES)	(967,219)	(13,687)	-	983,795	2,889
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	(491,895)	(62,834)	(932,767)	1,923,890	436,394
FUND EQUITY BEGINNING OF YEAR	4,005,140	3,352,553	1,219,343	701,012	10,011,774
FUND EQUITY END OF YEAR	3,513,245	3,289,719	286,576	2,624,902	9,714,442

**TOWN OF LONGMEADOW
BONDED INDEBTEDNESS*
JUNE 30, 2005**

NATURE OF DEBT	ISSUE DATE	INTEREST RATE	BOND AMOUNT	PRINCIPAL	ADDITIONS	REDUCTIONS	PRINCIPAL
				OUTSTANDING JUNE 30, 2004			OUTSTANDING JUNE 30, 2005
CENTER SCHOOL PROJECT	11/15/95	5.13%	10,427,000.00	6,100,000.00	0.00	385,000.00	5,715,000.00
GENERAL OBLIGATION BONDS**	12/15/96	4.82%	1,360,545.00	650,000.00	0.00	50,000.00	600,000.00
GENERAL OBLIGATION BONDS***	02/24/99	3.55%	4,115,000.00	1,500,000.00	0.00	500,000.00	1,000,000.00
SEPTIC SYSTEM TITLE V BETTERMENT LOAN	06/02/00	0.00%	23,227.00	20,642.00	0.00	1,292.00	19,350.00
LONGMEADOW H.S.	12/15/01	3.85%	3,370,000.00	2,400,000.00	0.00	300,000.00	2,100,000.00
BBH/WS SCHOOL PROJECT	01/15/03	4.07%	5,630,000.00	5,530,000.00	0.00	205,000.00	5,325,000.00
BBH/WS SCHOOL PROJECT	05/15/03	3.55%	5,000,000.00	4,845,000.00	0.00	185,000.00	4,660,000.00
TOTALS			29,925,772.00	21,045,642.00	0.00	1,626,292.00	19,419,350.00

**

Center School	1,035,545.00	650,000.00	0.00	50,000.00	600,000.00
Town Computer	325,000.00	0.00	0.00	0.00	0.00
TOTAL	1,360,545.00	650,000.00	0.00	50,000.00	600,000.00

Public Safety Complex	3,500,000.00	1,312,500.00	0.00	437,500.00	875,000.00
Glenbrook School Roof	615,000.00	187,500.00	0.00	62,500.00	125,000.00
TOTAL	4,115,000.00	1,500,000.00	0.00	500,000.00	1,000,000.00

*Unaudited

**TOWN OF LONGMEADOW
ESTIMATED RECEIPTS REPORT
June 30, 2005**

CATEGORY	REV ID	FY 2004 ACTUAL RECEIPTS	FY 2005 ESTIMATE (1)	MONTH'S RECEIPTS	TOTAL YTD	EXCESS (DEFICIENCY)	PERCENT COLLECTED
MOTOR VEHICLE EXCISE	01	2,049,677.23	2,045,000.00	63,489.23	2,318,991.79	273,991.79	113.40
PENALTIES & INTEREST	02	91,483.18	90,000.00	10,685.68	106,266.44	16,266.44	118.07
IN LIEU OF TAXES	03	6,476.96	6,000.00	0.00	3,428.32	-2,571.68	57.14
FEES	04	5,543.56	5,000.00	863.36	8,034.54	3,034.54	160.69
RENTALS	05	64,509.03	60,000.00	5,707.50	74,013.42	14,013.42	123.36
DEPT'L REVENUE SCHOOLS (2)	06	71,761.00	70,000.00	0.00	85,315.29	15,315.29	121.88
OTHER DEPT'L REVENUE	07	103,066.77	100,000.00	4,308.00	89,938.59	-10,061.41	89.94
LICENSES & PERMITS	08	249,916.15	245,000.00	23,362.50	263,054.50	18,054.50	107.37
SPECIAL ASSESSMENTS	09	12,819.84	10,000.00	259.20	8,029.86	-1,970.14	80.30
FINES & FORFEITS	10	55,825.00	55,000.00	13,995.00	71,132.50	16,132.50	129.33
INVESTMENT INCOME	11	69,217.82	65,000.00	25,618.98	120,034.15	55,034.15	184.67
INVEST INCOME-BOND PROCEEDS	12	30,862.69	0.00	2,370.97	26,745.69	26,745.69	
RECYCLING	13	5,492.96	5,000.00	684.12	17,771.22	12,771.22	355.42
ADMINISTRATION FEES	14	41,220.00	41,000.00	45,123.54	45,886.99	4,886.99	111.92
PARK/REC REIMBURSEMENT	15	201,298.13	199,000.00	159,650.07	249,493.40	50,493.40	125.37
STATE-NON CHERRY SHEET	16	0.00	0.00	0.00	8,995.95	8,995.95	

**TOWN OF LONGMEADOW
ESTIMATED RECEIPTS REPORT
June 30, 2005**

CATEGORY	REV ID	FY 2004 ACTUAL RECEIPTS	FY 2005 ESTIMATE (1)	MONTH'S RECEIPTS	TOTAL YTD	EXCESS (DEFICIENCY)	PERCENT COLLECTED
MISCELLANEOUS (3)	17	90,330.92	145,579.00	418.82	180,007.95	34,428.95	123.65
UNDISTRIBUTED			0.00	0.00	0.00	0.00	
SUBTOTAL LOCAL RECEIPTS		\$3,149,501.24	\$3,141,579.00	\$356,536.97	\$3,677,140.60	\$535,561.60	117.05
STATE RECEIPTS-CHERRY SHEET	18	\$5,299,103.13	\$5,260,218.00	\$1,167,044.00	\$5,298,239.98	\$38,021.98	100.72
STATE RECEIPTS-CH 90	19	\$291,870.79	\$297,453.00	\$0.00	\$275,202.21	-\$22,250.79	92.52
PROPERTY TAXES - Pr Yr & Liens		\$250,607.17	\$348,000.00	\$5,169.03	\$227,058.69	-\$120,941.31	65.25
PROPERTY TAXES - Current		\$30,035,171.03	\$30,767,754.24	\$157,333.81	\$30,861,120.99	\$93,366.75	100.30
SUBTOTAL PROPERTY TAXES	20	\$30,285,778.20	\$31,115,754.24	\$162,502.84	\$31,088,179.68	-\$27,574.56	99.91
TOTAL GENERAL FUND RECEIPTS		\$39,026,253.36	\$39,815,004.24	\$1,686,083.81	\$40,338,762.47	\$523,758.23	101.32
CHARGES FOR SERVICES-WATER	21	\$1,164,604.84	\$1,164,604.00	\$79,833.22	\$1,182,924.94	\$18,320.94	101.57
CHARGES FOR SERVICES-SEWER	22	\$1,110,044.39	\$1,021,490.00	\$86,220.36	\$1,123,951.71	\$102,461.71	110.03
AMBULANCE	23	\$361,051.66	\$355,945.00	\$28,777.09	\$395,995.13	\$40,050.13	111.25
GRAND TOTAL		\$41,661,954.25	\$42,357,043.24	\$1,880,914.48	\$43,041,634.25	\$684,591.01	101.62

(1) Tax Recap Estimate

(2) Includes Medicare Reimbursement

(3) Prior Year Lottery Distribution / Non-reoccurring

**TOWN OF LONGMEADOW
STATEMENT OF DEPARTMENTAL APPROPRIATIONS & EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

		Appropriations as Modified	Expended	Surplus	Balances Forward
Moderator					
100	Salary	100.00	100.00	0.00	
101	Expense	175.23	175.23	0.00	
Selectmen					
102	Salary-Selectmen	9,000.00	7,000.00	2,000.00	
103	Salary-Town Administrator	42,680.00	23,500.07	19,179.93	
	Salary-Town Manager	27,880.00	27,753.88	126.12	
104	Salary-Staff	33,450.00	31,965.42	1,484.58	
105	Expenses	19,555.00	16,999.55	1,705.45	850.00
106	Out of State Travel	0.00	0.00	0.00	
Capital Planning					
107	Expenses	100.00	0.00	100.00	
Appropriations Committee					
108	Expenses	210.00	210.00	0.00	
	Reserve Fund (less transfers)	12,294.24	0.00	12,294.24	
Town Accountant					
109	Salary-Town Accountant	73,970.00	73,970.00	0.00	
110	Salary-Staff	117,851.50	107,200.74	10,650.76	
111	Expenses	29,900.15	29,895.96	4.19	
	Encumbrances	0.00		0.00	
Assessors					
112	Salary-Assessors	4,500.00	4,500.00	0.00	
113	Salary-Asst Assessor	55,825.00	55,824.54	0.46	
114	Salary-Staff	55,951.00	55,710.99	240.01	
115	Expenses	19,208.42	13,972.35	2,353.41	2,882.66
	Encumbrances	0.00		0.00	
Treasurer					
116	Salary-Treasurer	21,863.00	20,326.02	1,536.98	
117	Salary-Staff	40,849.00	40,804.57	44.43	
118	Expenses	39,523.00	30,578.43	3,744.57	5,200.00
	Encumbrances	0.00		0.00	
Town Collector					
119	Salary-Town Collector	21,863.00	20,347.01	1,515.99	
120	Salary-Staff	43,849.00	43,725.46	123.54	
121	Expenses	33,700.00	29,069.03	4,630.97	
	Encumbrances	0.00		0.00	

**TOWN OF LONGMEADOW
STATEMENT OF DEPARTMENTAL APPROPRIATIONS & EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

		Appropriations as Modified	Expended	Surplus	Balances Forward
Law Department					
122	Town Counsel	31,833.33	31,833.33	0.00	
123	Labor Counsel	12,600.00	12,600.00	0.00	
124	Expenses	65,701.04	63,474.77	0.00	2,226.27
Personnel Policy Board					
125	Expenses	100.00	0.00	100.00	
Information Technology					
126	Salary-IT Coordinator	0.00	0.00	0.00	
127	Salary-IT Staff	49,348.00	49,347.19	0.81	
128	Expenses	85,144.92	75,208.73	1,747.38	8,188.81
Town Clerk					
129	Salary-Town Clerk	21,863.00	20,076.15	1,786.85	
130	Salary-Staff	40,848.00	40,848.00	0.00	
131	Expenses	5,150.00	5,150.00	0.00	
	Encumbrances	0.00		0.00	
Elections & Registration					
132	Salary-Registrars	900.00	900.00	0.00	
133	Salary-Clerk	1,100.00	1,100.00	0.00	
134	Expenses	76,315.00	67,998.64	7,138.76	1,177.60
	Encumbrances	0.00		0.00	
Conservation Commission					
135	Maintenance	1,500.00	1,262.92	237.08	
136	Expenses	5,450.00	5,450.00	0.00	
Planning Board					
137	Expenses	2,668.00	2,654.26	13.74	
Zoning Board of Appeals					
138	Expenses	3,500.00	2,752.25	0.00	747.75
Town Buildings					
139	Salary-Superintendent	15,508.00	15,029.84	478.16	
140	Salary-Staff	69,200.00	68,931.00	269.00	
141	Utilities	126,000.00	116,735.63	9,264.37	
142	Expenses	63,046.00	46,481.89	2,529.36	14,034.75
TOTAL GENERAL GOVERNMENT		1,382,072.83	1,261,463.85	85,301.14	35,307.84

**TOWN OF LONGMEADOW
STATEMENT OF DEPARTMENTAL APPROPRIATIONS & EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

		Appropriations as Modified	Expended	Surplus	Balances Forward
Police Department					
143	Salary-Chief	96,310.00	95,742.08	567.92	
144	Salary-Officers and Staff	1,841,429.00	1,814,384.43	27,044.57	
145	School Crossing Guards	79,717.00	78,990.99	726.01	
146	Vehicles, Equipment and Repairs	126,062.31	123,200.19	1,149.12	1,713.00
147	Medical & Hospital Expense	3,542.52	1,692.52	0.00	1,850.00
148	Expenses	93,377.34	86,005.06	314.91	7,057.37
	Encumbrances	0.00		0.00	
Fire Department					
149	Salary-Chief	77,498.00	76,840.31	657.69	
150	Salary-Firefighters and Staff	1,021,955.00	1,016,981.20	4,973.80	
151	Vehicles, Equipment & Repairs	44,250.00	32,138.31	0.00	12,111.69
152	Medical / Hospital Exp	4,564.20	3,887.09	77.11	600.00
153	Expenses	31,150.00	29,942.11	1,045.90	161.99
	Encumbrances (Amb)				
Building Department					
158	Salary-Commissioner	60,007.00	59,912.94	94.06	
159	Salary-Staff	20,665.57	20,665.57	0.00	
160	Inspectors	29,600.00	27,835.00	1,765.00	
161	Expenses	4,325.76	4,269.20	56.56	0.00
	Encumbrances	0.00		0.00	
Sealer of Weights & Measures					
162	Salary-Sealer	3,646.00	3,645.62	0.38	
163	Expenses	184.00	0.00	184.00	
Civil Defense					
164	Expenses	1,000.00	1,000.00	0.00	
Animal Control Officer					
165	Animal Control Officer Salary	14,218.00	12,813.30	1,404.70	
166	Expenses	3,000.00	2,954.79	45.21	
Forestry Department					
167	Salary-Warden	0.00	0.00	0.00	
168	Trimming & Removal	90,541.25	82,438.25	0.00	8,103.00
169	Trimming & Removal-Conservation Land	0.00	0.00	0.00	
170	Street Trees	0.00	0.00	0.00	
171	Expenses	9,000.00	6,907.77	2,092.23	
Insect Pest Control					
172	Expenses	3,000.00	3,000.00	0.00	
TOTAL PUBLIC SAFETY		3,659,042.95	3,585,246.73	42,199.17	31,597.05

**TOWN OF LONGMEADOW
STATEMENT OF DEPARTMENTAL APPROPRIATIONS & EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

	Appropriations as Modified	Expended	Surplus	Balances Forward
School				
School Committee Expenses	660.00	730.63	(70.63)	
Administrative Salaries	737,214.00	730,406.53	6,807.47	
Administrative Other Salaries	59,096.00	201,477.33	(142,381.33)	
Administrative Expenses	871,096.69	787,894.75	83,057.94	144.00
Pupil Services Instructional Salaries	697,593.00	714,621.69	(17,028.69)	
Pupil services Other Instructional Salaries	191,839.00	262,366.61	(70,527.61)	
Pupil Services Expenses	1,656,003.95	1,653,178.10	(224.44)	3,050.29
Custodial / Maintenance Salaries	284,198.00	288,254.73	(4,056.73)	
Custodial / Maintenance Other Salaries	44,896.00	69,658.08	(24,762.08)	
Custodial / Maintenance Other Expense	351,139.00	279,555.95	50,228.65	21,354.40
Blueberry Hill Administrative Salaries	73,130.00	73,129.94	0.06	
Blueberry Hill Instructional Salaries	1,340,671.00	1,476,099.38	(135,428.38)	
Blueberry Hill Instructional Assistants Salaries	49,610.00	31,750.00	17,860.00	
Blueberry Hill Educational Assistants Salaries	184,202.00	197,064.52	(12,862.52)	
Blueberry Hill Non Instructional Salaries	164,489.00	173,833.77	(9,344.77)	
Blueberry Hill Other Salaries	22,538.00	31,564.85	(9,026.85)	
Blueberry Hill Instructional Expenses	34,053.00	24,891.17	9,141.66	20.17
Blueberry Hill Other Expenses	39,211.00	49,731.98	(10,894.82)	373.84
Center Administrative Salaries	93,506.00	84,999.98	8,506.02	
Center Instructional Salaries	2,061,640.00	1,954,169.83	107,470.17	
Center Instructional Assistants Salaries	92,010.00	90,586.92	1,423.08	
Center Educational Assistants Salaries	157,904.00	194,088.35	(36,184.35)	
Center Non Instructional Salaries	160,108.00	176,205.30	(16,097.30)	
Center Other Salaries	48,109.00	37,415.33	10,693.67	
Center Instructional Expenses	47,954.37	39,992.81	5,485.89	2,475.67
Center Other Expenses	110,180.00	132,184.77	(22,004.77)	
Wolf Swamp Administrative Salaries	94,536.00	89,506.04	5,029.96	
Wolf Swamp Instructional Salaries	1,503,741.00	1,493,191.66	10,549.34	
Wolf Swamp Instructional Assistants Salaries	82,898.00	82,109.08	788.92	
Wolf swamp Educational Assistants Salaries	179,582.00	224,098.14	(44,516.14)	
Wolf Swamp Non Instructional Salaries	163,212.00	180,401.55	(17,189.55)	
Wolf swamp Other Salaries	22,393.00	49,348.93	(26,955.93)	
Wolf Swamp Instructional Expenses	38,210.23	30,225.08	4,205.76	3,779.39
Wolf swamp Other Expenses	69,688.00	97,309.56	(27,621.56)	

**TOWN OF LONGMEADOW
STATEMENT OF DEPARTMENTAL APPROPRIATIONS & EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

	Appropriations as Modified	Expended	Surplus	Balances Forward
Glenbrook Administrative Salaries	141,956.00	140,620.42	1,335.58	
Glenbrook Instructional Salaries	2,004,547.00	1,867,413.27	137,133.73	
Glenbrook Instructional Assistants Salaries	51,260.00	34,774.08	16,485.92	
Glenbrook Educational Assistants Salaries	78,765.00	76,675.49	2,089.51	
Glenbrook Non Instructional Salaries	206,767.00	189,430.08	17,336.92	
Glenbrook Other Salaries	54,220.00	48,354.73	5,865.27	
Glenbrook Instructional Expenses	48,361.00	36,945.35	11,415.65	
Glenbrook Other Expenses	130,211.00	127,399.55	2,745.79	65.66
Williams Administrative Salaries	148,683.00	149,285.18	(602.18)	
Williams Instructional Salaries	1,624,427.00	1,611,513.57	12,913.43	
Williams Instructional Assistants Salaries	33,731.00	32,939.82	791.18	
Williams Educational Assistants Salaries	32,061.00	30,186.02	1,874.98	
Williams Non Instructional Salaries	203,786.00	185,715.40	18,070.60	
Williams Other Salaries	44,922.00	35,671.88	9,250.12	
Williams Instructional Expenses	44,761.67	42,486.63	1,532.97	742.07
Williams Other Expenses	89,530.81	119,762.99	(30,426.52)	194.34
High School Administrative Salaries	237,402.00	235,327.82	2,074.18	
High School Instructional Salaries	4,326,216.00	4,295,700.07	30,515.93	
High School Instructional Assistants Salaries	49,046.00	49,160.72	(114.72)	
High School Educational Assistants Salaries	107,884.00	135,786.26	(27,902.26)	
High School Non Instructional Salaries	573,775.00	556,699.47	17,075.53	
High School Other Salaries	234,769.00	276,349.44	(41,580.44)	
High School Instructional Expenses	211,202.00	187,582.83	22,921.76	697.41
High School Other Expenses	359,598.00	394,338.17	(34,740.17)	
Deficit Reduction Funds	129,867.10	0.00	129,867.10	
173 TOTAL SCHOOL	22,895,059.82	22,862,162.58	(0.00)	32,897.24
Highways				
174 Salary-Superintendent	33,825.00	9,989.30	23,835.70	
175 Salary-Staff	454,393.00	430,400.26	23,992.74	
176 Street Lights	180,600.00	174,357.56	6,242.44	
177 Leaf Program	23,000.00	20,122.14	2,877.86	
178 Snow Removal	156,163.58	156,163.58	0.00	
179 Expenses	122,247.37	120,248.03	1,972.07	27.27
Encumbrances	0.00		0.00	

**TOWN OF LONGMEADOW
STATEMENT OF DEPARTMENTAL APPROPRIATIONS & EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

		Appropriations as Modified	Expended	Surplus	Balances Forward
Public Service Buildings					
180	Salary-Labor	0.00	0.00	0.00	
181	Fuel and Utilities	50,190.00	48,531.38	1,658.62	0.00
182	Equipment Maintenance	50,000.00	50,000.00	0.00	
183	Expenses	6,700.00	4,188.63	2,511.37	
TOTAL HIGHWAY/PUBLIC SVC BLDG		1,077,118.95	1,014,000.88	63,090.80	27.27
Rubbish/Recycling					
208	Rubbish Removal/Recycling	996,536.00	992,537.88	9.55	3,988.57
209	Recycling Programs Encumbrances	2,500.00	1,977.10	522.90	
Health Department					
210	Salary-Director	40,367.00	38,539.33	1,827.67	
211	Salary-Staff	8,469.00	8,468.19	0.81	
212	Expenses	3,008.00	2,917.63	90.37	
Council on Aging					
213	Salary-Director	48,220.00	48,217.65	2.35	
214	Salary-Staff	90,787.00	86,669.31	4,117.69	
215	Expenses	6,084.00	6,076.51	7.49	
Veterans Services					
216	Salary-Veteran's Agent	3,913.00	3,911.46	1.54	
217	Expenses	2,063.00	1,563.00	500.00	
TOTAL HUMAN SERVICES		1,201,947.00	1,190,878.06	7,080.37	3,988.57
Library					
218	Salary-Librarian	64,641.00	64,640.17	0.83	
219	Salary-Staff	387,727.00	387,704.09	22.91	
220	Books & Periodicals	44,419.00	44,418.86	0.14	
221	Expenses	75,517.00	75,511.86	5.14	
Community House					
222	Utilities	25,127.00	21,932.05	3,194.95	
223	Expenses Encumbrances	12,258.65 0.00	10,873.34	1,040.20 0.00	345.11

**TOWN OF LONGMEADOW
STATEMENT OF DEPARTMENTAL APPROPRIATIONS & EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

		Appropriations as Modified	Expended	Surplus	Balances Forward
Recreational Activities					
224	Salary-Director	52,227.00	52,200.80	26.20	
225	Salary-Superintendent	32,243.00	32,118.12	124.88	
226	Salary-Secretary	21,504.00	15,639.57	5,864.43	
227	Salary-Day Care	249,493.40	249,493.40	0.00	
Park Department					
228	Salary-Superintendent	32,243.00	32,118.12	124.88	
	Salary-Secretary	19,607.00	18,410.55	1,196.45	
229	Salary-Labor	166,974.00	166,559.25	414.75	
230	Expenses	107,448.00	107,042.26	42.66	363.08
	Encumbrances	0.00		0.00	
TOTAL CULTURE & RECREATION		1,291,429.05	1,278,662.44	12,058.42	708.19
Retirement of Debt					
231	Maturing Principal L.T.D.	1,626,292.00	1,625,000.00	1,292.00	
Interest					
232	Interest-Long Term Debt	854,178.00	854,177.52	0.48	
233	Short Term Borrowing Costs	307,500.00	304,630.00	2,870.00	
TOTAL RETIREMENT OF DEBT & INTEREST		2,787,970.00	2,783,807.52	4,162.48	0.00
Employee Benefits					
234	Group Life Insurance	11,000.00	8,507.03	2,492.97	
235	Group Medical Insurance	3,067,625.00	2,772,807.03	294,817.97	
236	Employee Assistance Program	6,500.00	5,620.00	880.00	
237	Pensions-Contributory	1,375,000.00	1,348,854.52	26,145.48	
238	Unemployment Compensation Ins.	46,249.74	25,975.35	19,664.39	610.00
239	Medicare/Social Security Taxes	344,350.00	315,936.78	28,387.37	25.85
TOTAL EMPLOYEE BENEFITS		4,850,724.74	4,477,700.71	372,388.18	635.85

**TOWN OF LONGMEADOW
STATEMENT OF DEPARTMENTAL APPROPRIATIONS & EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

		Appropriations as Modified	Expended	Surplus	Balances Forward
Unclassified					
240	Ind. Audit Services	21,500.00	21,500.00	0.00	
241	Judgments & Damages	0.00	0.00	0.00	
242	Historical District Comm.	1,100.00	0.00	1,100.00	
243	Lower PVR Plan District	2,345.00	2,344.95	0.05	
244	Mass. Municipal Assoc. Dues	4,000.00	3,755.00	245.00	
245	Memorial Day Observation	350.00	0.00	350.00	
246	Town Report/Warrant	7,790.00	5,771.29	2,018.71	
247	Local Cultural Council / Arts Lottery	1,000.00	800.00	200.00	
248	Parking Ticket Collection Costs	300.00	35.27	264.73	
TOTAL UNCLASSIFIED		38,385.00	34,206.51	4,178.49	0.00
General Insurance Current FY					
249	General Insurance	145,500.00	122,614.98	22,885.02	
Special Appropriations					
	Selectmen Wage Apportionment	24,328.72	0.00	0.00	24,328.72
	Selectmen Master Plan Phase 1	66.18	0.00	66.18	0.00
	Selectmen DPW (DEP) Cleanup	11,665.81	5,077.42	0.00	6,588.39
	Selectmen DPW (DEP) Cleanup / Fines	198,000.00	78,334.05	0.00	119,665.95
	Selectmen Bills of Prior Year	718.53	718.53	0.00	0.00
	Selectmen Town Bldg ADA Improvements	47,149.40	5,870.91	0.00	41,278.49
	Selectmen Town Hall Refurbishing	7,197.38	0.00	0.00	7,197.38
	Town Accountant Financial Software	220,000.00	0.00	0.00	220,000.00
	Assessor's 10 Year Measure & List	155,799.00	155,797.00	2.00	0.00
	Assessor's DOR Triennial Update	65,000.00	11,243.00	0.00	53,757.00
	Information Tech Tax Map Conversion 01	1,895.00	0.00	1,895.00	0.00
	Information Tech Map Sys Arial Photo 01	2,074.55	0.00	2,074.55	0.00
	Public Safety Complex Radio Tower	3,404.52	3,404.52	0.00	0.00
	Police Software Replacement	8,573.76	1,586.00	0.00	6,987.76
	Fire Jaws of Life	878.00	0.00	0.00	878.00
	Fire Truck	35,000.00	0.00	0.00	35,000.00
	Fire I.O.D. Medical Expense	10,303.27	10,303.27	0.00	0.00
	School Special Education Reserve	400,000.00	400,000.00	0.00	0.00
	School ADA Bldg Improvements	80,210.84	37,883.90	0.00	42,326.94

**TOWN OF LONGMEADOW
STATEMENT OF DEPARTMENTAL APPROPRIATIONS & EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

	Appropriations as Modified	Expended	Surplus	Balances Forward
School LHS Music Lab	25,000.00	2,248.20	0.00	22,751.80
School Williams Sidewalk Safety Upgrade	44,131.00	44,131.00	0.00	0.00
School LHS Broadband Network	6,914.03	6,906.94	7.09	0.00
School Music Lockers	1,058.00	1,058.00	0.00	0.00
School LHS Windows/Doors Phase IV	7,382.65	7,382.65	0.00	0.00
LHS Handicap Bathroom 02	308.19	0.00	308.19	0.00
Glenbrook Boiler Replacement	137,375.00	5,302.37	0.00	132,072.63
Glenbrook HVAC Repair	19,000.00	0.00	0.00	19,000.00
Center School Carpet Replacement	25,000.00	0.00	0.00	25,000.00
Williams Front Door Replacement	25,000.00	25,000.00	0.00	0.00
LHS Door & Window Energy Upgrades	65,000.00	65,000.00	0.00	0.00
LHS Security Surveillance System	12,000.00	0.00	0.00	12,000.00
Ardsley Way Storm Drain	30,325.00	29,329.75	995.25	0.00
Ely Way Storm Drain	49,532.60	0.00	0.00	49,532.60
Clean up Leak @ Town Yard 00	717.12	0.00	717.12	0.00
Ch 90 Highway Improve #246159 FY 03	110,008.56	110,008.56	0.00	0.00
Ch 90 Highway Improve FY 04	247,094.00	164,487.80	0.00	82,606.20
Ch 90 Highway Improve #35461 FY 05	297,453.00	0.00	0.00	297,453.00
Comm House/Town Hall Space Reconstruct	10,894.36	450.00	10,444.36	0.00
Park Filter/Pipes Greenwood	16,744.00	16,744.00	0.00	0.00
Park & Rec Resurface Blinn Tennis Courts	28,500.00	11,979.00	0.00	16,521.00
Parks Mower/Tractor (new)	65,500.00	0.00	0.00	65,500.00
Parks Dump truck replacement	52,000.00	43,429.00	8,571.00	0.00
TOTAL SPECIAL APPROPRIATIONS	2,549,202.47	1,243,675.87	25,080.74	1,280,445.86
State & County Assessments				
Motor Vehicle Excise Mark	4,320.00	4,680.00	(360.00)	
Retired Employee Health Ins.	6,622.00	6,622.00	0.00	
Air Pollution Control Districts	3,948.00	3,948.00	0.00	
Regional Transit Authorities	39,536.00	47,757.00	(8,221.00)	
Special Education Assessments	0.00	0.00	0.00	
School Choice Sending Tuition	4,412.00	0.00	4,412.00	
Charter School Sending Tuition	26,757.00	34,331.00	(7,574.00)	
County Tax	0.00	0.00	0.00	
TOTAL STATE & COUNTY ASSESSMENTS	85,595.00	97,338.00	(11,743.00)	0.00
TOTAL GENERAL FUND	41,964,047.81	39,951,758.13	626,681.81	1,385,607.87

**TOWN OF LONGMEADOW
STATEMENT OF DEPARTMENTAL APPROPRIATIONS & EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

		Appropriations as Modified	Expended	Surplus	Balances Forward
Ambulance					
154	Salary-Special	288,890.00	271,826.72	17,063.28	
155	Expenses	55,255.00	48,740.72	5,439.81	1,074.47
156	Employee Benefits	21,500.00	21,500.00	0.00	
157	Insurance Premiums	6,300.00	6,300.00	0.00	
Ambulance Special Appropriations					
	Cardiac Monitoring Equipment	0.00	0.00	0.00	0.00
TOTAL AMBULANCE		371,945.00	348,367.44	22,503.09	1,074.47
Sanitary Sewer					
184	Salary-Commissioners	600.00	300.00	300.00	
185	Salary-Superintendent	22,492.00	15,984.08	6,507.92	
186	Salary-Staff	219,268.00	204,841.46	14,426.54	
187	Employee Benefits	82,450.00	47,405.39	35,044.61	
188	Fuel & Utilities	13,430.00	13,251.82	178.18	
189	Sewage Charges-Springfield	635,888.20	494,972.80	140,915.40	
190	Sewer Construction and Maint	19,500.00	15,002.96	4,172.04	325.00
191	Equipment Maintenance	17,250.00	15,896.77	1,353.23	
192	Expenses	38,545.00	37,473.16	1,071.84	
193	Insurance Premiums	16,000.00	12,912.00	3,088.00	
194	Town Administration	24,000.00	21,123.54	2,876.46	
Sanitary Sewer Special Appropriations					
	02 Sewer Pickup Truck	0.00		0.00	0.00
	Bills of Prior Year	0.00		0.00	0.00
	DPW Wheelmeadow Brook Reconstruction	74,279.02	67,568.38	(0.00)	6,710.64
Subtotal Sanitary Sewer		1,163,702.22	946,732.36	209,934.22	7,035.64

**TOWN OF LONGMEADOW
STATEMENT OF DEPARTMENTAL APPROPRIATIONS & EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

		Appropriations as Modified	Expended	Surplus	Balances Forward
Water Department					
195	Salary-Commissioners	600.00	300.00	300.00	
196	Salary-Superintendent	22,492.00	15,984.08	6,507.92	
197	Salary-Staff	287,228.00	258,728.38	28,499.62	
198	Employee Benefits	95,050.00	72,741.60	22,308.40	
199	Fuel & Utilities	13,430.00	13,251.82	178.18	
200	Water Charges-Springfield	775,026.24	650,648.53	4,377.71	120,000.00
201	Water Construction & Maintenance	22,062.06	12,092.16	9,644.90	325.00
202	Equipment Maintenance	17,250.00	17,250.00	0.00	
203	Expenses	21,163.07	21,118.94	44.13	
204	Insurance Premiums	15,000.00	13,003.00	1,997.00	
205	Town Administration	24,000.00	24,000.00	0.00	
206	Hydrant and Water Meters	49,400.00	9,399.03	40,000.97	
207	Travel Out of State	1,500.00	0.00	1,500.00	
	Water Dunn Road Water Main Installation	225,000.00	0.00	0.00	225,000.00
	Water Well Abandon Bark Haul	4,655.25	4,161.50	0.00	493.75
	Subtotal Water	1,573,856.62	1,112,679.04	115,358.83	345,818.75
	TOTAL SANITARY SEWER & WATER	2,737,558.84	2,059,411.40	325,293.05	352,854.39
Capital Projects (Bonded)					
	Blueberry Hill/Wolf Swamp Schools	1,210,929.64	928,897.45	0.00	282,032.19
	LHS Improvements	0.00	0.00	0.00	0.00
	Highway Road Rehab	3,003.78	0.00	0.00	3,003.78
	Wheelmeadow Brook Sewer Interceptor	0.00	3,869.32	0.00	(3,869.32)
	New Town Yard	50.00	0.00	0.00	50.00
	Longmeadow Brook Interceptor Sewer	5,359.33	0.00	0.00	5,359.33
	TOTAL CAPITAL PROJECTS	1,219,342.75	932,766.77	0.00	286,575.98
	GRAND TOTAL	46,292,894.40	43,292,303.74	974,477.95	2,026,112.71

BOARD OF ASSESSORS

To the Residents of the Town of Longmeadow and the Select Board:

As this is being written around the end of January 2006, we are in the fiscal 2006-tax year that began July 1, 2005 and ends June 30, 2006. The fiscal 2006 assessments that were on the bill mailed at the end of December, 2005, were approved by the D.O.R. as being uniform and at a statistically acceptable level of market value. This approval is required before the tax rate can be set and bills mailed. The approval process takes place around November or December of each year. A tax rate of \$15.26 per thousand dollars of value was approved.

The Assessors' Office had another busy year in 2005 for a number of reasons. The Department of Revue which oversees tax issues in all 351 cities and towns in Massachusetts mandates that the Assessors' values be reviewed and "certified" every three years. This was a certification year for Longmeadow. The certification process is more involved and thorough than the non-certification years. It begins with looking at all sales that took place during calendar year 2004. The prior certification year looked at sales from calendar 2001. While overall single value home sales increased about 16% from last year, it was the tremendous increase in the vacant land component that is now catching everyone's attention. In other words, the contribution of the land to the total value exceeds (in many cases) the contribution of the improvements (house, garage, etc.)

Proposition 2½ - General Information

This does not apply to anyone's individual tax bill. The town is restricted in how much it can raise from property taxation to pay bills by proposition 2½. The **Tax Levy** as it is known can only increase 2½ from one year to the next (with certain exceptions discussed later in this report). And, when a city or town reaches 2½ of its property value, it cannot raise any more money from property taxes.

Proposition 2½ allows an increase in the amount of money the town can raise from property taxes, while at the same time establishing a limit to the total amount of money that can be raised by a community from property tax. This revenue stream known as the "tax levy" is divided by entire property value of the town to arrive at a tax rate. Because the increase in the tax levy is restricted (unless there is an override) and the total property value increased the tax rate for fiscal 2006 was reduced from \$17.12 to \$15.26 (\$1.86 or 10.86%).

Each property owners' tax bill is individually calculated based on the assessed value of the property and the tax rate. So, while the total amount of taxes (tax levy) is limited by proposition 2½, individual property owners' tax bills are not. For example, on average the single family home value for fiscal 2006 increased from about \$310,000 to about \$359,000. It was somewhat unusual that about twenty percent of individual property values decrease while others increased. Also interesting is the fact that an increase of less than about thirteen percent (13%) was offset by the decrease in the tax rate. In other words, if a property valued increased less than 13%, the fiscal 2006 taxes remained about the same or less than the fiscal 2005 taxes (or less). Any increase over 13% resulted in an increase in the tax bill.

Adding to this mix is the fact that the any physical changes noted as a result of the inspection of properties conducted in calendar 2005 (over fiscal years 2004 and 2005) was included in the assessment for fiscal 2006. Also, some of the increase in value is a result of any change in the physical features of buildings on a parcel of land (alterations, additions, new home, etc.) that we are informed about as a result of the issuance of a building permit.

By state law, property must be a "full and fair cash value" (i.e. "market value") as of January 1 each year. The "triennial" certification of values occurred in fiscal 2006, so the fiscal 2007 update will be less involved. The continuous review of property values is twofold: 1) Are assessments in line with the market? 2) Are properties valued uniformly? Once values are at market and uniformly applied, everyone's "fair share" of the tax levy is based on their individual assessment.

PLEASE NOTE:

The Board of Assessors does not "manipulate" the tax rate. The tax rate is simply the result i.e. the quotient of dividing the aggregate value of Longmeadow into the amount of money (tax levy) that the voters have agreed to raise under the constraints of proposition 2½. If the value increase is greater than the increase in the tax levy, the tax rate is lowered. The opposite is also true. If the total value of the town decreases, the tax rate would increase with the same tax levy. Assuming individual properties remained the same, (no additions, renovations, etc.) the only way to avoid having taxes increase is to keep the tax levy the same (virtually impossible).

Property owners can challenge their assessment through the abatement process. Applications for abatement are due February 1 of each year, the same day as the first “actual” bill. (Bills due August 1 and November 1 are called preliminary bills because they do not have an assessed value on the bill. The amount due on a preliminary bill is a quarter of the prior year’s total taxes.) FYI, about 67% (\$32+ million, i.e. the tax levy) of the total \$48+ million dollar budget is raised through property taxes.

Assessors value property, however, they do not cause assessments to increase or decrease. Assessors adjust property values to reflect market conditions. Feel free to call our office and let us know how they are doing or to ask questions.

FY2006 property values for real estate are available on-line and can be accessed several ways.

- Go directly to the host site at <http://data.visionappraisal.com/LONGMEADOWMA/>,
- Go to the Longmeadow home page at www.longmeadow.org and find a Vision Appraisal Technology link, or
- Look under “Tax Assessors” for a link.

Any problems or questions with the web site or a property value should be directed to the Assessors’ staff, Monday through Thursday 8:15 a.m. to 4:30 p.m. and Friday 8:00 a.m. until noon at 565-4115.

Who are the Assessors? The Board of Assessors consists of three elected individuals who serve staggered three-year terms. One position is filled each year unless a vacancy occurs. The Board is part time and appoints a full time Assistant Assessor and support staff to handle the day-to-day operations of the office. The Assistant Assessor and staff carry out board decisions and are responsible for the operation of the office. As a result of the change in the town’s structure, the first appointment of a Board member to be appointed instead of elected will take place at around the time of the May 2005 town election.

When and where does the board meet? Meetings are held periodically (usually once or twice a month) in the Community Room of the Police Station at 34 Williams Street. These meetings are open to the public. Notices of the meetings are posted across from the Clerk’s Office on a community bulletin board in the Town Hall at 20 Williams Street. Approved/accepted minutes are posted on the www.longmeadow.org web site.

What are the Assessors’ responsibilities? Assessors are the chief tax officials in the community. They administer tax policies established at the State level by Legislators and at the local level by Mayors in cities and Boards of Selectmen in towns such as Longmeadow. Assessors are primarily responsible for **discovering, listing and valuing** real and personal property in the community. They keep track of changes in ownership and sale prices from deed transfers that are sent from the Hampden County Registry. Physical changes to improvements are inspected as permits are received from the building department. Interior and/or exterior inspections are conducted to determine if these changes have an impact on the value of the property. The Assessors meet to vote on abatement and exemption applications, determine office policies, goals etc.

Each community’s Board of Assessors will set policies for their town. Superceding these policies, however, are the statutory requirements that regulate how the Assessors and towns administer the statutes. These statutes pertain to required dates and deadlines for filing for abatements and exemptions, income and asset requirements for various exemptions, etc.

In addition to the Assessors valuing property they act as an intermediary to process motor vehicle excise. The value of all real and personal property, motor vehicles and trailers are used to arrive at taxable amounts (know as the commitment) that are forwarded to the Collector for billing and collection. Excise values are determined at the State level (Registry of Motor Vehicles www.mass.gov/rmv) and sent to the individual cities and towns.

Why is the previous owner’s name (seller/grantor) on the bill when I am the “new” owner? This is an example of a statutory requirement that the Assessors must follow. Massachusetts General Laws state that the tax bill for real and personal property **must** include the name of the owner as of January 1 of the year preceding the fiscal year (because the tax year begins July 1). The owner of the property on January 1, 2005 for example, is the one who will be listed on the bill for fiscal 2006 that covers the period from July 1, 2005 to June 30, 2006. We understand that this can be confusing and an annoyance for new owners who are not receiving their bills directly. Because Longmeadow’s bills go out four times each fiscal year it may appear that the Town has not acknowledged the change in ownership or cannot get the records correct. This can be a source of aggravation; however we must abide by the state law. In order to avoid some of this confusion the Assessors send a “welcome” packet to new owners. The packet includes a frequently asked questions sheet, a property information card and a sales verification

questionnaire that we request be returned to us. We also offer to do a physical inspection of the home and improvements to correct any discrepancies.

Some of the perceived “cumbersomeness” of dealing with government and the Assessors’ Office has to do with these state regulations and/or the computer programs in use. The Assessors use a specific computer software program to maintain valuation and ownership records. These records have to be coordinated with a different software program in another department that calculates and prints tax bills. It is not unusual for the transfer of data to cause problems. This is another reason the Board has, for the past three years, sent all new property owners a packet that provides information on when bills are due in addition to a copy of the property record card. Please call the Assessors with any comments, concerns and suggestions you may have that will help us improve any aspect of customer service.

How can I reduce my tax bill? A tax bill can be reduced if a personal exemption is granted or if the assessed value is lowered. A value can be lowered by filing for an abatement. The value can only be lowered for the current fiscal year if the abatement request is filed timely. A correction can be made at any time, however, the reduction in value will be applied to the next fiscal year if the abatement application is not filed timely! There are no retroactive abatements.

Exemptions to Persons - Massachusetts General Laws contain several statutes that provide for individual exemptions from real property tax bills. Personal exemptions are not tied to the real property, they are specific to the individual. Exemptions are available for veterans with a war-service connected disability; “legally” blind person; a surviving spouse or minor children of a police officer or firefighter killed in the line of duty; indigent individuals who due to age, infirmity and poverty are unable to pay taxes as well as elderly individuals who meet residency, age, income and asset requirements. Any questions related to personal exemptions should be addressed to the Assessor’s Office. Recent legislation allows for an income tax credit beginning with the filing of the 2001 income tax form for certain qualifying individuals 65 years of age or older. For information on income tax credits, please consult your tax preparer.

Exemptions to Property – There is a property category for certain owners and used that is exempt from taxation. Charitable, religious, educational institutions as well as property owned by Federal, State and local government are included in this category.

Abatements - The Assessors can lower an assessment if there is an error in the factual data, or if a taxpayer can show that a property assessment is not in line with assessments for an improved property of similar style, age, square footage, amenities, etc. A taxpayer can only seek an abatement from the time the third bill, know as the “actual” bill is mailed (usually one of the last days in December) until these bills are due to be paid on February 1. The application must be in writing on an approved form! (There are different guidelines if bills are mailed after December 31.) Corrections to factual data can be made at any time however, the change in assessment is applied to the next year’s bill if it is not done through the abatement process (i.e. timely filed). The timing of when an assessment can be reduced is prescribed by statute. This applies whether the change will increase or decrease the assessed value. It also applies if the Town made an error on the property card. Again, whether the error is against or in favor of the owner, it can only be applied to the current or future tax year (if filed timely, or the next fiscal year).

In fiscal 2002 the Select Board adopted a new statute know as the “senior work program” that is administrated by the Council on Aging (565-4150). This allows a limited number of elderly individuals to reduce their tax bill by up to \$500.00 per year in exchange for work done in various town offices. Information is available at the COA. This type of “abatement” is applied to the fourth quarter tax bill that is due May 1.

All taxpayers are welcome to call this office for assistance and clarification of any question or concerns that they have about their value or data on property cards. We will gladly provide information, however, neither the staff nor the Board has discretion in applying the state statutes. Only your state senator or state representative can change laws and regulations pertaining to cities and towns in Commonwealth. Although sometimes cumbersome to apply, the laws and regulations are in place to provide fair and uniform application of assessments for everyone. The laws pertaining to abatements and exemptions are to be strictly interpreted. This does not allow the Board of Assessors or the staff any discretion.

Telephone: 413-565-4115

Location/Address: Second floor of the Town Hall
20 Williams Street, Longmeadow, Massachusetts 01106

Accessibility: The Town Hall does not have an elevator and consequently the second floor is not accessible to those with a disability or impaired mobility. For many people, even the weight of the front door is an obstacle. If you do come to the Town Hall and need help, someone from the Assessors' office will gladly meet with you on the first floor. Please ask someone in the Clerk's Office or the Select Board across the hall to notify us.

Taxes: Property taxes are an "ad valorem" tax. This means they are based on the value of the property rather than the ability of the property owner to pay. Regardless of how people may feel about property taxes they account for about sixty-seven percent (67%) of all the money collected to run the town.

The Assessors do their best to make all assessments equitable and uniform. The level of assessment is measured by how closely they approximate market value. That is, are the assessments reasonably close to what the property can sell for in a "normal" transaction? Assessment uniformity refers to the way in which all properties are assessed using similar criteria and similar methodology. Questions of overvaluation and/or disagreements with an assessment are handled through an abatement process. Assessment, by law must be a market value (aka full and fair cash value) as of January 1. Every three years the state certifies that assessments are at market value by reviewing the sales data within the town. (Within the triennial certification periods an "interim adjustment", not certified by the Department of Revenue is required if values are not within a prescribed range.) After assessments are approved by the state the "burden of proof" lies with the taxpayer to show that they are excessive.

Market value: Market value is the major focus of most real property appraisals. Usually included in the definition is the price that a typically motivated buyer will give a typically motivated seller, as of a specified date, allowing for a reasonable exposure time in the market. It should be noted that the sale price of a property is not necessarily its market value. (An extreme example would be the sale of property to a family member for \$1.00.)

FYI, sale price does not equal market value, nor is one sale necessarily a "market". Sales of several similar homes may be a better indicator of market value than the price paid for a specific, neighboring property. Distressed sales (due to personal circumstances) or excessively overpriced homes with extended marketing time may also be suspect as market sales.

Calendar year: (As distinguished from a fiscal year). January 1, 2005 to December 31, 2005 for example is the basis for motor vehicle excise bills. (Plates and registrations are typically issued for two years). Real and personal property bills are issued on a fiscal year basis.

Fiscal year: The fiscal year for Longmeadow is the period from July 1 through June 30. Fiscal year 2006 began on July 1, 2005 and ends June 30, 2006. (Fiscal 2007 will begin on July 1, 2006.) The effective **date of value** for real and personal property is always January 1 of the calendar year prior to the fiscal year. For fiscal 2006, January 1, 2005 is the date of value. Consequently, sales of property in calendar year 2004 are used to analyze sales.

Physical changes to property are applied to the improvements up to June 30, 2005 for fiscal 2006 values. (Some improvements are, by necessity estimated as not all properties are inspected on June 30th of each year.) As discussed, property values were updated and "certified" for fiscal 2006. The assessed value is **an estimate** of what the property could have sold for on the date of valuation (January 1, 2005) if it had been available for sale, and exposed to the market for a reasonable period of time. It is the Assessors position that the fiscal 2006 assessments are uniform and fair based on the sales that took place from January to December of 2004. Challenges to these values are welcome through the abatement process. All properties received a new assessed value for fiscal 2006 due to the update. Properties with physical changes due to a building permit received the additional increase of the remodeling/addition based on what was done by June 30. Any physical change noted by the Assessors can be applied to a property at any time, whether or not a permit is involved, it then becomes an issue of what fiscal year it is applied.

Personal property: Portable, tangible objects such as furnishings, machinery and equipment: all property that is not classified as real estate. A motor vehicle excise bill is issued in lieu of a personal property tax bill. A personal property bill can be issued for an unregistered vehicle.

Propositions 2½:

This is the title given to an initiative petition adopted by the voters of Massachusetts in 1980. It **restricts the increase in the tax levy** to two and a half percent of the prior year's tax levy, plus new growth, overrides and/or debt exclusions. Proposition 2½: does not apply to individual tax bills. In addition, the total tax levy can never exceed 2½% of the total property value of all taxable property in the community (which means the tax rate can never exceed \$25.00 per thousand dollars of assessed value.)

Real property: The interests, benefits and rights inherent in the ownership of real estate.

Real estate: An identified parcel or tract of land, including improvements, if any.

Excise: Motor Vehicle Excise is taxed on the basis of a calendar year. According to the Department of Revenue, the motor vehicle excise is imposed for the privilege of registering a motor vehicle. It is an assessment in lieu of a personal property tax. The amount of the motor vehicle excise due on any particular vehicle or trailer in any registration year is calculated by multiplying the “value” of the vehicle by the motor vehicle excise tax rate. That rate is fixed at \$25.00 per thousand dollars of value. (The \$25.00 rate is the same in all 351 towns and cities in Massachusetts). The value of a vehicle for the purpose of determining excise is a percentage of the manufacturer’s suggested retail price for that vehicle based on the year of manufacture. The applicable percentages are set out in MGL Ch. 60A § 1 as follows:

- In the year preceding the year of manufacture 50% of manufacturer’s suggested retail price,
- In the year of manufacture 90%,
- In the second year 60%,
- In the third year 40%,
- In the fourth year 25%,
- In the fifth year and succeeding years 10%,

The manufacturer’s list price for any particular vehicle is the price recommended by the manufacturer as the selling price of that vehicle new. It is the manufacturer’s list price rather than the actual purchase price that is used as the value for purposes of calculating the motor vehicle excise. The following example illustrates how excise amounts are calculated.

Year of Purchase	List Price times % times \$25 per \$1000 =	Excise Bill
Preceding model year (2006 model in 2005)	\$45,000 x 50% = \$22,500 x .025 =	\$562.50
Same year as model year (2005 model in 2005)	\$45,000 x 90% = \$40,500 x .025 =	\$1,012.50
Second year (2004 model in 2005)	\$45,000 x 60% = \$27,000 x .025 =	\$675.00
Third year (2003 model in 2005)	\$45,000 x 40% = \$18,000 x .025 =	\$450.00
Fourth Year (2002 model in 2005)	\$45,000 x 25% = \$11,250 x .025 =	\$281.25
Fifth Year (2000 model in 2005)	\$45,000 x 10% = \$4,500 x .025 =	\$112.50

Taxes, Levies, Value

Total taxable valuation of all real and personal property for fiscal year 2006 is \$2,110,961,471. This is an increase of \$283,750,330 (15.53%) over fiscal 2005’s value of \$1,827,211,141. The increase is attributable in part to 1) physical changes made to property i.e. building permits and 2) “corrections” applied as a result of the measurement and inspection of homes in calendar 2005. The major cause of the increase for most homes however, is a result of the updating of property values. The tax levy (amount to be raised by property taxes) of \$32,213,272.05 for fiscal 2006 is an increase of \$931,417.32 (2.98%) over the fiscal 2005 amount of \$31,281,854.73. The tax rate for fiscal 2006 of \$15.26 is a **decrease** of \$1.86 (-10.86%) from a fiscal 2005 rate of \$17.12 per thousand dollars of value.

Value Of Taxable Real And Personal Property (All figures are for fiscal 2006)

		% Increase
Personal Property	\$24,968,171	.95%
Real Property (Land & Buildings)		
Class 1 - Residential (Single Family, Condo, Land, Etc.)	\$2,026,588,600	15.75%
Class 3 - Commercial (Office Building, Shopping Centers, Etc.)	\$56,340,200	14.19%
Class 4 - Industrial (Land & Buildings of Utility Companies)	<u>\$2,301,200</u>	33.17%
Total Taxable Valuation	<u>\$1,827,211,141</u>	<u>15.53%</u>

(170 Exempt Real Property Accounts - \$135,095,100 Increase of 31.21%)

Tax Amount to Be Raised

(Residents of Longmeadow have agreed at town meeting to spend this amount of money to run the town.)

Amounts approved at Town Meeting & Special Town Meeting

May 10, 2005 (For Fiscal 2005)	\$1,172,582.64
May 10, 2005 (For Fiscal 2006)	\$43,880,430.00
June 21, 2005 (For Fiscal 2006)	626,000.00
October 25, 2005 (For Fiscal 2006)	769,602.97
December 6, 2005 (For Fiscal 2006)	463,449.00
Total Appropriation at Town Meeting	<u>\$46,912,064.61</u>

(Plus Other Amounts to be Raised)	
Total of Cherry Sheet Offset, Debt & Interest Charges	\$1,070,453.33
State & County Cherry Sheet Charges	\$89,878.00
Allowance for Abatement & Exemption (Overlay)	<u>\$168,854.33</u>
Total Amount To Be Raised	\$48,241,250.27

Estimated Receipts And Available Funds

(This is where the money comes from to pay for services voted at town meeting. See Above.)

Cherry Sheet Estimated Receipts		\$6,057,793.00
Massachusetts School Building Authority Payments		543,476.00
Estimated Receipts – Local		\$5,896,735.00
Free Cash (Also known as Available Funds)		\$683,532.61
Other Available Funds		\$2,249,977.00
Free Cash Appropriated to Reduce Tax Rate (before 6/30/2005)		\$236,000.00
Free Cash Appropriated on or after 7/1/2005		\$360,000.00
“Other” – Debt Premium Amortization		<u>\$464.61</u>
Total Estimated Receipts & Other Revenue Sources	(33.22%)	\$16,027,978.22
Total Real & Personal Property Tax Levy	(66.78%)	<u>\$32,213,272.05</u>
Total Receipts From All Sources i.e.	GRAND TOTAL	\$48,241,250.27

Tax Rate: In Massachusetts the tax rate is expressed in dollars per thousand. The total tax levy to be raised from real and personal property (\$32,213,272.05) divided by the total taxable real and personal property value (\$2,110,961,471) produces a decimal equivalent tax rate that must be multiplied by 1,000 to convert it into the proper format. The tax rate and ultimately the amount of tax paid, is directly related to the amount of income (tax levy) that is approved to be spent by voters at the annual Town meeting and any special Town meetings.

Calculation Of The Tax Rate

$$\text{Fiscal 2006 Tax Rate} = \text{Tax Levy} \div \text{Total Taxable Valuation} \times 1,000 \text{ (Calculated Below)}$$

$$\$15.26 = (\$32,213,272.05 \div \$2,110,961,471) \times 1,000$$

FYI. Although the Assessors are responsible for “setting the rate”, it is actually just a mathematical calculation that is the final step in the process (i.e. the quotient). For example, the residents of Longmeadow voted to spend \$48,241,250.27 to run the “business” of the town. In order to spend forty-eight million dollars, there must be an equivalent income. The tax rate is just the result of dividing the total value of all property into the “income” a.k.a. tax levy expressed per thousand dollars of value (see formula above). If the spending remained the same from one year to the next, then as the property values increased, the tax rate would decrease. It seems inevitable that spending increases from year to year. So, it is a combination of how residents choose to spend money and whether property values increase or decrease that determine the tax rate. The Board of Assessors estimates market value of property and performs the necessary calculation.

Where does this money come from? The estimated receipts described previously show that sixteen million comes from excise tax and local receipts, free cash, and the Commonwealth by way of the Cherry Sheet. The remaining thirty-two million is raised from property taxes. How is the thirty-two million raised?

Proposition 2½

In fiscal 2005, the levy limit was \$29,761,033. For fiscal 2006, the town is allowed to raise 2.5% more than the prior year’s levy limit (2.5% of \$29,761,033 = \$744,026 plus \$29,761,033). Added to this \$29,761,033 total is “new growth” of \$199,520 in taxes (based on an additional \$11,654,235 of value in growth of real and personal property). Finally, the statute allows the town to add “debt exclusion” or override amounts to this figure to arrive at a **Maximum Allowable Levy** of \$32,229,266 for fiscal 2006. “Proposition 2½” applies to the levy and value of the town as a whole, and not to individual properties or tax bills. The amount that an individual property owner’s tax bill increases is not restricted directly by Proposition 2½. Of the \$32,229,266 that the town is allowed to collect, \$32,213,272.05 is proposed to be collected. The difference between the two amounts, “Excess Levy Capacity”, is reported to the Select Board and the Department of Revenue.

These examples and information are provided to assist taxpayers in understanding the process of how the rate is established. Please do not hesitate to call the Assessors’ Office if you have questions or concerns. Whether your question is about the rate or any other matters dealing with property values or taxation, we will try to help.

The Board would like to thank the Assistant Assessor and his staff for handling the multitude of questions and concerns that taxpayers have presented to them when they call or come into the office. In addition, the cooperation and assistance of all the department heads and their staffs are sincerely appreciated.

The Assessors' Office had a number of changes during calendar 2005. As a result of the charter, previously elected members are now appointed. Long time member James J. O'Connell retired at the end of his term. Mid-way through his third year, member Scott C. Bush retired. Our gratitude and sincere thanks go out to these individuals.

Dennis Kennedy was appointed for a three year term and Peter Graczykowski was appointed to finish out the term of Mr. Bush. The office staff saw turn over as well with the hiring of town resident Amy O'Connor.

Respectfully Submitted,

Board of Assessors:

Jonathan L. Fein, Chairman (*elected*)

Dennis V. Kennedy

Peter Graczykowski

Assessors' Staff:

Assistant Assessor - Robert P. Leclair, **CMA, RMA, MAA**

Assessing Technician – Amy O'Connor

Clerk - Ann M. Hubbard

REGISTRARS OF VOTERS

To the Residents of the Town of Longmeadow:

The Board of Registrars conducted voter registration sessions for the Annual Town Election, the Annual Town Meeting and two Special Town Meetings. As of December 31, 2005 there were 11,366 registered voters in town down from 11,391 a year earlier. In June 2005 a recount was also conducted as a result of a close vote from the Annual Town Election.

3695 Democrat
2922 Republican
38 Libertarian
2 Green Party USA political designation
21 Green-Rainbow political designation
4 Interdependent 3rd Party political designation
1 Socialist Party political designation
4682 Unenrolled (not affiliated with any party or political designation)

Voters often inquire how one becomes an Election Officer. The procedure begins with the Democratic and Republican Town Committees. Each year they should provide a list of interested persons to the Board of Selectman and the Registrars of Voters by June 1. The Registrars certify those persons who are qualified to serve and so inform the Board of Selectman by June 30. The Board of Selectman appoints the Election Officers between July 15 and August 15 for a one year term beginning September 1.

Election Officers perform an important civic function. The Registrars wish to recognize their dedication and to express appreciation for their efforts on behalf of the voters of Longmeadow.

Respectfully submitted,

John J. Fitzgerald, Chairman
Joseph S. Kennedy
Robert F. Wilson
Donna A. Hunsinger, Clerk

TOWN CLERKS REPORT OF RECEIPTS For the year ending June 30, 2005

Clerk's Fee Business Licenses:	\$660.00
Marriage Licenses:	\$1245.00
Raffle Permits:	\$60.00
Searching Fees:	\$7,180.00
Voter Lists:	\$182.60
Dog Licenses and Fines:	\$1,9137.00
Total to Account For:	\$28,464.60
Total Accounted For:	\$28,464.60

Births, Marriages and Deaths Recorded in 2005:

Total Number of births, marriages and deaths in 2005 are as follows:

Births	Deaths	Marriage Intentions: 93
		In-Town Marriages: 22
Female: 60	Female: 95	
Male: 53	Male: 71	
Total 113	Total 166	

TOWN OF LONGMEADOW
ANNUAL TOWN MEETING
Tuesday – May 10, 2005

Longmeadow High School

Acting under authority of the posted warrant, the qualified voters of the Town met at the time and place appointed. At 7:42 p.m. o'clock in the evening the Moderator declared the Annual Town Meeting open, there being more than a quorum present and all provisions of the law having been met. Girl and Boy Scout Troops 90, 32 and 160 led us in the Pledge of Allegiance. The Moderator asked for a moment of silence for the people who have risked their lives to form our Republic and to remember, with gratitude, the men and women who are today defending our rights of freedom. The Moderator announced that James Ryan would be acting as the Assistant Moderator in the Auditorium and Rebecca Townsend would do the same in the Cafeteria. The Moderator recognized John Pearson, Chairman of the Rules Committee as the Parliamentarian and he also recognized the work of the By-laws Revision Committee. The Board of Selectman recognized those officials and staff resigning or retiring. Select Board Chair Person Hal Haberman presented the Citizen of the Year Award to Jim Moran. Parks and Recreation Chairman, David Appleman, presented the Cliff Zundell Award to John Dowd.

ARTICLE 1

It was voted by a majority that the Town hear and act on the reports of all officers and committees whose duty it may be to report at said meeting as printed in the Annual Town Report.

ARTICLE 2

It was voted by a majority that the Town choose three trustees to administer the William Goldthwait Bequest, and that David Grimes, Phyllis Bogert and James O'Donnell be chosen as those trustees.

ARTICLE 3

It was voted by a 4/5 vote that the town pay from available funds in the Treasury the sum of \$177.64 to Waste Management for services rendered in Fiscal Year 2004.

ARTICLE 4

It was voted by a majority that the town transfer from available funds in the Treasury the sum of \$130,000.00 for Fiscal Year 2005 School Department Special Education costs.

ARTICLE 5

It was voted by a majority that the town transfer the sum of \$8,000.00 from available funds in the Treasury and \$14,000.00 from "Town Buildings Salary – Staff" to "Town Buildings Expenses – Repairs/Maintenance" in Fiscal Year 2005

ARTICLE 6

It was voted by a majority that the Town transfer the sum of \$56,163.58 from the "Employee Benefits-Unemployment Insurance" budget line to the "Snow Removal Expenses" line to cover snow and ice removal expenses in Fiscal Year 2005.

ARTICLE 7

It was passed by a majority that the Town fix the salary and compensation of the following elective officers for the Town for Fiscal Year 2006 as follows:

Moderator	\$100.00
Select Board	\$2000 per member for a total of \$10,000
Assessors	\$1,500 per member for a total of \$3,000

ARTICLE 8

It was passed by a majority that items 100 through 143 inclusive, under the heading of General Government totaling \$1,582,318, the expenditure under each of the aforesaid items to be limited to the total listed for each respective item, be approved and the sum of \$1,346, 318 be raised and appropriated and the sum of \$236,000 be transferred from available funds in the Treasury to be applied and used for appropriated for Fiscal Year 2006, be transferred from available funds in the Treasury to be applied and used for appropriations for Fiscal Year 2006, and to direct the Assessors to use said sum in calculating the Fiscal Year 2006 tax rate.

It was moved and seconded to amend the article as follows:

Line 100 Moderator Salary	from \$100 to \$0
Line 102 Salary Selectmen	from \$10,000 to \$0
Line Salary Assessors	from \$4,500 to \$0

The amendment was defeated.

It was passed by a majority that Items 144 through 170 inclusive, under the heading of Public Safety, totaling \$4,084,946, the expenditure under each of the aforesaid items to be limited to the total listed for each respective item, be approved and the sum of \$3,712,745, be raised and appropriated and the sum of \$372,201 be raised and appropriated from ambulance charges therefore. (Line Item 150 to increase from \$79,207 to \$80,590; line Item 165 to increase from \$1,000 to \$5,868 for a total increase of \$6,251 to pay scheduled wage increases plus additional stipend to the Fire Chief for added responsibility as the town's Emergency Management Director.)

It was moved that Item 171d, under the heading of School, totaling \$23,294,511, be approved and said sum be raised and appropriated therefore.

It was moved and seconded to amend Item 171d to read as 171a, totaling \$25,837,944.72 for the purposes of operating Longmeadow Public Schools and to add instructional staff, textbooks, technology support and equipment for Longmeadow High School and other schools, and that this additional appropriation of \$2,543,433.72 be contingent upon passage of a Proposition 2 ½ override under General Laws Chapter 59, section 21C.

The amendment passed.

The main motion passed by a majority.

It was passed by a majority that Items 172 through 180 inclusive, under the heading of Highway/Public Service Building, totaling \$1,050,346, the expenditure under each of the aforesaid items to be limited to the total listed for each respective item, be approved and said sum be raised and appropriated therefor.

It was passed by a majority that Items 181 through 202, Sanitary Sewer and Water, totaling \$2,214, 534, the expenditure under each of the aforesaid items be limited to the total listed for each respective item, be approved and said sum be raised and appropriated from Water and Sewer charges therefor.

It was passed by a majority that Items 203 through 207 inclusive, under the heading of Health and Sanitation, totaling \$1,165,678, the expenditure under each of the aforesaid items to be limited to the total listed for each respective item, be approved and said sum be raised and appropriated therefor.

It was passed by a majority that Items 208 through 216 inclusive, under the heading of Human Services, totaling \$750,462, the expenditure under each of the aforesaid items to be limited to the total listed for each respective item, be approved and said sum be raised and appropriated therefor.

It was passed by a majority that Items 217 through 224 inclusive, under the heading of Parks and Recreation, totaling \$705,040, the expenditure under each of the aforesaid items to be limited to the total listed for each respective item, be approved and said be raised and appropriated therefor.

It was passed by a 2/3 vote that Items 225 through 227 inclusive, under the heading of Retirement of Debt and Interest, totaling \$2,463,260, the expenditure under each of the aforesaid items to be limited to the total listed for each respective item, be approved and the sum of \$1,935,3283 be raised and appropriated and the sum of \$527,875 be transferred from the Stabilization Fund.

It was moved and seconded that line Items 228 through 233 be amended as follows: Line 228 from \$10,000 to \$10,460; Line 229 from \$3,400,000 to \$3,500,256; Line 231 from \$1,590,000 to \$1,627,345; and Line 233 from \$329,250 to \$342,847, for the purposes of funding employee benefits for technology support and instructional staff for Longmeadow High School and other schools, and that these additional appropriations totaling \$151,658 be contingent upon passage of a Proposition 2 ½ override under General Laws Chapter 59, section 21C

The amended motion passed by 271 YES and 166 NO.

It was passed by a majority that Items 234 through 242 inclusive, under the heading Unclassified, totaling \$38,385, the expenditure under each of the aforesaid items to be limited to the total listed for each respective item, be approved and said sum be raised and appropriated.

It was passed by a majority that Item 243, under the heading of General Insurance, totaling \$150,000, be approved and said sum be raised and appropriated therefor.

ARTICLE 9

It was passed by a majority that the Town raise and appropriate the sum of \$155,200.00 to constitute a Reserve Fund, transfers from which may be voted by the Finance Committee.

ARTICLE 10

It was passed by a majority that the Town raise and appropriate the sum of \$840,000.00 for addition to the Capital Stabilization Fund.

ARTICLE 11

It was passed by a 2/3 vote that the Town vote to transfer the sum of \$391,500 from the Capital Stabilization Fund, and \$97,500 from Available funds in the Treasury, for the following purposes with any unexpended or reimbursed funds appropriated within the Article reverting to the Stabilization Fund.

Dept.	Amount	Project
Fire Department:	\$35,000	for the FY '06 payment for Fire Department Engine
Accounting:	\$220,000	for the purchase of replacement town accounting and collection software. The release of funds is to be dependent upon: the completion of a product requirements definition and approval by the School Department, Town Manager, and Town accountant by October 1, 2005 and receipt of bids by January 1, 2006. Funds are to be available for payment only upon demonstration of functional modules.
School:	\$63,000	to complete the replacement of the Glenbrook Middle School boiler.
	\$19,000	for the repair or replacement of the HVAC ductwork at Glenbrook Middle School
	\$35,000	for ADA upgrades to the high school, to include installation of automated door closers and the upgrade of bathrooms.
	\$12,000	for the purchase and installation of a video surveillance system at Longmeadow High School.
	\$25,000	for the replacement of carpeting at the Center School.
Park and Recreation:	\$65,500	for the purchase of a mower tractor with no less than 16-foot wide mowing capability.
	\$14,500	for the second phase of resurfacing of the Blinn Tennis Courts.

ARTICLE 12

It was passed by a majority to authorize the Town Treasurer, with the approval of the Select Board, to enter into compensating balance agreements with banking institutions having their principal offices in the Commonwealth during Fiscal Year 2006, as permitted by General Laws Chapter 44, Section 53F.

ARTICLE 13

It was passed by a 2/3 vote that the Town appropriate the sum of \$297,453.00 from funds to be received from the State for highway improvements under the authority of M.G.L. Chapter 90, or any other applicable law, and to authorize the Select Board, if necessary, to apply for, accept, expend and borrow in anticipation of state aid for such projects.

ARTICLE 14

It was passed by a majority that the Town transfer from the Ambulance Receipts Reserved the sum of \$16,000.00 to pay stipends to two firefighters for paramedic training in accordance with the collective bargaining agreement.

ARTICLE 15

It was passed by a majority that the Town ratify and approve the second five year option period in a lease entered into in February 2005 between the Town and Bell Atlantic Mobile of Massachusetts Corporation, Ltd. d/b/a Verizon Wireless, for the lease of space on the water tower owned by the Town, on Academy Drive in the Town so that the total duration of the lease, if Verizon chooses to exercise all options, would be 15 years.

ARTICLE 16

It was passed by a 2/3 vote that the Town appropriate \$3,225,000 for the purpose of financing the construction of the replacement of the Wheelmeadow Brook Interceptor sewer including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c. 78; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$3,225,000 and issue bonds or notes thereof under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Select Board determines that they shall be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Select Board is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust

and otherwise contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Select Board is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.

ARTICLE 17

It was passed by a majority that the Town authorize the Select Board to enter into an agreement between and among the Town, the Department of Environmental Protection and Recycle America Alliance LLC, for a term of up to 15 years and on such other terms as the Select Board may reasonably agree to, for the processing of recyclable materials at the Springfield Materials Recycling Facility.

ARTICLE 18

It was passed by a vote of 219 Yes and 83 No that the Town establish a revolving fund for the School Department, pursuant to General Laws Chapter 44, Section 53E1/2, said fund to receive commissions paid by Pepsi for sales from vending machines located in various locations under the jurisdiction of the School Department, said funds to be deposited with the Town Treasurer and with payments from the fund to be expended by the School Department, up to \$14,925.00, to support the school lunch and athletic programs and other school-related activities.

ARTICLE 19

It was passed by a majority that the Town transfer from available funds in the Treasury the sum of \$6,952.00 in order to complete the Town Hall bathroom handicapped access renovation.

ARTICLE 20

It was passed by a majority that the Town adopt the "Proposal for 2005 Home Rule Charter Conformity Revisions" to the General By-Laws of the Town as prepared by the By-Laws Committee, copies of the foregoing Proposal which were made available at the Town Hall, Storrs Library and the Town website.

ARTICLE 21

To see if the Town of Longmeadow will vote to amend the Zoning By-laws by adding the following:

Article 21 as follows: Strike the words "and/or Planning Board" from the text

Under section 1.42, "publication in a local newspaper" adds the following language: "and notification of abutters within 300 feet of the property lines."

Under section 1.42, after the final sentence, add the following language: "Any owner of a building subject to this by-law that demolishes a building without first obtaining a demolition permit in accordance with the provisions of this bylaw shall be subject to a fine of \$100. Each day of the violation shall constitute a separate offense."

Under section 1.8 "Definitions", delete the existing definition and replace with the following language: "DEMOLITION – Any act of pulling down, destroying, removing, burning by arson, dismantling, or razing a building or structure or any substantial portion thereof, or commencing the work of total or substantial destruction with the intent of completion of the same. "Substantial portion" is defined as twenty-five percent (25%) of the volume of the building or structure, or twenty-five percent (25%) of the roof structure."

DEMOLITION DELAY FOR STRUCTURES OF HISTORICAL OR ARCHITECTURAL SIGNIFICANCE

SECTION – DECLARATION OF POLICY

Finding that the economic, cultural and aesthetic standing of the Town of Longmeadow can best be maintained and enhanced by due regard for the historical and architectural heritage of the Town and by striving to discourage the destruction of such cultural assets, it is hereby declared as a matter of public policy that the protection, enhancement, perpetuation and use of structures of historical and architectural significance, located within the Town of Longmeadow, is a public necessity, and is required in the interest of the prosperity, civic pride and general welfare of the people.

SECTION – PURPOSES

The purposes of this Bylaw are to:

- 1.1 Designate, preserve, protect, enhance and perpetuate those structures and sites within the Town that reflect outstanding elements of the Town's cultural, artistic, social, economic, political, architectural, historic or other heritage;

- 1.2 Foster civic pride in the vestiges and accomplishments of the past;
- 1.3 Stabilize or improve the aesthetic and economic vitality and values of such structures and sites;
- 1.4 Protect and enhance the Town's attraction to residents, tourists and visitors;
- 1.5 Promote the use of historical or architectural structures and sites for the education and welfare of the people of the Town;
- 1.6 Promote good urban design including the perpetuation of related private open spaces;
- 1.7 Promote and encourage continued private ownership and utilization of such buildings and sites now so owned and used: and
- 1.8 Provide owners of significant structures with time to consider alternatives to demolition.

SECTION – DEFINITIONS

The provisions of this bylaw shall be liberally construed to affect the purposes expressed or implied. Definitions of the following words and phrases shall be construed and understood according to their common and usual meaning unless the contrary is clearly indicated:

COMMISSION – The Longmeadow Historical Commission AND/OR Planning Board

DEMOLITION – Any act of pulling down, destroying, removing or razing a structure or portion thereof, or commencing the work of total or substantial destruction with the intent of completing the same.

DEMOLITION PERMIT – a PERMIT ISSUED BY THE building Commissioner under the State Building Code for the demolition of a building or structure.

SIGNIFICANT STRUCTURE – a structure or site found by the Longmeadow Historical Commission AND/OR Planning Board to contribute to the historical or architectural heritage or resources of the Town pursuant to this Bylaw.

STRUCTURE – Any edifice, object or building of any kind that is construed or erected and requires more or less permanent location on the ground or attachment to an object with permanent location on the ground, not including wheels.

SECTION – PROCEDURE

- 1.9 No permit for demolition of a significant structure shall be issued except as provided in this bylaw.
- 1.10 Every application for a demolition permit shall be made upon a form provided by the Building Commissioner, and shall be signed by the owner or the owner's agent under the power of attorney. Every application shall include location information, plans and narrative description and justification of the proposed demolition as shall be required under Historical Commission AND/OR Planning Board rules and regulations for such applications.
- 1.11 Upon receipt of any application for a demolition permit the Building Commissioner shall within five (5) days transmit a copy thereof to the Longmeadow Historical Commission AND/OR Planning Board.
- 1.12 Within thirty (30) days of the Commission's AND/OR Planning Board's receipt of a copy of the application for a demolition permit, The Historical Commission AND/OR Planning Board shall hold a public hearing on such application, and shall make a determination as to whether the structure is a significant structure under one or more of the criteria set forth in the by-laws. The Historical Commission AND/OR Planning Board shall give written notice of the time and place of the hearing not less than seven (7) days prior to the hearing, to the owner by certified mail, and by posting and by publication once in a local newspaper. The Historical Commission AND/OR Planning Board may conduct a site visit prior to the hearing.
- 1.13 If, within thirty (30) days of the Historical Commission's AND/OR Planning Board's receipt of a copy of an application for a demolition permit no public hearing has been held, or no finding by the Historical Commission AND/OR Planning Board has been filed with the Building Commissioner, the Building Commissioner may, subject to the requirements of the State Building Code and any other applicable laws, bylaws, rules and regulations, issue the demolition permit.
- 1.14 If after holding a public hearing the Historical Commission AND/OR Planning Board shall determine that the structure is not a significant structure because it fails to meet one or more of the criteria set forth here, or if the Historical Commission AND/OR Planning Board shall determine that the structure is a significant structure meeting one or more of the criteria set forth, but that the proposed would not be detrimental to the historical or architectural heritage or resources of the Town, then the Historical Commission AND/OR Planning Board shall notify the Building Commission in writing of its findings within fourteen (14) days of said determination. Upon receipt of such notification, or upon expiration of said fourteen (14) days without

such notice, the Building Commissioner may issue a demolition permits subject to the requirements of the State Building Code and any other applicable laws, bylaws, rules and regulations.

- 1.15 If, after such hearing, the Historical Commission AND/OR planning Board determines that the structure is a significant structure and that the proposed demolition would be detrimental to the historical or architectural heritage or resources of the Town, then it shall file written notice with findings, of its determination to the applicant and the Building Commissioner, and no demolition permit shall be issued until twelve (12) months after the date of such determination by the Historical Commission AND/OR Planning Board.

SECTION STANDARDS FOR DESIGNATION AS A SIGNIFICANT STRUCTURE

The Historical Commission AND/OR Planning Board shall determine that a structure be designated as a significant structure if it meets one or more of the following criteria:

- 1.16 It is listed on, or is within an area listed on, the National Register of Historic Places, or is the subject of a pending application for listing on said National Register.
- 1.17 The Historical Commission AND/OR Planning Board determines that the structure meets one or more of the following three criteria:
- 1.18 Historical Importance. The structure meets the criteria of historical importance if it:
- 1.19 Has character, interest or value as part of the development, heritage or cultural characteristics of the town of Longmeadow, the Commonwealth of Massachusetts or the nation.
- 1.20 Is the site of an historic event.
- 1.21 Is identified with a person or group of persons who had some influence on society.
- 1.22 Exemplifies the cultural, political, economic, social or historic heritage of the community.
- 1.23 Architectural Importance. The structure meets the criteria of architectural importance if it:
- 1.24 Portrays the environment of a group of people in an era of history characterized by a distinctive architectural style.
- 1.25 Embodies those distinguishing characteristics of an architectural type.
- 1.26 Is the work of an architect, master builder or craftsman whose individual work has influenced the development of the Town.
- 1.27 Contains elements of architectural design, detail, materials or craftsmanship, which represents a significant innovation.
- 1.28 Geographic Importance. The structure meets the criteria of geographic importance if:
- 1.29 The site is part of, or related to, a square, park, or other distinctive area.
- 1.30 The structure, as to its unique location or its physical characteristics, represents an established and familiar visual feature of the neighborhood, village center, or the community as a whole.

SECTION – DEMOLITION

Notwithstanding the above provisions, the Building Commissioner may issue a demolition permit for significant structure under any of the following circumstances:

- 1.31 If ant any time, after inspection, the Building Commissioner shall determine that the structure poses an imminent threat to the public health or safety of the community, and so advises the Historical Commission AND/OR Planning Board in writing.
- 1.32 The Historical Commission AND/OR PLANNING board is satisfied that there is no reasonable likelihood that either the owner or some other person or group is or will be willing to purchase, preserve, rehabilitate or restore such, and so advises the Building Commissioner in writing.
- 1.33 The Historical Commission AND/OR Planning Board is satisfied that the owner has made continuing bona fide and reasonable efforts to locate a purchaser who would be willing to preserve, rehabilitate and restore the subject building but that such efforts have been and will continue to be unsuccessful, and so advises the Building Commissioner in writing.

SECTION – EMERGENCY DEMOLITION

- 1.34 If a building or structure poses an immediate threat to public health or safety due to its deteriorated condition, the owner of such building or structure may request issuance of an emergency demolition permit from the Building Commissioner.
- 1.35 Upon receipt of any application for an emergency demolition permit, the Building Commissioner shall within five (5) days transmit a copy thereof to the Longmeadow Historical Commission AND/OR Planning Board.
- 1.36 As soon as practicable, but within 14 days after receipt of such an application, the Building Commissioner shall inspect the building or structure with a team consisting of the Commissioner, Town Engineer, Fire

- Chief, Historical Commission AND/OR Planning Board Chair and two (2) other members of the Historical Commission AND/OR Planning Board selected by the Chair, or the designees of said officials.
- 1.37 Within five (5) after inspection of the building or structure, and after consultation with other members of the inspection team, the Building Commissioner shall determine:
- 1) Whether the condition of the building or structure represents a serious and imminent threat to public health and safety.
 - 2) Whether there is any reasonable alternative to the immediate demolition of the building, or structure which would protect public health and safety.
- 1.38 If the Building Commissioner finds:
- 1) That the condition of the building or structure poses a serious and imminent threat to public health and safety.
 - 2) That there is no reasonable alternative to the immediate demolition of the building or structure, then the Commissioner may issue an emergency demolition permit to the owner of the building or structure.
- OR
- 3) That the condition of the building or structure does not pose a serious and imminent threat to public health and safety.
 - 4) That there are reasonable alternatives to the immediate demolition of the building or structure which would protect public health and safety, then the Commissioner(s) may refuse to issue an emergency demolition permit to the owner of the building.
- 1.39 Upon issuing an emergency demolition permit under the provisions of this section, the Building Commissioner shall submit a brief written report to the Historical Commission AND/OR Planning Board describing the condition of the building or and the basis for his/her decision to issue an emergency demolition permit. Nothing in this section shall be inconsistent with the procedure for the demolition and/or securing of buildings and structures established by M.G.L. Chapter 143, Sections 6-10.

SECTION – ENFORCEMENT AND REMEDIES

The following enforcement and remedies shall apply under this bylaw:

- 1.40 The Historical Commission AND/OR Planning Board is authorized to adopt rules and regulations to carry out its duties and functions under this bylaw.
- 1.41 The Historical Commission AND/OR Planning Board and the Building Commissioner are each authorized to institute any and all proceedings in law or equity they shall deem necessary and appropriate to obtain compliance with the requirements of this bylaw, or to prevent a violation thereof.
- 1.42 No building permit shall be issued with respect to any premises upon which a significant structure has been demolished in violation of this bylaw for a period of two (2) years from the date of the completion of such demolition.

SECTION – SEVERABILITY

If any section, paragraph or part of this bylaw be for any reason declared invalid or unconstitutional by any court, every other section, paragraph and part shall continue in full force and effect to the extent that the overall purposes of this article can still be met.

The amended motions passed by a majority.

The article was defeated by a majority.

ARTICLE 22

It was voted by a majority to transfer the sum of \$225,000 from Water Retained Earnings for the purpose of installing a water line on West Road and Dunn Road.

ARTICLE 23

It was defeated by a majority that the Town vote to petition the General Court for passage of special legislation which would authorize the placement of the following referendum question on the ballot for the election of Town Officers in 2006, or take any other action relative thereto: “Shall the fluoridation of the public water supply for domestic use in the Town of Longmeadow be discontinued?”

ARTICLE 24

It was defeated by a majority that the Town direct the Department of Public Works to seek bids for, then present to the 2006 Town Meeting for a vote, the cost of an operational automatic medication overfeed detector, warning

transmitter and remote receiver at Longmeadow's Public Safety Facility for the Town's fluoridation and any future program(s) utilizing the public water system for compulsory mass medication.

ARTICLE 25

It was defeated by a majority that the Town direct the Water & Sewer Department to update the 2002 fluoridation total program cost estimates of \$30,000 per year and begin listing "Total Fluoridation" as derived from the summation of the cost of two separate line items "materials" and "labor" in the annual Town Budget as reported to all Town Meetings held after July 1, 2005.

ARTICLE 26

It was defeated by a majority that the Town increase the water rate by \$0.01 per 100 cubic feet (c.f.) to fund an account for the purpose of reimbursing Longmeadow residents, on a first come first served basis, the cost of one operational water filtration system per Town household requesting such system or the purpose of removing any material/s such as are/may be added by the Town to its water supply for the intention of affecting residents health.

ARTICLE 27

It was defeated by a majority that the Town allocate one tenth of one percent of Longmeadow's yearly revenues to a fund for the Towns legal protection from potential litigation arising from the Towns fluoridation and any future compulsory mass medication program(s) for the duration of such program(s).

ARTICLE 28

It was defeated by a majority to direct the Board of Health to obtain and maintain on file the signature of every adult and parent/guardian of minors affected by the Towns fluoridation program, and any future compulsory mass medication program(s), indication informed consent to medicate, within six (6) months of ratifying this article for the current fluoridation program and prior to the inception of any future compulsory mass medication program(s).

ARTICLE 29

It was defeated by a majority to direct the Board of Health to publish in a newspaper having a general circulation in Longmeadow a notice containing wording that "The concentration of fluoride in baby formula reconstituted from Longmeadow's fluoridated water (1ppm) is up to 200 times higher than normally found in mother's milk (0.005 – 0.01ppm) (Eskstrand 1981; Institute of Medicine 1997)" every month for the duration of the fluoridation program.

ARTICLE 30

It was defeated by a majority that the Town require all commissaries, restaurants and establishments utilizing the Towns water supply, without filtration, to produce/prepare food for public consumption to prominently display at each public entrance the following warning in lettering no smaller than one inch (1"); "Fluoridated Water Used on Premises", "Fluoridated Water Facility", or other similar wording as approved by the Board of Health, for the duration of the Towns water fluoridation program.

ARTICLE 31

It was defeated by a majority that the Town direct the Board of Health to study the feasibility, cost, legality and ethics versus health benefit of adding to Longmeadow's public water supply the soluble form of all healthful natural and synthetic elements, salts, minerals, herbs, vitamins, medicines and other materials such as but not limited to ascorbic acid, beta-carotene, calcium, chromium, copper, folic acid, iodine, iron, magnesium, niacin, phosphorous, potassium, riboflavin, selenium, vitamins A, C, D, B6 and B12, and zinc.

ARTICLE 32

It was defeated by a majority that the Town direct the Board of Health to formulate and publish a response to each and every one of the "Fifty Reasons to Oppose Fluoridation" as found on www.fluoridealert.org/50Reasons and also submitted to them by concerned citizens in January of 2004, by September 1 of 2005.

The meeting was dissolved at 11:13 p.m.

Louise W. Lines, Town Clerk

**TOWN OF LONGMEADOW
ANNUAL TOWN ELECTION
MAY 24, 2005**

LONGMEADOW, MASSACHUSETTS

The qualified voters of the Town met at the time and place appointed. The ballots were delivered to the polling place, the ballot boxes were opened and shown to be empty and the registers were set at zero to the satisfaction of the Election Officers and the Police Officers on duty. The Wardens locked the ballot boxes and gave the keys to the Police Officers on duty. The polls were declared open at 8:00 a.m. in the forenoon. Election Officers were as follows:

PRECINCT A: **Warden**, Beverly Gray (R); **Clerk**, Eleanor Stoler (D); **Inspectors**, Elaine Nolet (R), Madalyn Guertin (R), Irma Goldsmith (D), Jim O'Donnell; **Floater**, Beverly Shore, Elizabeth Tyson (R).

PRECINCT B: **Warden**, Ruth Taylor (R); **Clerk**, William McGurk (D); **Inspectors**, Melvin Lavin (R), Gloria McCauley (R), Polly Felici (D), Barbara Adamz (D); **Floater**, Winifred Hopfe (R).

PRECINCT C: **Warden**, Joanne Janovsky (R); **Clerk**, Alice Hoffman; (D); **Inspectors**, Joy Brown (R), Ralph Brown (R), Eugene Adamz (D), Elizabeth Vartanian (D); **Floater**, Margaret Jenkins (R).

PRECINCT D: **Warden**, Eleanore Jagodowski (R); **Clerk**, Renine Gold; **Inspectors**, Marlene Rubin (R), John Russell (R), Patricia Lisowski (D), Jean Deon (D); **Floater**, Ernie Blake (D), Frank Simeoli (R).

PRECINCT E: **Warden**, Jeanette Regan; **Clerk**, Larry Dunn; **Inspectors**, Catherine Ferrero (R), Irene Beron (R), Salena Blake (D), Rebecca Squier (D); **Floater**, Susan MacElhiney (R), Edward Sergel (D).

At 8:00 p. m o'clock in the evening the polls were declared closed. Tabulation was performed using optical scanning vote-counting equipment. Wardens and Clerks began the tabulation procedure. When all Precincts were tallied the results were declared as follows:

	A	B	C	D	E	TOTAL	
<u>SELECTMEN</u>							
Hal Haberman	745	657	640	759	644	3445	
Diane Nadeau			18			18	
All Others	31	29	33	22	12	127	
Blanks	358	353	310	344	317	1682	
Total	1134	1039	1001	1125	973	5272	
<u>SCHOOL COMMITTEE (vote for three)</u>							
William Hoff	417	312	337	360	389	1815	
Jerold J. Duquette	596	500	473	537	471	2577	
James M. Nittoli	676	554	556	603	511	2900	
Palmerino P. Santaniello	493	542	464	525	381	2405	
Geoffrey P. Weigand		564	492	480	579	488	2603
All Others		7	8	5	7	5	32
Blanks		649	709	634	764	674	3430
Total	3402	3117	2949	3375	2919	15762	
<u>PLANNING BOARD</u>							
Richard W. Curran	637	602	448	512	498	2697	
Peter Graczykowski	221	201	270	289	199	1180	
All Others		2	3	4	5	14	
Blanks		274	233	261	319	276	1363
Total	1134	1039	983	1125	973	5254	
<u>HOUSING AUTHORITY</u>							

All Others	32	26	29	13		100
Blanks	1102	1013	954	1112	973	5154
Total	1134	1039	983	1125	973	5254

QUESTION 1A

Yes	578	435	386	380	402	2181
No	555	577	592	729	552	3005
Blanks	1	27	5	16	19	68
Total	1134	1039	983	1125	973	5254

QUESTION 1B

Yes	627	485	407	437	460	2416
No	497	522	566	676	492	2753
Blanks	10	32	10	12	21	85
Total	1134	1039	983	1125	973	5254

QUESTION 1C

Yes	655	521	441	481	475	2573
No	464	482	538	620	474	2578
Blanks	15	36	4	24	24	103
Total	1134	1039	983	1125	973	5254

Due to tabulation errors, the figures were later adjusted as follows:

SELECTMEN

Hal Haberman	745	657	640	759	644	3445
Diane Nadeau			18			18
Gerald Nolet				12		12
All Others	27	29		3	8	67
Blanks	390	355	333	353	331	1762
Total	1162	1041	991	1127	983	5304

SCHOOL COMMITTEE (vote for three)

William Hoff	417	312	337	360	389	1815
Jerold J. Duquette	596	500	473	537	471	2577
James M. Nittoli	676	554	556	603	511	2900
Palmerino P. Santaniello	493	542	464	517	381	2397
Geoffrey P. Weigand	564	498	480	579	488	2609
All Others	7	8	5	7	1	28
Blanks	733	709	658	778	708	3586
Total	3486	3123	2973	3381	2949	15912

PLANNING BOARD

Richard W. Curran	637	602	448	512	498	2697
Peter Graczykowski	221	201	274	289	200	1185
All Others	2	3	1	4	1	11
Blanks	302	235	268	322	284	1411
Total	1162	1041	991	1127	983	5304

HOUSING AUTHORITY

All Others	32	26	23	8	12	101
Blanks	1130	1015	968	1119	971	5203
Total	1162	1041	991	1127	983	5304

QUESTION 1A

Yes	578	435	386	380	402	2181
No	555	577	592	729	552	3005
Blanks	29	29	13	18	29	118
Total	1162	1041	991	1127	983	5304

QUESTION 1B

Yes	627	485	407	437	460	2416
No	497	522	566	676	492	2753
Blanks	38	34	18	14	31	135
Total	1162	1041	991	1127	983	5304

QUESTION 1C

Yes	655	521	441	481	475	2573
No	464	482	538	620	474	2578
Blanks	43	38	16	23	34	154
Total	1162	1041	991	1127	983	5304

The total vote was 5304, a 48 % turnout, there being 11,053 registered voters as of May 4, 2005.

Louise W. Lines, Town Clerk

**RECOUNT FROM ANNUAL TOWN ELECTION
ON QUESTION 1b AND 1c
JUNE 6, 2005**

The recount started at 8:45 a.m. in the Longmeadow Community House.

Present were Registrars John Fitzgerald, Steve Kennedy and Robert Wilson and numerous Reader/Recorders, Tabulators, Runners, a Clerk and a Warden, the acting Town Clerk, Treasurer, Collector and representative/observers from both sides of the issue.

Fifty (50) ballots were counted out for each of five (5) tables where 2 clerks and up to 4 observers were seated.

Precinct A – This is the first group of ballots to be counted. Counting and tally ended at 10:15 a.m.

Precinct B – Counting started at 10:20 a.m. and the count and tally ended at 11:24 a.m.

Precinct C – Counting started at 11:25 a.m. and the count and tally ended at 12:32 p.m.

Precinct D – Counting started at 12:37 p.m. and the count and tally ended at 1:45 p.m.

During the count, at 1:35 p.m., the count was stopped re: Precinct D – Block 22 (protest ballot on Question 1c). Both circles were filled in. Table 4 called the ballot a blank. It was brought to the Registrars table. The vote was: Yes/Yes/Blank. It will be called a protested ballot. The ballot is called a Yes by the Registrars and retained at the desk as a protested ballot. Bob Wilson And John Fitzgerald voted Yes. Steve Kennedy voted Blank. The ballot was returned to Table 4 and they counted it as a Yes.

Precinct E – Counting started at 1:46 p.m. and the count and tally ended at 2:30 p.m.

There were two (2) escrow ballots that were questioned regarding their legality. All 3 Registrars voted not to open the ballots. A question arose regarding of the number of ballots from the actual vote on 5/24/05 and the ones counted today. John Fitzgerald questioned why there was a 50 ballot difference between the total votes recorded on the tally sheet the night of the election and the total votes recorded today. Sue Dow explained how the votes were recorded on the machines and further on the tally sheets. Donna added that we would go through all of our numbers to determine where the difference lies and would then report back to the Registrars.

The Registrars signed and dated the recount final tally sheet at 3:00 p.m.

The official result was as follows: 1b YES – 2429 1b NO – 2767 Blank – 108
1c YES -2587 1c NO – 2593 Blank – 124

The Recount ended at 3:05 p.m.

Respectfully submitted,

Clerk, Registrars of Voters

**TOWN OF LONGMEADOW
SPECIAL TOWN MEETING
Tuesday – October 25, 2005**

Acting under the authority of the posted warrant, the qualified voters of the Town of Longmeadow met at the time and place appointed. At 7:30 p.m. o'clock in the evening the Moderator declared the Special Town Meeting open, there being more than a quorum present and all provisions of the law having been met.

ARTICLE 1

It was voted by a majority that the Town of Longmeadow transfer the sums to and from the sources identified.

	FROM	TO
\$ 6,750.00	Town Accountant Salary-Staff	Town Accountant's Expense
\$ 15,000.00	Rubbish/Recycling Removal	Legal Expenses
\$ 15,032.00	Rubbish/Recycling Removal	Short Term Borrowing Costs
\$ 50,000.00	Rubbish/Recycling Removal	Unemployment Compensation Ins.
\$ 236,000.00	Town Buildings/School Bldg Maint.	School Expenses
\$ 2,000.00	Ambulance Receipts Reserve	Ambulance Expense

ARTICLE 2

Article 26 was moved to article 2 by the Town Moderator.

Article 2 was defeated. It was voted 84 against and 65 for The Town to petition the General Court for passage of special legislation which would authorize the placement of the following referendum question on the ballot for the election of Town officers in 2006, or take any other action relative thereto: "Shall the fluoridation of the public water supply for domestic use in the Town of Longmeadow be discontinued?"

ARTICLE 3

It was voted by a 2/3 vote 134 in favor and 5 opposed, to transfer an amount up to \$186,000 from the Operational Stabilization Fund to a special School account for Extraordinary Repair as identified below.

CENTER SCHOOL:

REPAIR LEAK IN BOILER SECTION / RE-PIPE POTABLE HOT WATER BOILER
FEED TO BE FED FROM BOTH BOILERS
\$9,500

UPDATE BUILDING ENERGY MANAGEMENT TO EXISTING WEB BASED DDC
AUTOMATIC LOGIC DISTRICT WIDE
CONTROLS. TO INCLUDE OCCUPIED AND NON OCCUPIED ENERGY SAVINGS
MODE.
\$24,920

REPLACE 4 MECHANICAL AIR HANDLER/BLOWER MOTOR CONTROLLERS
WITH ELECTRONIC VARIABLE
FREQUENCY DRIVE UNITS. INTEGRATE CONTROLS WITH ENERGY
MANAGEMENT SYSTEM.
\$23,130

WILLIAMS MIDDLE SCHOOL:

REPLACE EXTERIOR 30 YEAR OLD DOORS AND HARDWARE WITH ENERGY
EFFICIENT UNITS
\$15,000

REPAIR LEAKING INTERNAL SECTIONS OF BOILER-- FLAGGED OUT OF
SERVICE MIAA (HARTFORD STEAM
BOILER)
\$6,500

REPLACE 10 YR OLD PNEUMATIC DUPLEX COMPRESSOR. UNIT TRIPS OUT UNDER LOAD ALLOWING THE BUILDING TO OVERHEAT.
\$3,750

INSTALL 2" BOILER FEED BY-PASS WITH BACKFLOW PREVENTOR
\$3,500

DISTRICT WIDE:

PERFORM ANNUAL SERVICE & INSPECTION FOR ALL THE SCHOOL DEPT. 14 PRIMARY BOILERS ALL RATED ABOVE 3MM/BTU PER-HR (ECA Requirement)
\$25,000

PERFORM ANNUAL INSPECTION & REPAIRS AS NEEDED TO ALL 5 UST (Underground Storage Tanks) FUEL TANKS (ECA Requirement)
\$2,500

GLENBROOK MIDDLE SCHOOL:

REPLACE EXISTING 300 GALLON POTABLE KITCHEN HOT WATER TANKS WITH A HIGH EFFICIENCY 180 GALLON HEAT TRANSFER TANK.
\$2,500

INSTALL 2" BOILER FEED BY-PASS WITH BACKFLOW PREVENTOR
\$3,500

UPGRADE ENERGY MANAGEMENT SYSTEM TO INCLUDE WEB BASED CONTROL OF BOILER ROOM USING DDC AUTOMATED LOGIC CONTROLS
\$7,500

BLUEBERRY HILL SCHOOL:

REPAIR LEAKING INTERNAL SECTIONS OF BOILER
\$6,500

HIGH SCHOOL:

COMPLETE STRUCTURAL REPAIRS TO EXTERIOR WALL CLASSROOM 240
\$15,000

SERVICE MAINTENANCE AGREEMENT HAZARDOUS MATERIALS REMOVAL (ECA Requirement)
\$6,500

27 ELECTRICAL / DATA UPGRADES TO OFFICE AREA 230 A & B AS AND ROOM
\$2,500

REPAIR AND REPLACE TECH INFRASTRUCTURE
\$15,200

REPLACE DAMAGED AND NON OPERATIONAL INTERIOR CORRIDOR DOORS
\$13,000

TOTAL \$186,000

ARTICLE 4

It was voted by a majority that the Town will transfer the sum of \$122,000 to an Energy Reserve Account, \$107,000 from available funds in the Treasury, \$5,250 from Water Retained Earnings, \$5,250 from Sewer Retained Earnings, and \$4,500 from the Ambulance Receipts Reserved, and to allow the Town Manager to apportion such amounts into appropriate budgetary line items.

ARTICLE 5

It was voted by a majority that the Town will transfer the sum of \$205,000, \$179,300 from available funds in the Treasury, \$9,500 from Water Retained Earnings, \$7,200 from Sewer Retained Earnings, \$9,000 from Ambulance Receipts Reserved to the Select Board’s Wage Apportionment Account and to allow the Town Manager to apportion such amounts into appropriate budgetary line items.

ARTICLE 6

It was voted by a majority that the Town will transfer the sum of \$175,000, \$100,000.00 from available funds in the Treasury, \$37,500.00 from Water Retained Earnings and \$37,500.00 from Sewer Retained Earnings to the Select Board’s Department of Environmental Protection Compliance account.

ARTICLE 7

Passed with a 9/10th vote that the Town will transfer the sum of \$4,602.97 from available funds in the Treasury, for the payment of the following fiscal year 2004 and 2005 bills.

\$2,177.84	Bahr Sales – for repairs to the catch basin cleaner/street sweeper (DPW)
\$ 230.00	Porter Road Pet Care – for the boarding of stray animals (PD)
\$2,195.13	Cummins Northeast, Inc. – for various parts (DPW)
\$ 54.40	NAPA Auto - for various part (DPW)

ARTICLE 8

It was voted by a majority that the Town will transfer the sum of \$25,000 from available funds in the Treasury to the Operational Stabilization Fund.

ARTICLE 9

It was voted by a majority that the Town will transfer the sum of \$50,000, \$25,000 from available funds in the Treasury, \$12,500 from Water Retained Earnings and \$12,500 from Sewer Retained Earnings for a Public Works facility site survey and feasibility assessment.

ARTICLE 10

It was voted by a majority that the Town will support the strategic plan for the Longmeadow Public Schools and support efforts to implement the plan.

ARTICLE 11

It was voted by majority that the Town will amend Article Two, Chapter 300 Town Management, Section 2-307 of the general bylaws, entitled Town Counsel, by deleting the words "who is a resident of the Town".

ARTICLE 12

It was voted by majority that the Town will amend Article Three, Chapter 300 Town Meeting, Section 3- 301 of the general bylaws, entitled Annual Town Meeting, by adding the following language, or take any other action relative thereto: "If, in the opinion of the Select Board, the town meeting warrant contains subject matter that requires additional time for deliberation, the Select Board may vote to schedule the town meeting at an earlier time, provided that annual town meeting cannot be scheduled before 6:30 o'clock in the evening."

ARTICLE 13

It was voted by majority that the Town will adopt Chapter 41, section 100B of the Massachusetts General Laws, providing for indemnification of retired police officers and fire fighters, or take any other action relative thereto.

ARTICLE 14

It was voted by majority that the Town will add the following new section to Article Two, chapter 600 of the General by-laws. It was also voted by majority that on number six in Section 2-628 the word no was added in front of betterments.

Section 2-628 TEMPORARY REPAIRS TO PRIVATE WAYS

Section 1. Temporary Repairs:

The Town Manager can authorize temporary repairs to private ways costing less than \$2000.00, providing that:

1. The temporary repairs may include grading, filling and scraping of a gravel roadway but not more than two (2) times annually.
2. Drainage shall not be included.

3. The majority of the abutters petition the Town Manager for the repairs to be made.
4. The Town Manager receives an advisory report from the Director of Public Works containing a recommendation on the proposed work, such report shall include whether the repairs are for the protection of the health and safety of the general public using these roads.
5. The private way must have been opened to the public use for six (6) years or more.
6. No betterments shall be charged for repairs in excess of \$2,000.00.
7. No cash deposits will be required for work performed under this section.

Section 2 Liability:

The Town shall not be liable for any damages to persons or property caused by such repairs, nor shall M.G.L. c 84 s 25 apply to such repair.

Section 3 Indemnity Agreement:

The Town Manager shall require an indemnity agreement to be executed by all the petitioners indemnifying the Town for all claims and damages which may result from making such repairs.

ARTICLE 15

Was **defeated**, to see if the Town will vote to amend Section 3-507(d) of the General Bylaws of the Town by adding the following underlined language to the first sentence of said Subsection (d), or take any other action relative thereto:

“The Appointing Authority shall conduct a public interview of each applicant; ~~provided, however, that no interview shall be required for an applicant who is seeking reappointment to the same position or in the event that there is only one applicant for a vacancy.~~”

ARTICLE 16

Was **defeated**, to see if the Town will vote to amend Section 3-508 of the General Bylaws of the Town by deleting the requirement in the first sentence that no appointment shall be made until at least seven days after the last interview for a position so that, as revised, the first sentence of Section 3-508 shall read as follows, or take any other action relative thereto:

“The Appointing Authority may make an appointment to a board, commission or committee only at a public meeting of the Appointing Authority, including the public meeting at which the last interview with Applicants takes place but in any event no more than 28 days after the last Applicant interview for an open or vacant position.”

ARTICLE 17

Passed by a majority that the Town will amend Section 1-501 of the General Bylaws of the Town by striking the existing introductory language and substituting the following therefore.

Violations of Subsections 1-501(a) and (d) below shall be subject to non-criminal disposition procedures pursuant to General Laws Chapter 40, Section 21D and violations of Subsections 1-501 (b) and (c) below shall be subject to the non-criminal disposition procedures contained in General Laws Chapter 148A.

ARTICLE 18

Passed by majority that the Town will ratify its acceptance of General Laws Chapter 40, Section 57, as originally accepted pursuant to Article 16 on the 1987 annual town meeting warrant, as incorporated in Section 2-319 of the General Bylaws of the Town, by amending Section 2-319(b) by inserting the underlined language shown below and by inserting a new Section 2-319(d) as shown below, or take any other action relative thereto:

(b) The licensing authority may deny, revoke or suspend any license or permit, including renewals and transfers, of any party whose name appears on said list furnished to the licensing authority from the tax collector or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about real estate owned by any party whose name appears on said list furnished to the licensing authority from the tax collector; provided, however, that written notice is given to the party and the tax collector, as required by applicable provisions of law, and the party is given a hearing, to be held not earlier than fourteen days after said notice.

(d) The Select Board may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his immediate family, as defined in section one of chapter two hundred and sixty-eight A in the business or activity conducted in or on said property.

ARTICLE 19

Passed by majority that the Town will amend Section 2-601(e) of the General Bylaws of the Town by deleting the phrase “building rules and regulations of the Town” and substituting therefor “State Building Code,” or take any other action relative thereto.

ARTICLE 20

Passed by majority that the Town will amend Article Two, Section 700 “Wetlands Control” by changing all references to “DEQE” and “DEQ” to “Department of Environmental Protection (“DEP”) or any successor agency”, or take any other action relative thereto.

ARTICLE 21

Was withdrawn. To see if the Town will vote to amend Section 2-701(g)(5) (“Agricultural Practices”) of the General Bylaws of the Town by striking the definition of “normal maintenance of land in agricultural use” in said Section 2-701(g)(5) and incorporating therein by reference the definition of the foregoing term contained under “Agriculture”(Subsection (b)) in the DEP Regulations in 310 CMR Section 10.04.

ARTICLE 22

Passed by majority, that the Town will amend Section 2-804(f) of the General Bylaws of the Town by striking the reference to General Laws Chapter 54, Section 55 and inserting the reference to Chapter 44, Section 55.

ARTICLE 23

Passed by a majority that the Town will amend Section 5-207 of the General Bylaws of the Town by changing the reference to “Massachusetts Department of Public Utilities” to “Department of Telecommunications and Energy, or any other successor agency.”

ARTICLE 24

Passed by a majority, that the Town will amend Section 5-403 of the General Bylaws of the Town by inserting the following phrase at the beginning of said section: “Except as permitted by General Laws Chapter 90, Section 1E.”

ARTICLE 25

It was voted by a majority, that the Town will amend Section 6-314(e)(ii) of the General Bylaws of the Town to correct certain typographical errors by striking the reference to “Section (f)(i)” and substituting therefor “Section (e)(i)” and by striking the reference in Section 6-314(e)(iii) to “Section (f)(v)” and substituting therefor “Section (e)(v).”

ARTICLE 26

It was voted by a majority that the Town will transfer the sum of \$360,000 from available funds in the Treasury, for the purpose of reducing the FY06 tax levy.

The meeting was dissolved at 10:30 p.m.

Mary Pequignot, Acting Town Clerk

**TOWN OF LONGMEADOW
SPECIAL TOWN MEETING
Tuesday, December 6, 2005**

ARTICLE 1.

It was voted unanimously that the Town will transfer the sum of \$463,449.00 from the Operational Stabilization Fund for road, culvert, water and sewer, drainage and related repairs caused by weather-related flooding in October 2005, and that any federal or state reimbursements for these repairs shall be returned to the Operating Stabilization Fund .

The meeting was dissolved at 7:50pm.

Donna A. Hunsinger
Town Clerk

INFORMATION TECHNOLOGIES

To the Honorable Select Board:

The Information Technologies Department is responsible for coordinating the implementation and maintenance of information technology for all town departments. This includes evaluation, selection, installation, and continuing support for computer hardware and software. In addition, the department manages the Town's network infrastructure that includes Microsoft Windows 2000, Exchange, and UNIX servers, Windows 98/2000/XP client computers, and voice/data communications networks.

This year we were in search for a new financial system that will benefit the Finance Department, school bookkeeping, and Human Resources Department as well as the Treasurer/Collectors and Department of Public Works Office for the revenue of Excise tax, Real Estate tax, Utility Billing and Account receivables. Currently the Town uses two independent systems which may not be supported in the near future. Our goal was to find a unified system that will be cost effective, user friendly, meet all state requirements, satisfy auditors, provide acceptable reports, and allow for growth in technology. We feel that we have found such a system and have chosen Tyler Munis which services a good majority of towns and cities in Massachusetts.

The IT Department looks forward to the year ahead as it begins implementation and conversion from the current financial systems to Munis. We will also continue to provide quality service, support and upgrades as needed to the Town's computing environment as well as provide technology consultation to Town Departments.

Respectfully submitted,

Victor Roule
Information Systems Technician



TOWN TREASURER'S ANNUAL REPORT

Fiscal Year Ending June 30, 2005

Cash Reconciliation

Cash Balance 7/01/04	\$9,335,129.18
Cash Balance 6/30/05	\$9,887,466.21

TOWN COLLECTOR'S ANNUAL REPORT

Fiscal Year Ending June 30, 2005

Classification	Committed	Collected (Net)	Abated	Tax Title	Outstanding as of 6/30/05
Real Estate					
Fiscal Year 2001	24,699,650	24,543,882	70588	68644	16,536
Fiscal Year 2002	25,558,850	25,410,585	70,732	75626	1,907
Fiscal Year 2003	28,541,397	28,351,746	111,165	80,582	-2,096
Fiscal Year 2004	29,878,537	29,711,131	61,186	123,556	-17,336
Fiscal Year 2005	30,858,433	30,440,731	68,132	0	349,570
Personal Property					
Fiscal Year 2001	449,492	446,296	359	0	2,837
Fiscal Year 2002	462,948	462,187	0	0	761
Fiscal Year 2003	408,060	410,595	0	0	-1,990
Fiscal Year 2004	478,368	483,731	0	0	-5,363
Fiscal Year 2005	423,421	217,971	0	0	205,450
Motor Vehicle Excise					
Fiscal Year 2001	2,020,451	1,957,206	57,725	0	5,520
Fiscal Year 2002	2,104,717	2,042,809	55,179	0	6729
Fiscal Year 2003	2,152,849	2,080,945	57,915	0	13,988
Fiscal Year 2004	2,224,835	2,184,863	53,558	0	-13,586
Fiscal Year 2005	1,895,233	1,733,382	26,621	0	135,230

FIRE DEPARTMENT

As Fire Chief I am pleased to submit the following annual report.

Personnel and Administration:

The staff at the Longmeadow Fire Department consists of 22 Career Firefighters and 3 Call Firefighters. These professionals continue to work hard at providing quality emergency services to the Town of Longmeadow. Throughout the year our department is challenged to provide a wide range of emergency services, and we continue to meet these challenges successfully.

Firefighters Tom McGowan and John Dearborn continue to be active with the State operated District Hazardous Materials Response Team. This team of Firefighters from around the region receives a large amount of specialized training that allows them to mitigate hazardous material incidents that are beyond the capability of local fire departments.

Firefighters Rick Gebo and Todd Davis are instrumental in the operation of our successful Ambulance service. They are responsible for ensuring the department is in compliance with all the State and Regional regulations, and that our Firefighters receive the training needed to continue to offer advanced pre-hospital care.

With the help of Captain DeFord, our department has been successful in obtaining grants that have allowed us to keep our equipment updated during difficult fiscal times. We have also been successful in obtaining new equipment to assist us in meeting new challenges in emergency work such as chemical, biological and nuclear threats.

Increasing the Town's preparedness for large scales emergencies have been a focus throughout the year. Work is continuing in areas such as shelter capabilities, development of a comprehensive emergency plan, and interoperable communications. During the Month of October, the Town experienced some flood damage to roads and drainage systems. We have applied to the Federal Emergency Management Agency to recover in excess of \$400,000 spent of repairs. Residents were also assisted in applying to FEMA for damage to their property.

Incident Responses:

The Fire Department logged 2,017 emergency responses during the year. This represents an 18% increase in run responses from 2004. Fire losses were estimated at \$383,300 which is nearly four times greater than 2004. This is an average loss of nearly \$10,087 for each fire, and is \$3,613 below the state average.

2004 Fire Department Responses

Structure Fires.....	11
Vehicle Fires.....	7
Other Fires.....	20
Rescue & Emergency Medical	1,212
Hazardous Conditions (no fire).....	105
Service Calls/Police Assist.....	270
Good Intent.....	81
False Call & False Alarm.....	303
Severe Weather.....	8
Total	2,017

Fire Prevention:

Fire Prevention Education was restored due to State Grants made available for Fire Safety Public Education. With this funding we were able to provide a variety of public awareness and educational opportunities. Programs were restored in the public and private Schools, as well as day care facilities. Other activities included youth career days, various fairs and field day events, and a variety of tours and classes held here at the Fire Station. In October, our annual Open House was held with a theme of Residential Fire Sprinklers. Demonstrations of residential fire sprinklers were held throughout the day along with a variety of home safety information.

Captain Macsata has been active with the various organizations for senior citizens to enhance their fire safety. Residents with Fire Safety questions or concerns can contact Captain Macsata at 565-4108.

Below is a summary of the inspection/prevention activities for the year.

2002 Inspection Activity

Smoke Detectors.....	265	Fire Drills.....	60
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Oil Burners.....	25	Tank removals.....	32
Tank Installations.....	13	Propane Storage.....	3
Fire Investigations.....	8	Fire Safety Inspections....	30
School Inspections.....	18	New Construction.....	8
Public Education	112	Misc. Inspections.....	12
Total.....	586		

Apparatus and Equipment:

The Fire Department maintains four Pumper Trucks, Two Ambulances, a Rescue Boat, a four-wheel drive truck and three cruisers. The department was the fortunate recipient of a \$30,000 equipment grant from the Commonwealth of Massachusetts. This grant allowed us to purchase badly needed hose, rescue equipment and nozzles.

Captain Zinnack, our department mechanic, continues to keep the apparatus in good mechanical condition, ensuring the town gets maximum use before replacement is needed.

Training:

Training in firefighting tactics and emergency medical procedures is an ongoing process in our Department. This year our Firefighters logged in excess of 1,000 hours of training in topics such as Hazardous Materials, Cold Water Rescue, Search and Rescue, Emergency Medical Training, Cardiopulmonary Resuscitation, and Advanced Life Support. Training is conducted on site by our in-house instructors and guest instructors, and off-site at the Massachusetts Firefighting Academy, Springfield College, and Springfield Technical Community College and through the Federal Emergency Management Agency.

I would like to recognize the men and women of the Longmeadow Fire Department for their dedication, hard work and strong commitment to our community. They continue to meet the challenges of a changing fire service with a level of professionalism I think is un-matched among fire services.

I extend my thanks to Father Provenzano, our Department Chaplain, for his contributions to the department and the community. I also would like to thank the other town departments, boards and committees who are a part of making this department successful in completing its mission.

Respectfully Submitted,

Eric H. Madison
Fire Chief

DEPARTMENT ROSTER

- Chief:** Eric H. Madison
- Captains:** Andrew Fraser, Safety Officer
Karl Zinnack, Maintenance Officer
Lynn Thompson, Public Education Officer
Gerald Macsata, Fire Prevention Officer
William J. DeFord II, Grant Manager
- Firefighters:** Richard Gebo Robert Taylor
Steven Mercieri Christopher J. Scott
Thomas McGowan John E. Rigney
Michael J. Maheux Edward Linehan
Todd P. Davis Dean Godfrey
John P. Dearborn Brian Trotta
Timothy O’Connell Jeffery Ledoux
Casey Bergeron
- Call Lieutenant:** Robert E. Loughman
- Call Firefighters:** Kurt Zinnack
Marilee T. Elliott
- Chaplain:** Father Lawrence C. Provenzano
- Admin Assistant:** Raymond C. Miller

WILLIAM GOLDTHWAIT FUND

To the Honorable Select Board:

Report for the year ending December 31, 2005:

Cash balance as of December 31, 2004	\$46,713
Income earned during 2005	868
Total	<u>\$47,581</u>
Disbursements during 2005	4,147
Balance as of December 31, 2005	<u>\$43,434</u>

The fund stands ready to evaluate financial aid for needy cases within the Town of Longmeadow when such cases are brought to the attention of the Trustees.

We had three case disbursements this year (2005). One is incomplete, awaiting the final bill.

Respectfully submitted,

Trustees:

David L. Grimes, Chair Person
Phyllis N. Bogart
James T. O'Donnell

HOUSING AUTHORITY

The Longmeadow Housing Authority continues to study the issues and evaluate the various alternatives. No new initiatives have been undertaken during the year.

Respectfully submitted:

Edward M. Kline
Chairman

PARKS AND RECREATION AND PARK COMMISSIONERS

To the Residents of the Town of Longmeadow:

Over the past year, the Longmeadow Parks and Recreation Department has been committed to you, our customer. We have been working with one goal, keeping Longmeadow's open spaces and parks looking beautiful, while providing the most exceptional experiences for you and your family.

Our most significant initiative of the year has been the implementation of the Strategic Parks and Recreation Master Plan. The Park Board along with staff from the Parks and Recreation Department has begun the research to shape the future of Parks and Recreation in Longmeadow. A Needs Assessment was developed and sent to a random sampling of Longmeadow residents to gauge satisfaction of facilities and services and the need for additional facilities, open spaces and services. The Strategic Master plan will be a map and guide for the Town to implement new programs and activities based on resident feedback and trends; refurbish vital facilities; develop new passive recreation opportunities; and maximize our natural resources in the most environmentally-sound practices. A completed draft of the plan is set to be presented late in 2006. This plan will identify the key focus areas and goals that will be used as the test for all future changes in program delivery, service enhancement, facility development and recreational opportunities. It will also identify specific projects and initiatives for a five year period.

The Master Plan was not the only initiative in 2005. We were recognized by the National Recreation and Park Association as both a Step Up to Health Community and a Good Sports Community for our efforts to address childhood obesity and improve the sports environment for youth. We implemented many programs to improve an overall fitness level, changed to more healthy menu options in our programs and collaborated with the Board of Health and School Department to address this issue. We also worked closely with each sports association to develop a philosophy for youth sports with enforceable standards that will help to create a healthy sports environment for both parents and players.

We received a \$350,000 grant from Hasbro and through the National Center for Boundless Playgrounds to build a 7,500 square foot boundless playground at Bliss Park. This is the largest grant award the Parks and Recreation Department has ever received. This project is slated to begin in early 2006 and open by the end of the year.

Kristen Anacleto, Greenwood Extended Day's Kindergarten Coordinator was recognized by the Massachusetts School Age Coalition as the 2005 "Star" Award recipient.

The Longmeadow Parks and Recreation Department was recognized by the Massachusetts Recreation and Parks Association as the 2005 "Outstanding Agency" for maintenance innovation.

One of the reasons for this success has been the staff's commitment to our departmental vision, mission and internal strategic plan providing focus for all decisions.

VISION STATEMENT

"Passionate Professionals, Beautiful Parks and Exceptional Experiences!"

Through staff, volunteers and contracted individuals that are passionate and of the highest professional caliber, we will design, maintain and make available beautiful parks and provide exceptional experiences that exceed the expectations of our customers.

MISSION

The Longmeadow Parks and Recreation Department is dedicated to developing and maintaining beautiful, safe and environmentally friendly open spaces for the public to use and enjoy.

Through affordable, comprehensive and exceptional experiences, we build a sense of community, enrich people's lives and contribute to total development of the individual, family, and the Town of Longmeadow.

We excel to meet the needs of our customers and residents and the needs of the Town of Longmeadow through activities and parks that are representative of the best practices of our profession.

STRATEGIC FOCUS AREAS

- Staff and Team Development

- Quality Service Enhancements
- Internal Process and System Improvements
- Maintenance of Infrastructure
- Improved Communication, Image Development and Marketing
- Maximizing Financial Opportunities and Alternative Revenue Sources

The Vision, Mission and Strategic Focus Areas are present in every area of our department. The Parks and Recreation Department operates two divisions, Recreation and Parks. Each is critical to the services we provide and each directly affects the others' ability to achieve our vision.

The Department is a professional division of the Town of Longmeadow and is advised by the Park Board made up of five commissioners. Until September of 2004, each commissioner was elected. This change came with the charter revision, which was approved by the voters in May of 2004. Each commissioner will finish out their elected term and have the opportunity to be re-appointed by the Select Board.

The following is additional information relating to each division and the Park Board.

RECREATION

The Recreation division is one of the most diverse municipal recreation programs in the state. We operate a State Licensed child care and extended school age child care program serving over 190 participants. We also have a highly successful dance program for children of all ages to learn everything from Ballet to Tap to Hip Hop. Among the numerous athletic programs, we also conduct adult, senior and cultural programs and events. Some of our more successful free community events include the Summer Concert Series, Fishing Derby, and Ice Skating. Other highlights include:

- ❑ Tennis passes were no longer required for play making the tennis courts free and open during non-lesson times to all residents
- ❑ Over 400 children learned how to swim
- ❑ Over 10,000 patrons visited Reynolds and Greenwood Pool
- ❑ The John Barkman Fishing Derby added the "Touch-a-Truck" program and was a huge hit with children
- ❑ Over 1,000 children and adults played some organized sport in Longmeadow
- ❑ 250 residents enjoyed the free summer concerts series on the Longmeadow Green
- ❑ Day Care and Extended Day enrollment remained strong with over 150 families and have streamlined the enrollment management through our program software, ActiveNet. This new software allows families to manage their accounts and pay in a variety of ways.

PARKS

The Park Staff is responsible for the continuous upkeep of over 210 acres of parkland, the maintenance of 81 acres of Longmeadow Common, terraces, and all athletic fields at the Elementary and Middle Schools. Some highlights include:

- ❑ Over 1,720 Christmas Trees were collected as a free service to Longmeadow residents.
- ❑ The Park Division purchased a new large area mower improving efficiency and speed.
- ❑ Williams Middle School multi-purpose field was reseeded to enhance the turf conditions for football, lacrosse and soccer.
- ❑ All park facilities were aerated and pH adjusted.
- ❑ Resurfaced four hard court tennis courts at Blinn Park location.

PARK BOARD

Andy Mazur was elected Chairman replacing David Appleman who had a very successful year as Chairman beginning the process for Master Plan development and improving relations with the sports associations. One of Past Chairman Appleman's initiatives involved the coordination of a Park Board training on High Performing Boards held in June of 2005 and produced the outline for the Park Board initiative. Judi Threfall was elected Vice Chairwoman. The Select Board made three appointments to the Park Board, a first under the new charter. James Russell and Kate Tobin were appointed as Commissioners and Deane Yesu was also appointed as an Alternate Commissioner. The Alternate Commissioner is a great addition to the Board and gives this individual voting rights in the absence of any Commissioner.

As part of the Master Plan process the Park Board investigated the history of our Parks and Recreation Department finding unique and beneficial information. Coordinated by Commissioner James Russell, the Park Board will

release a series of articles about our rich history and use information gained from this research to leverage funding through private, state and federal grants for future park projects throughout 2006.

The Board of Park Commissioners would like to recognize and thank the scores of Town residents who serve as coaches, organizers, and officials in our numerous recreation activities. Our programs, especially youth programs, are only possible through their continuous efforts and commitment.

Each year the Board recognizes an individual for outstanding volunteer service to the residents of Longmeadow for work related to Parks and Recreation. This is called the Cliff Zundell Award and this year's recipient was John Dowd of SAFL Football and Softball.

CLOSING

The list of accomplishments is long but we have more to do. We will continue to listen to our customer and find the best way to respond to your needs. We will strive to keep the Longmeadow Parks and Recreation Department on the cutting edge of best practices and the leader of municipal recreation in Massachusetts. We will continue to be the passionate professionals you have come to know, working hard to provide the most beautiful parks and the most exceptional recreation experiences.

Respectfully submitted,

Andy Mazur
Park Board Chairman

Michael McCarty, CPRP
Director of Parks and Recreation

This report provides an overview of the activities, services and highlights for 2005. As with all of our programs, services and facilities, we invite you to "Discover" and experience the "Benefits of Parks and Recreation."

Community Benefits

- ◆ Increased property value
- ◆ Attracting new residents
- ◆ Provide safe places to play
- ◆ Increased Tourism
- ◆ Develop community pride
- ◆ The enjoyment of nature

Personal Benefits

- ◆ Be Happier
- ◆ Feel better about "you"
- ◆ Build a strong and healthy body and mind
- ◆ Reduce stress
- ◆ Build family unity
- ◆ Relax
- ◆ FUN

"Discover the Benefits!"

PARKING CLERK

To the Honorable Select Board:

I hereby submit the following report for the calendar year ending December 31, 2005:

Parking Tickets Issued by Police in 2005

100

Fines Collected in 2005

\$1,305.00

Residents are reminded to abide by all local and state parking regulations, especially with regard to overnight parking, handicap parking and fire lanes. These regulations, as well as all others in the Town of Longmeadow, are taken very seriously by our Police Department and are for the well-being and safety of all.

Any resident who finds himself/herself in need of a "temporary" handicap parking permit (usually due to a temporary injury or condition) may obtain a permit from the Longmeadow Board of Health. Permanent handicap parking permits are obtained through the Registry of Motor Vehicles.

Respectfully submitted,

Cynthia French
Parking Clerk

PLANNING AND COMMUNITY DEVELOPMENT

CONSISTING OF:

BUILDING DEPARTMENT

CONSERVATION COMMISSION

HISTORICAL COMMISSION

HISTORIC DISTRICT COMMISSION

PLANNING BOARD

SEALER OF WEIGHTS AND MEASURES

ZONING BOARD OF APPEALS

BUILDING DEPARTMENT

To the Honorable Select Board:

I submit the following annual report of the Building Department for the year ending December 31, 2005.

PERSONNEL

Mark P. Denver	Building Commissioner
John B. Corcoran	Plumbing & Gas Inspector
Anthony Curto	Plumbing & Gas Inspector
Walter R. Clune	Electrical Inspector
Gerald A. Ross	Electrical Inspector
Beverly J. Rose	Secretary/Clerk

NUMBER OF BUILDING PERMITS GRANTED	424
Single Family Dwellings	6
Swimming Pools	11
Accessory Buildings	30
Garages - Detached	2
Demolitions	7
Fences	43
Additions and Alterations	325

ESTIMATED COST:	\$ 13,800,689.00
Single Family Dwellings	2,395,000.00
Swimming Pools	228,595.00
Accessory Buildings	80,837.00
Garages - Detached	31,900.00
Demolitions	19,900.00
Fences	101,665.00
Additions and Alterations	10,842,792.00

Number of Plumbing Permits Granted	378
Number of Heating Permits Granted	254
Number of Electrical Permits Granted	599
Number of Tag Sale Permits Granted	186
Number of Residents Composting Site Stickers Granted	3031
Number of Landscapers Composting Site Stickers Granted	51

We continue to work closely with the Town Manager, Robin Crosbie, Cindy French of the Select Board=s Office, Town Counsels, David J. Martel and Michael Callan, Beverly Hirschhorn, Health Director, Chief Eric Madison and Capt. Macsata of the Fire Dept., their cooperation, support and expertise is greatly appreciated. I would also like to thank all of the Town=s Department Heads, Boards and Commissions for their continued support and cooperation during the year.

Respectfully submitted,

Mark P. Denver
Building Commissioner

CONSERVATION COMMISSION

To the Honorable Members of the Select Board:

The Conservation Commission held 16 meetings and conducted approximately 51 site inspections during the year 2005.

Thirteen Requests for Determination of Applicability were received. As a result 14 Public Meetings were held. Eleven Negative Determinations were issued and two positive determinations were issued.

Five new Notices of Intent were received and one Amended Notice of Intent; 20 Public Hearings were held and 6 Orders of Conditions were issued. One continued Notice of Intent was not approved. Two Certificates of Compliance were also issued.

The Commission approved four Emergency Certifications for tree emergencies.

During the year 2005, commission members Mark Cress and Keith Fuller resigned. Rob Kapner and Scott Foster became regular members and Stephen Gazillo became an associate member.

The Commission gratefully acknowledges the assistance and cooperation received from all Town Boards and Departments and from concerned residents during the year.

Respectfully submitted,

Esther M. Moomjian, Secretary

Commissioners:

John Bresnahan, Chairperson
Albert Laakso, Treasurer
Karen Chadwell
Scott Foster

Michael Houff
Rob Kapner
Sheri Knight
Stephen Gazillo, Associate Member

HISTORICAL COMMISSION

Report not submitted.

HISTORIC DISTRICT COMMISSION

To the Honorable Select Board:

The Historic District Commission (HDC) has accountability for ensuring that the architectural integrity of Longmeadow's Historic District is preserved. The District includes the Longmeadow Green and approximately 100 homes that surround it. The District has the distinction of being listed on the National Register of Historic Places. The Commission meets monthly and is bound by the Historic District By-laws approved by the Town of Longmeadow in 1973. The Commission is also governed by the Historic District Act, Chapter 40C, of the Massachusetts General Law.

We have now posted most HDC materials on the Longmeadow.org website. This includes application form and instructions, along with our Rules & Regulations and Design Guidelines. We have also posted our meeting schedule and approved minutes of past meetings. We hope that this makes it easier to find the information you need about the HDC.

One project we are working on is to update our survey inventory forms. We have taken digital photographs of all houses in the District and are working to update the inventory forms to include major changes to houses since the District was first formed. Jewel Reed and Ed Burt are the main drivers behind this effort. In addition, we are developing a new homeowner package so that new homeowners in the District are given all the information they need. Crystal Diamond and Pat Duquette are responsible for this effort.

We are continuing our work to expand the District and plan to hold additional public hearings this Spring and Fall, leading to a vote at the Fall town meeting.

The HDC will need additional volunteers to fill positions for board members whose terms are expiring. Please feel free to call the Chair or any of the board members if you are interested in serving on the Board.

Respectfully Submitted,

Ed Burt
Crystal Diamond
Patricia Duquette
Robert Fein
Karen Lazeration
Jewel Reed
John Robbins, Chair
Eleanor Santos, Vice-Chair
Mark Sirulnik

PLANNING BOARD

To the residents of the town of Longmeadow:

In 2005, as in 2004, the Planning Board found itself again in the center of numerous disputes regarding land use in the town.

In April, following a year long dispute between Bay Path College and its neighbors, the Board rejected Site and Design Approval of a proposed expansion of its "Parking Lot A." The College refused to accept the Board's decision suing the town of Longmeadow.

In May, following the petitioner's failure to get approval for a less intrusive two lot plan, the Board approved under the state's subdivision control act, Stephan Danalis' plan to build a new road and a four lot subdivision on his property at 154 Williams Street. However, the Board rejected the proposal under the town's Site and Design Review By-law. Mr. Danalis also responded by suing the town of Longmeadow in an attempt to get the Board's decision reversed.

In September, October, and November, the Board held lengthy public hearings on a proposal by 52 Chandler Avenue, LLC to widen the existing Chandler Avenue, remove or demolish a historic house at its end, and extend the street to create a new six lot subdivision. The proposed changes in Chandler Avenue, the town's only example of a "Nantucket Lane," drew widespread publicity.

In March, the Planning Board approved an ANR plan for 5 Laurel Street. The plan divided the property into three building lots in Longmeadow (and two more lots in adjacent Springfield). An unfortunate side effect of the plan will be the demolition of one of the more prominent homes in town. Spurred by the legally required approval of the plan, citizens sought a means to deter destruction of architecturally significant buildings in town by drafting a demolition delay warrant for the annual town meeting. Although endorsed by the Planning Board, the general by-law amendment was not approved at the Annual Town Meeting.

Other ANR decisions by the Planning Board in 2005 included:

- 1) Denial of an ANR plan for 1657 Longmeadow Street and Knox Street. The decision is under appeal.
- 2) Approval of an ANR plan for 172 Longview Drive.
- 3) Approval of an ANR plan for 756 Longmeadow Street.

Additionally, in 2005, the Planning Board voted to approve waivers of its Site and Design Review and Sign By-laws for the following:

- 1) Signage, Dunkin Donuts, 711 Bliss Road
- 2) Signage, Li Brothers, 795 Maple Road
- 3) Signage, Berkshire Bank, 138 Longmeadow Street
- 4) Signage and exterior alternations, Bombay Company, 724 Bliss Road.
- 5) Exterior alternations, Talbot's, 672 Bliss Road
- 6) Exterior changes, United Bank, 670 Bliss Road
- 7) Signage, Citizen's Bank, 398 Longmeadow Street.
- 8) Signage, Hu Ke Lau, 827 Williams Street
- 9) Signage, Bank North, 847 Williams Street.
- 10) Signage, Georgetown Condominiums
- 11) Signage, Mutual Fund Store, 819 Williams Street
- 12) Signage, St. Mary's Church, 519 Longmeadow Street
- 13) Baseball field renovations at LHS Varsity Baseball Field
- 14) Upgrade to Verizon Wireless Cell tower, 31 Pondsides Drive
- 15) New Verizon Wireless cell phone facility on town water tower off Academy Drive.
- 16) New lighting, LHS playing fields, William Street
- 17) Exterior alterations, Carr Hall, Bay Path College
- 18) Lighting, Jewish Nursing Home, 780 Longmeadow Street.
- 19) Rebuilding of two tennis courts, Field Club, 750 Wolfswamp Road

In the spirit of the Town's Home Rule Charter and Long Range Plan, the Board has actively participated with the newly established Department of Community Development with inter-board communication, meetings and collaboration to share ideas for improving the community. In the Fall of 2005, the Board began the task of revising

its Subdivision Regulations to address the goals of the Long Range Plan, and anticipate future land use challenges of this century. The last significant amendments to this document were in 1988; a set of regulations that date back to the 1950's.

In conclusion, your elected policy board continues to work for this community by balancing the requirements of law as mandated by the Commonwealth of Massachusetts, the by-laws of this town, and the long range vision of the residents. The Board encourages resident input for improvements in zoning and land use regulations and guidelines that will improve the quality of life in Longmeadow. Thank you for your continued support.

Respectfully submitted,

Walter T. Gunn, Chair.

SEALER OF WEIGHTS AND MEASURES

To the Honorable Select Board:

I hereby submit the annual Sealer of Weights and Measures report for the calendar year 2005.

There were 203 devices tested and sealed, with 5 adjustments made. Eighty-eight gasoline dispensers were approved.

Price verification inspections were performed at 5 locations.

Sealing fees collected in 2005: \$1,843.00.

Respectfully submitted,

Edward J. Fallon
Sealer of Weights and Measures

ZONING BOARD OF APPEALS

To the Honorable Select Board:

This past year was both busy and exciting. Because Longmeadow is nearly built-out, most applications for relief concern existing structures. While the cost of money remains low and our Town's appeal remains high, more and more residents are opting to expand their living spaces. Several of the few remaining nonconforming residential lots came into view in 2005, with several houses built or pending. Our workload in terms of applications has increased for 6 of the last 7 years. In 1999 we handled 28 applications, last year we had 57.

There are other areas where we were involved during 2005 and some will extend into 2006, accompanied by new involvements. These specific areas or applicants include Bay Path College, Dunn Road, Emerson Manor and wireless cell towers. We have also worked on proposed By-Law changes that we hope to see as warrants at April Town Meeting. Of utmost interest are changes that would simplify and expedite special permits for additions and alterations to nonconforming dwellings. We will also introduce a new application and instructions for residents petitioning our Board. These documents should be available on the Website for downloading by the time you are reading this report.

Through the efforts of our new Town Manager, Robin Crosbie, the newly-named Planning and Community Development Department, of which the ZBA is now part of, has provided a meeting place and educational forum for Boards and Committees, resulting in more cooperative efforts involving Zoning, Planning, Conservation and the Historic District Commission. We are also appreciative of Joel B. Bard, Esq., our Town Counsel for Zoning and Land Use issues, for his efforts on our behalf and that of the entire Planning and Community Development group.

Along with Mrs. Crosbie and Attorney Bard, our thanks as always goes to David J. Martel Esq., Beverly J. Rose and of course, Mark P. Denver, our Building Commissioner. Their guidance, assistance and presence are always welcome and comforting. A special thank you goes to our Webmaster, Jim Moran. Thanks to Jim, the Zoning Board of Appeals now has its own spot on Longmeadow.org.

My greatest appreciation goes to the Board members and associates. This year we *welcomed Mark Sirulnik and Dave Lavenburg, and bid a sad farewell to Norm Michaels and Bernard (Bud) Romer. It was an honor and a privilege to serve with these two fine gentlemen over the past half-decade.

The following is a breakdown of the activities for the year ending December 31, 2005

Applications Filed For Hearings	57
Petitions Granted by the Board	49
Petitions Denied by the Board	4
Petitions Withdrawn by the Applicant	3
Petitions Continued and Pending with Approval	1

Respectfully submitted,

Philip N. Clark
Chairman

POLICE DEPARTMENT

To the Honorable Select Board and Residents of the Town of Longmeadow:

I respectfully submit the following annual report of the Longmeadow Police Department.

There were several personnel changes within the Police Department during 2005. Working to achieve budget mandates, department staffing was reduced this year by one Patrol Officers position. These reductions brought the Department staffing down from the 2000 level of 31 to 27 Officers yet were able to maintain an adequate level of personnel resources. These reductions were accomplished over the last five years fulfilling a long-term re-organization plan. All five eliminated positions were achieved through attrition. Two other Patrol vacancies were created during 2005 with the resignations of Officers Michael Perry and David Cayer. Officer Paul Ostrikis, formerly of Ft. Lauderdale Florida, and Longmeadow Reserve Officer, William Albano, were appointed to fill those vacancies.

Animal Control Officer, David Yoho, unexpectedly resigned earlier this year. In our search for a replacement, we were fortunate to secure the services of East Longmeadow's part-time Animal Control Officer, Marty Lee Caramante. This arrangement is a win for both communities as Marty Lee provides responsive, professional Animal Control services at an economical cost. Recently, the Town received over \$5,000.00 in revenue from owners of 2005 unlicensed dogs. Marty Lee was responsible for the follow-up work in getting these owners to comply with licensing and payment.

Training and continuing education remains a high Department priority. Department Supervisors have attended Command Training Courses through Roger Williams University and the FBI Law Enforcement Executive Development Association program. Patrol Officers have received training in Community Policing, legal updates, and have attended many specialized training sessions in areas such as crime prevention, interviewing techniques, bike patrol, and investigative procedures. Several Officers have been involved in a series of training classes dealing with "effective school policing" and initiating a School Resource Officers program. Hopefully the School Resource Officer concept will be adopted in the near future.

Department members have maintained their proactive approach to the Community Policing concept. Officers have continued their efforts working with school and elderly programs and Park Department projects. The Department's Bike Patrol Officers have been actively involved in outdoor school functions, sporting events and patrol of schools, parks, pools and the business community. Police Community Services Bureau again ran several of the very popular Rad defense classes. Another Project Cope session was held this fall. The weekend session was well attended and was a great experience for all.

The Department is actively working on response and training protocols dealing with preparing for and responding to a critical incident in schools. The Longmeadow School Department presently has a critical incident "lockdown" policy in place. Integrating our response policy with the schools lockdown policy is key to the safe handling of a critical school incident.

I wish to commend the members of the Longmeadow Police Department for their professionalism and dedication to duty throughout the year. These men and women are true professionals who are the backbone of the Department.

Respectfully Submitted

Robert R. Danio
Chief of Police

School Traffic Officers

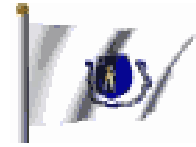
Rose Becker
Robert Clifford
Elizabeth Erikson
Georgene Gelinas
Edith Holbrook
James Jones
Debora Mante
William McGurk
Donald O'Connor
Judy Ransom
Sandra Talbot

Edward Brown
Donna Dziekan
Nona Fenton
Marie Godbout
Shirley Hooper
Barbara Labar
Anthony Mazzarino
Deborah Michalik
Lucille O'Connor
Christine Robert
Vicky Tobias
Deborah Williams

Louise Busa
Earl Erikson
Joey Ann Gebo
Raymond Hand
Isabelle Johnson
Troy Ann Mangold
Carole Mazzarino
Linda Mooney
Robert Radzihovsky
Judy Sheehan
Marian Varteresian



PERSONNEL ROSTER



Chief

Robert R. Danio

Captains & Sergeants

Stephen R. Conboy – Captain
John D. Stankiewicz
Gary R. Fontaine

Robert F. Siano – Captain
Marc E. Sandler
Andrew M. Fullerton

Patrol Officers

Robert S. Parsons
Stephen R. Chambers
Donald E. Jacek
Scot W. Meara
Eric J. Wisnouskas
Pamela J. Chaplin
Brian M. Donaldson
Michael T. Perry, Jr. – Resigned
Andrew G. Tudryn
Peter S. MacElhiney
Ostrikis, Paul

Michael P. Kirby
Nathan A. Swistak
Eric G. O'Brien
Bernard A. Porada
Mark T. Mendrala
Robert A. Stocks
Donald J. Cavanaugh III
David S. Cayer – Resigned
Liam M. Glasheen
Makara, Andrew
Albano, William

Secretary

Janice C. Selden

Reserve Officers

Paul H. Foerster
Jeffrey Myers

Matthew D. Knapp
Marie Greenwood

Dispatchers

Carrie J. Wescott
Julie Zimmerman
Mathew Chaplin

Nancy Bennett
Eric Thidemann

ANIMAL CONTROL OFFICER

To The Honorable Select Board:

I am pleased to submit the following report for the year 2005:

Dogs Unlicensed in 2005	420
Dogs Unlicensed after follow-up	151
Dogs licensed in 2005	1648
Late fees collected	2470
Dogs picked up by ACO	33
Dogs claimed by owners	30
Dogs Adopted	3
Dogs put down	0
Dogs Quarantined	6
Dog Complaints Investigated	143

I would like to remind all residents that the dog officer can be reached through the Police Department at 567-3311 ext. 0. Please remember how important it is to license your dog. Tags are imperative to a lost dog. A rabies tag, ID tag, and license are the best weapons against euthanasia.

Respectfully submitted,

Martylee Caramante
Animal Control Officer

LONGMEADOW POLICE DEPARTMENT 2005

INCIDENTS	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	TOTALS
209A SERVICE	1	2	1	3	0	3	7	2	1	7	0	1	28
ABUSE	0	1	0	0	1	1	0	0	0	0	0	0	3
ATTEMPTED B&E	0	0	1	1	1	0	0	1	1	1	0	0	6
ACC. STATE	22	17	20	14	14	20	12	13	12	22	19	21	206
ACC. TOWN	22	22	26	17	27	15	21	16	26	27	26	26	271
ALARM	92	75	104	99	87	126	122	110	93	111	104	123	1246
ABANDONED M/V	0	0	0	0	1	0	1	0	0	0	0	0	2
ANNOYING & ACCOSTING	0	0	0	0	0	0	0	0	0	0	1	0	1
ANIMAL	2	10	6	8	13	16	17	20	15	11	9	7	134
ASSIST OTHER AGENCY	11	10	3	3	6	6	9	7	7	11	5	3	81
ASSIST	43	27	45	30	54	57	39	46	70	65	33	60	569
ASSAULT	2	0	3	1	0	1	0	0	0	0	2	1	10
ARTICLE FOUND	6	5	3	9	9	14	7	9	6	14	7	2	91
ARTICLE LOST	2	4	1	8	4	10	5	1	3	10	6	4	58
BUILDING CHECK	0	0	0	0	0	0	0	0	0	0	0	1	1
B&E AUTO	0	0	5	2	6	1	0	2	0	14	6	3	39
B&E BUSINESS	0	0	0	0	3	0	0	1	0	0	0	0	4
B&E RESIDENCE	1	0	1	2	3	9	1	4	2	2	3	0	28
BICYCLE RECOVERED	0	0	1	1	1	2	1	2	1	3	2	0	14
BICYCLE STOLEN	0	0	2	1	2	6	1	0	1	2	3	0	18
BY-LAW VIOLATIONS	23	10	16	16	36	19	17	15	15	13	19	16	215
CHECK SECURITY	47	27	39	35	53	59	61	52	49	48	48	34	552
DEATH	0	0	0	0	0	1	2	0	1	0	1	0	5
DISTURBANCE	6	5	11	12	16	24	23	16	26	19	11	2	171
DISABLED MV	21	9	12	18	10	14	12	11	11	22	13	24	177
DOG COMPLAINT	12	13	25	34	29	23	23	23	23	23	12	15	255
DOMESTIC DISTURBANCE	5	2	5	6	7	5	6	7	7	6	6	7	69
MEDICAL EMERGENCY	72	83	79	87	76	55	70	73	73	98	77	76	919
209A ENTRY	0	1	0	1	0	0	0	1	0	0	0	0	3
FIRE ALARM	5	0	3	1	3	1	2	1	2	0	0	1	19
ASSIST TO FIRE	17	11	10	18	10	19	20	14	13	8	10	10	160
FRAUD	3	0	1	2	0	3	3	1	1	2	1	0	17
GENERAL INFO	10	9	7	11	13	8	15	13	10	17	15	13	141
HARASSMENT	2	1	3	6	3	5	2	7	5	2	3	5	44
LARCENY	5	5	13	6	11	9	7	10	14	8	20	5	113
LIC. PLATE LOST/STOLEN	1	2	2	0	0	1	0	0	1	1	2	1	11
MISSING PERSON	2	2	0	2	1	7	0	3	2	2	2	1	24
M/V OPERATION	7	9	15	18	23	22	23	15	23	12	13	13	193
RECOVERED M/V	0	0	0	2	0	2	0	0	0	2	1	0	7
M/V STOP	96	92	141	119	150	124	115	94	93	101	191	125	1441
NARCOTICS	1	0	0	0	0	0	0	0	0	0	1	0	2
ANNOYING PHONE CALLS	3	3	1	3	2	2	1	3	1	2	0	1	22
PRANK	5	2	11	9	4	2	5	11	7	13	9	2	80
PARKING VIOLATIONS	8	2	1	6	4	3	0	0	0	1	6	7	38
ROBBERY	0	0	1	0	0	0	0	0	1	0	0	0	2
209A INFO	1	0	0	1	0	0	1	0	1	1	0	0	5
SAFETY HAZARD	86	26	31	27	32	39	54	32	23	72	19	38	479
SEX OFFENSES	0	0	0	0	0	0	0	0	0	0	0	0	0
SHOPLIFTING	0	1	0	0	0	2	1	0	1	1	0	0	6
SOLICITING	0	0	0	0	1	0	0	0	0	0	0	0	1
STOLEN VEHICLE	0	0	0	0	1	0	1	1	0	2	0	0	5
SUSPICIOUS ACTIVITY	3	0	1	3	2	3	2	4	2	1	4	1	26
SUMMONS SERVICE	12	5	8	5	4	6	2	11	7	5	2	2	69
SUSPICIOUS PERSON	5	8	8	15	24	30	22	27	19	13	8	10	189
SUSPICIOUS VEHICLE	18	14	27	32	26	47	24	24	20	29	24	32	317
THREAT	0	2	1	2	2	4	2	2	1	2	0	2	20
TRAFFIC CONTROL	99	91	99	78	66	90	89	78	62	70	117	65	1004
TRANSPORT	6	4	1	5	3	6	4	3	0	3	3	0	38
TRESPASS	1	1	1	3	2	2	4	1	1	0	1	0	17
VANDALISM	6	5	4	25	16	11	20	17	6	12	11	6	139
SERVE WARRANT	1	0	0	0	1	1	2	2	0	0	0	0	7
GRAND TOTALS 2005	793	618	799	807	863	936	878	806	759	911	876	766	9812
TOTALS 2004	835	773	804	945	950	1037	1063	1012	876	863	809	784	10751
TOTALS 2003	784	617	638	739	736	820	941	849	724	733	650	667	8898
TOTALS 2002	714	553	645	667	764	812	795	837	738	719	689	733	8666
TOTALS 2001	639	782	682	765	834	845	815	834	739	791	683	670	9079
TOTALS 2000	750	584	655	696	874	897	875	870	785	791	759	795	9331
TOTALS 1999	714	570	670	726	808	857	864	829	821	861	710	757	8474
TOTALS 1998	678	638	739	676	869	820	958	907	807	841	733	666	9333
TOTALS 1997	660	582	615	676	716	796	801	742	709	732	658	658	8345

PERSONS TAKEN INTO CUSTODY

2004	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Male	8	10	11	6	7	11	7	12	5	5	4	4	90
Female	2	0	2	0	0	0	2	4	1	0	2	1	14
Adult	10	10	12	6	7	11	9	16	6	5	6	5	103
Juvenile	0	0	1	0	0	0	0	0	0	0	0	0	1

2005	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Male	5	11	9	25	24	17	6	6	10	12	17	7	149
Female	1	1	2	1	7	1	0	3	1	2	3	3	25
Adult	6	12	11	26	31	16	6	9	11	14	20	10	172
Juvenile	0	0	0	0	0	2	0	0	0	0	0	0	2

TRAFFIC VIOLATIONS 2004

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Warnings	147	157	162	141	142	102	132	129	151	102	166	129	1660
Civil Infractions	61	80	41	48	79	41	44	49	68	53	40	15	619
Complaint App.	33	14	9	29	15	16	25	9	15	0	9	18	216
Arrest	10	28	14	5	3	19	11	30	24	2	1	10	133
Voids	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	251	279	226	223	239	178	212	217	258	157	216	172	2628

TRAFFIC VIOLATIONS 2005

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Warnings	107	100	97	110	107	130	157	107	77	59	168	102	1321
Civil Infractions	26	23	48	31	48	28	25	45	20	37	61	25	417
Complaint App.	7	3	12	7	13	9	6	5	6	6	8	2	84
Arrests	3	6	11	12	12	7	4	3	3	7	10	6	84
Voids	0	1	0	0	2	0	0	0	0	0	0	0	3
TOTAL	143	133	168	160	182	174	192	160	106	109	247	135	1909

PUBLIC WORKS DEPARTMENT

Longmeadow's Director of Public Works, Michael Wrabel, began work in July 2005. Shortly after that time, Forestry responsibilities were placed under the direction of the Department of Public Works. Highway supervisory staff performed a survey of all trees in the public right of way and dead and hazardous trees were targeted for pruning or removal. The department remains committed to improving the appearance and safety of all publicly owned trees. Once all hazardous trees are removed or rendered safe, the focus shall be on structural and cosmetic improvements for street trees and an effort shall be made to replant trees with a diversity species more conducive to being planted as road side trees. A coordinated effort will be made to plant "the right tree in the right place" so that as trees mature there will be fewer conflicts with overhead utility wires, other trees, and sidewalks.

A consolidation of physical services by the Public Works Department will result in the phasing in of the Park Maintenance Staff in July 2006. Town personnel are committed to the concept of centralizing all physical maintenance services within the Public Works Department to improve upon efficiencies and capitalize on the skills, knowledge and abilities of all personnel.

The Department worked closely with the Massachusetts Department of Environmental Protection to remediate past environmental concerns. An Environmental Compliance Audit was performed at all town buildings and facilities that resulted in a comprehensive list of needs. The primary needs and concerns regarding the DPW had to do with the closing of improper floor drains, asbestos concerns at the DPW garage and the Recycling Center, the replacement of out of compliance underground fuel storage tanks, proper storage and labeling of stored materials as well as the conducting of site assessments for former waste disposal sites in Longmeadow. An Environmental Management System has been put into place for all town Departments, including Public Works.

Street sweeping for the town was contracted in 2005 as the town's sweeper is inoperable. Street sweeping is an effective means of improving the appearance of neighborhoods as well as reducing drainage system maintenance costs. It is much less expensive to sweep the streets to collect sand and debris than it is to vacuum this material from catch basins.

A road resurfacing program totaling 1.58 miles was completed in 2005 at a cost of \$164,000 and included the following roads: Avondale Road, Birnie Road, Emerson Road, Glen Brook Lane, Mayfair Drive, and Quinnehtuk Road. A goal for the coming year is to survey all roads in town to determine a strategic plan for pavement maintenance.

A sidewalk replacement program was also completed. A total of 1937 linear feet was replaced on Hazardville Road and 733 linear feet was replaced on Shaker at a total cost of \$66,000.

During October 2005, Longmeadow experienced 8 consecutive days of rain that resulted in washouts at 9 different locations. Soils were saturated and either slid into waterways or resulted in collapsed roads. The Select Board declared a State of Emergency and a contractor was hired to perform emergency repairs to the following locations: Longmeadow Street across from York Drive and across from Nevins Avenue, Captain Road, Nevins Avenue, Mill Road, Crestview Circle, Morningside Drive and Longfellow Drive. There are three additional locations that require repairs to a lesser degree: Englewood Road, Fairview Street, and Mill Road.

In November, the DPW collected leaves placed curbside by residents in the third year of a "Pay as you Throw" program. The leaves were deposited in the Meadows area between the Connecticut River and Interstate I-91. The leaves are plowed into agricultural land to improve soil quality. The program paid for itself through the sale of the bags. Residents are reminded not to place leaves on the roadway as fall rains can result in plugged storm water basins and uncollected leaves interfere with early snow plowing operations.

In December, the DPW instituted a "black road policy" in which DPW crews attempt to sand and salt all pavement surfaces prior to commencing with snow plowing operations. The melting action of the salt prevents the binding of hard packed ice and snow to the pavement surface and results in cleaner pavement surfaces at the conclusion of the storm. This policy is difficult to maintain as the department currently has only four trucks capable of spreading sand and salt for 96 miles of roadway and parking lots. The two oldest sanding vehicles are 20 years old. Many thanks to the hard working crew that works long hours to clear the roads and sidewalks of ice and snow.

Water and Sewer

There were no additions to the water and sewer systems during 2005. The miles of water main owned and maintained by the town remains at 97.57 miles of pipeline of various sizes from 6 inches to 16 inches in diameter.

There were 8 fire hydrants replaced as they were old and obsolete or otherwise deemed in need of replacement. There were 9 water service renewals performed for residents at no cost to the town and 124 meters were replaced that were no longer serviceable. There were no water mains replaced during FY 2005.

The water system underwent a routine flushing program in the fall of 2005 that resulted in the listing of several hydrants listed for replacement or maintenance work. The department sent three individuals for training in establishing a unidirectional flushing program. This program is being implemented to insure the highest degree of line cleaning possible. The unidirectional flushing program will also result in every water valve being located and exercised to make sure that it will close tightly if and when necessary and shall result in a better maintained water distribution system. The water tank on Academy Road is scheduled for a routine internal inspection and spot repair and external painting in 2006.

The Water Department underwent a Sanitary Survey conducted by the Department of Environmental Protection in November. The Department fared well in the Survey results of the survey but must correct four deficiencies:

- The town must officially decommission two wells not used since the 1980's.
- The town had to provide containment for chemicals stored at the Forest Glenn Pump Station.
- The town must have a staff member certified as a cross connections surveyor.
- The town must update and Emergency Plan in accordance with the DEP's Handbook for Water Supply Emergencies.

It was also recommended that additional staff obtain water operator certifications.

The Sewage collection system also remains unchanged in length and remains at 90 miles of sanitary sewers. One Department goal is to increase the frequency of scheduled cleaning of known trouble spots in sewer lines to decrease the number of blockages. Another goal is to increase the frequency and the number of locations of grease trap and grease interceptor cleanings. Improper maintenance of these structures by restaurants and other food preparation locations contribute to the number of system blockages.

This fall the \$3.3M Wheelmeadow Brook Interceptor Replacement Project was approved by voters at Town Meeting. This project will begin during the summer of 2006 and should be finished by late summer 2007. This project will involve the replacement of 8800 feet of old sewer main, 1000 feet of force main, new sewer service connections and 2900 feet of 8 inch water main replacement. The main line will be removed from the Wheelmeadow Brook valley and placed in streets along Dartmouth Drive, Laurel Drive, Greenacre Drive, Longmeadow Street, Wheelmeadow Drive, Wheelmeadow Lane and Ely Road. The finished product will result in the replacement of an 80 year old clay tile pipe that currently allows water from the brook to seep into the sewer line (and is subsequently charged to the town as sewage) and elimination of leaks from the sewer into the brook.

In FY 2005, Longmeadow consumed 844 million gallons of water, a 3.7% increase from the previous year. Total sewage flow to Bondi Island was 768 million gallons, a 12.3% increase over the previous year.

I would like to thank the Select Board and Town Manager for their support since my beginning employment as Director of Public Works and for the cooperation and good will from other department heads and town officials, and boards and commissions and especially the staff of the Public Works Department.

Respectfully submitted,

Michael G. Wrabel
Director of Public Works

RECYCLING COMMISSION

To the Honorable Select Board:

The Recycling Commission is pleased to report an active and eventful year. Our activities may best be described in terms of three major areas: curbside recycling, the Recycling Center and related recycling efforts.

Curbside Recycling

Great deals of our efforts were directed to follow-up on concerns which we expressed in last year's Annual Report. At that time we noted the trends of reduced recycling tonnages and increased waste disposal. These trends were particularly discouraging since the increase in solid waste results in increased disposal costs while the reduction in recycling results in decreased revenue.

In response, we devised a program to "Turn Trash Into Cash" This program was kicked off in February with the adoption of a supportive Resolution by the Select Board urging all Longmeadow residents "to reduce their trash and to increase their recycling efforts." This was also the occasion for the unveiling of a campaign logo. We followed this up with a series of newspaper articles in support of this program. In addition, signs were prepared for display around town and at town events. Additional signs were prepared for display on trash and recycling trucks.

In recent months we have noted a small improvement in waste reduction and in recycling tonnages. However, this improvement still leaves us trailing the efforts of other communities and failing to achieve the financial rewards which are possible. As a result the Recycling Commission has analyzed alternatives and is preparing to recommend to the Select board the adoption of a Waste Reduction Program. Similar programs have reduced municipal solid waste by ten to thirty percent in other Massachusetts communities.

In other activities related to curbside recycling, the Town signed a new contract with the regional recycling facility which processes our recyclables. This contract increases the guaranteed income which the town receives for recycled material from \$8 to almost \$16 per ton. It also increases the share of profits which the town receives from the regional sale of recycled material. Additionally, the Town selected Central Mass Disposal as our new contract hauler for curbside collection of trash and recyclables.

Recycling Center

A major effort of the Recycling Commission has concerned a response to a ruling by the State Department of Environmental Protection that the collection by the Town of bulk waste items and scrap wood at the Recycling Center constitutes a Transfer Station. This activity requires a special operating permit from the state. The Recycling Commission has taken the lead in preparing the required application forms and securing necessary approvals. Although this process remains on-going, we are particularly grateful for the critical and timely efforts of the Town Manager, the Conservation Commission, the Board of Health, the Department of Public Works (DPW) and the Select Board.

The results of a pilot program, organized by Commission member John Taylor, for composting yard waste brought by residents to the Recycling Center are in: after curing over last winter, the compost was analyzed and found to be of excellent quality. If a larger site can be found, we are convinced that this can be a valuable addition to our recycling efforts.

The Town hired Roger Couture as its new Recycling Coordinator. Roger and his staff at the Recycling Center have provided a welcoming atmosphere and brought a great deal of organization to a busy and complex operation. The Commission continues to seek new opportunities for recycling of a variety of household items at the Recycling Center.

Related Recycling Efforts

The Commission co-sponsored a regional Household Hazardous Waste collection day in September. Working with East Longmeadow, Wilbraham and Hamden, a total of 170 cars came to the event. A thermometer exchange was held and residents were able to safely dispose of lead paint, aerosol cans and unwanted medicines. The High School Environmental Club helped to raise awareness of recycling by assisting the Commission in making recycling barrels available at Longmeadow Days. Working with the nation-wide "Reuse a Shoe" program sponsored by Nike, we collected 600 pairs of athletic shoes which will be recycled for making athletic surfaces. We continued to work with the schools assisting in the transport of students to visit the regional recycling facility. Bookmarks and other recycling information were distributed to help raise recycling consciousness. Recycling bins and larger containers for school recycling activities have been provided.

Respectfully submitted,

Irwin Pers, Chair Person

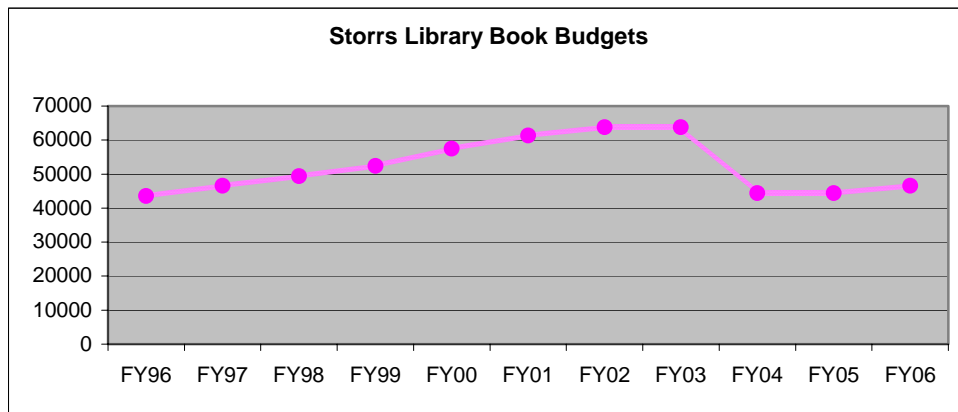
RICHARD SALTER STORRS LIBRARY

To the Residents of the Town of Longmeadow and the Honorable Select Board:

The Board of Directors of the Richard Salter Storrs Library respectfully submits its annual report for the year 2005.

The Richard Salter Storrs Library is organized as a unique partnership between the Town of Longmeadow and those who believe in the educational and cultural value of a dynamic public library. In the past fifteen years, while the town's population has remained stable, library circulation has increased by over twenty-four percent. When reduced hours are factored into the equation, the increase is even more impressive. Estimates for future planning suggest library circulation will remain at the 200,000 figure or slightly increase. While patrons are still committed to the written word, collection enhancement with the purchase of audio books, DVDs, and music CDs has received an enthusiastic reception in town. The presence of highly knowledgeable staff, applications of technology, support from the Friends of Storrs Library, and the expertise of Longmeadow Town Departments all contribute to the smooth functioning of the library

One major accomplishment this year was a 4.8% increase in the municipal appropriation for books, periodicals, and media. Level funding for the past two years and a precipitous decline three years ago presented a severe challenge for staff to adequately address the needs of the community. For the past two years, an inadequate book budget required the library to request a waiver to participate in the State Aid for Libraries Program. Since these state funds have been used to purchase all library PCs, printers, related furnishings, the server, and operational software, program participation was vital to quality library service in Longmeadow. With the modest budget increase mentioned above, Longmeadow now meets all the program guidelines and will receive full funding in the program. Current plans call for these resources to finance an upgrade of dated PCs to support the enhanced software of the regional network, the installation of WiFi service in the library, and the purchase of incentives for the Summer Reading Program. Below is a review of the book budget over the past ten years:



With a local collection of 96,471 items, and a patron count of 13,221, Storrs Library might appear to be a very respectable suburban library in any location. Yet our membership in C/W MARS, a network of public, academic, school, regional, and special libraries in Central and Western Massachusetts expands our collection in geometric proportions to over six million items. Our patron database also swells to over one million members. Efficiency is provided by library automation, and materials are transported by a state-funded delivery system. The sheer size of the system and the need for prompt, accurate service necessitates that a valid library card be presented at the circulation desk for each library transaction. Library Director Carl Sturgis was voted President of C/W MARS this year with a goal of enhanced services with reduced fees.

The marriage of tradition and technology at Storrs Library facilitates quality service to all segments of the community. Readers' advisory assistance, reference service to students, large-print formats for the sight impaired, audio formats for travelers, and access to online databases for researchers are all available at the library. Townspeople recognize the added value professional librarians add to all these services. The library is open fifty hours per week, and reference service for children and adults is always available when the building is open for business. Digital audio books for listening and e-Books for on-screen reading are also available at home with a Storrs Library card. Home access for databases is also permitted.

Instructional services on and offsite have also been important for the community. In the spring Reference Librarian Farida Pomerantz offered four workshops on the power of Google. Participants were introduced to some of Google's special features and learned tips for better searching. At a winter workshop at the Greenwood Park Senior Center, Mrs. Pomerantz also offered a program on home access to Storrs Library services. Participants learned how

to create a pin number with which to log into their library account. Once logged in, participants were able to view items currently checked out and see if there were outstanding fines on their record. Instructions on how to renew and request items online were also presented. Youth Services Librarian Martha Richard and her staff have also promoted library resources by visits to daycare facilities, nursery, and pre-schools. Meetings with teachers fostered communication, and an instant referral of school assignments was facilitated with the establishment of an Assignment Alert E-mail Service. Co-operation with teachers and students extends to pulling and displaying materials for assignments, matching reading skills to library materials, and creating an Internet Homework Help Site with links to holdings as well as to sites of interest to students. Annual school visits to promote the Summer Reading Program, recognized as one of the best in the Commonwealth, and school class visits to Storrs Library by both public and private schools result in a program that is part of the educational experience in Longmeadow. Library Director Carl Sturgis also participated in the Longmeadow Town Forum in September, alerting the community to the value of a strong public library.

The bond between the community and the library is best exemplified in the Summer Reading Program. Going Places @ Your Library 2005 created a positive circulation of 29,257 books. Presentation of fifty-six programs resulted in the attendance of 5,711 youngsters. Invaluable assistance from the Longmeadow Lodge of Masons, local businesses, and individual families also added to the festivities surrounding a very popular program. Nine hundred and fifty staff hours were devoted to planning, preparing, and executing the popular summer program.

Kristina Gagne became Board President this year, and former Board member Gerard Kiernan was recognized for his many contributions toward House and Grounds, a committee with which he was quite active. An author with local roots, Deborah Schupack spoke at the Annual Board Meeting, and the Board added funds to the Book and Periodical Budget. The Friends of Storrs Library were also quite active, and shared their time, talent, and financial support to enhance the print and non-print budget. Publication of an informative and timely newsletter, fundraising, educational program, and an author dinner are some of the ways in which this active group supports its public library. In the past twelve years, the Friends have contributed approximately \$98,000 to the library for educational materials. Memorial gifts also contribute to the collection, and LCTV and Storrs Library have also worked together to create a DVD archive of town meetings and events in Longmeadow. The DVDs can be borrowed by requesting at the Reference Desk.

The Library Board is indebted to the Town Manager, the Longmeadow Police and Fire Departments, the Building Inspector, the Superintendent of Buildings and Grounds, the Tree Warden, the IT Department and the Department of Public Works. A vital force of dedicated volunteers has also enhanced town library service, and their efforts on our behalf are valued and most appreciated. Storrs Library remains one of the Commonwealth's exceptional public libraries because of this high level of community support, cooperation, and belief in the value of education and life-long learning.

Sincerely,

Carl L. Sturgis
Executive Director

RULES COMMITTEE

The Rules Committee has been active as a standing committee under the Charter in the last year considering and making recommendations for new rules, procedures and structural and format changes in the conduct of the Town Meeting. The committee makes its recommendations to the Moderator.

The Committee meets monthly usually on the 3rd Tuesday of the month; and in the last year has received valuable insights and presentations concerning Town Meeting from Donna Hunsinger, Town Clerk, Mary Pequiqnot, Treasurer, Ronald Hastie, Moderator, and Becky Townsend, Ph.D. who has professional expertise in New England Town Meetings.

Among the areas and topics for which the Rules Committee has recommended:

- A change in the physical placement of town officials at the front of the meeting hall in order that they be more noticeable to the Town Meeting members.
- A designated section for seating in the meeting hall for non-Town Meeting members such as the media and other visitors.
- A recommendation that is now in place for the numerical count of the number of Town Meeting members who register and then enter the meeting hall. This involves that each member receive one card upon registering and then gives that card up to receive a second card for voting in the meeting hall. This has proven helpful to the Moderator to ascertain the number of voting members present in voting various articles where the majority needed may differ, such as simple majority, 2/3 majority and in some cases, 9/10ths majority.
- The placement of two microphones on the floor to facilitate members able to speak to the assembly.

The Rules Committee has completed nearly two full years in its work to improve the Town Meeting and it looks forward to continue its work for the improvement of the Town Meeting.

Respectfully submitted,

John E. Pearson
Chair Person

Members:

James Ryan, Eleanor Stolar, Joseph Occhuiti, Diane Nadeau, John Pearson

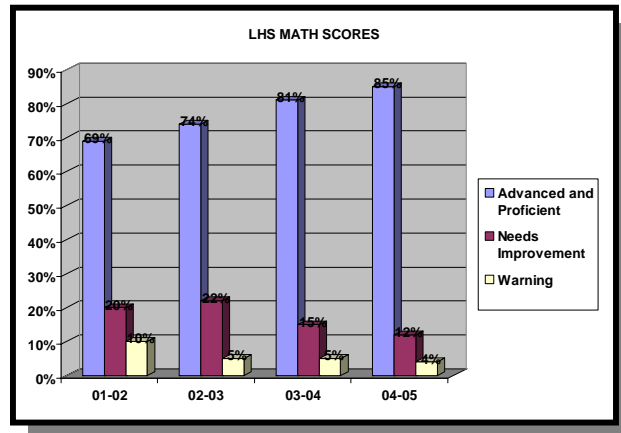
SCHOOL ADMINISTRATION REPORT

The Longmeadow Public Schools report continued success during the past year. Our students continue to thrive in a variety of arenas: the classroom, the performing arts, athletics, and in civic involvement.

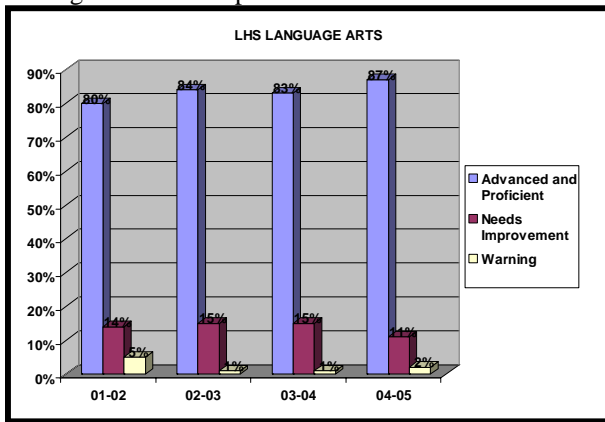
The academic success can be measured in a variety of ways: classroom assessments, state and national tests, graduation rates, and entrance to college. Our students fare well in all of these areas.

For instance, the most recent state data indicates that 82.3% of our graduates go on to a four-year private college and 6.3% go on to a four-year public college, for a total of 88.6% of our students going on to a four-year college. In addition, 5.6% of our students enter into the service of our nation through enlisting in the military.

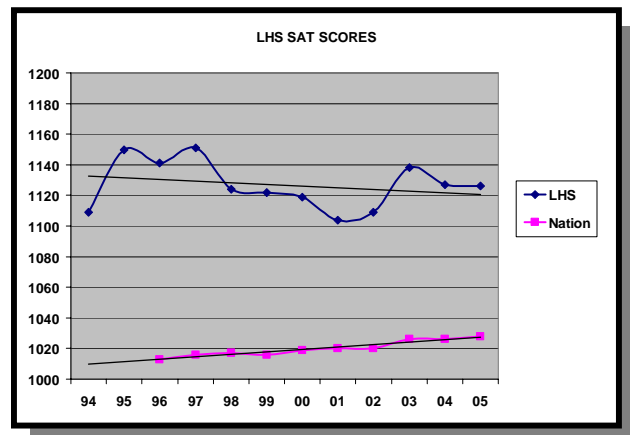
Longmeadow High School is the gateway to our students' future. Most of our students have spent the majority of their K-12 career in our district. For this reason, monitoring the success of our high school students can provide a good indication of our district's academic and instructional health. For instance, the chart at right shows the high school's performance over the past four years on the state's math test. The chart clearly shows a pattern of improvement on this test. In fact, our scores on the test are at an all-time high. The second chart (below left) shows the same pattern of improvement for English/Language Arts performance on the state test. (Note: even though the trend is positive, comparing year-to-year MCAS results is not statistically valid.)



Another indicator of the success of our district is the dropout rate. The latest published data indicates that Longmeadow's dropout rate is 0.6% which is well below the state average of 3.7%.



A final indicator of success is the performance on the Scholastic Aptitude Test (SAT) by our LHS students. The chart shows the 11-year history of our combined SAT scores and the same for the national average. It is significant to note that 98% of LHS students take the SAT while the national average is only 49% and the state average is 86%. Longmeadow's score of 1126 is above the state average of 1047 and also above the national average of 1028. The trend shows a modest decline over the time period; however scores have leveled off during the past two years.



STRATEGIC PLAN

Another milestone for our district and our community was the support at the October 2005 town meeting for the district's new strategic plan. The newly approved strategic plan is designed to begin implementation in FY07. The reality is that some of the components of the plan are already underway.

The next step, and perhaps one our biggest challenges, is the implementation of the plan in conjunction with a "scoreboard" to measure its success. The scoreboard should make three things absolutely clear: *From what? To what? By when?* The District Learning Team, comprised of community representatives, parents, students and staff, is presently developing this scoreboard.

Our conversations as a community will need to focus on the scoreboard. This should happen at SC meetings, cabinet meetings, faculty meetings and in other community venues. It is important that our dialogue contain a

review of the scoreboard components, determining follow-up, identifying mutual accountability, allowing for honest discussion of struggles and failures and including some type of celebration of successes.

Another obstacle facing the strategic plan will be providing the resources needed for implementation. The resources are not always dollars, even though they can be. The resources include the time and talent of staff, students, our elected and town officials, community members and parents.

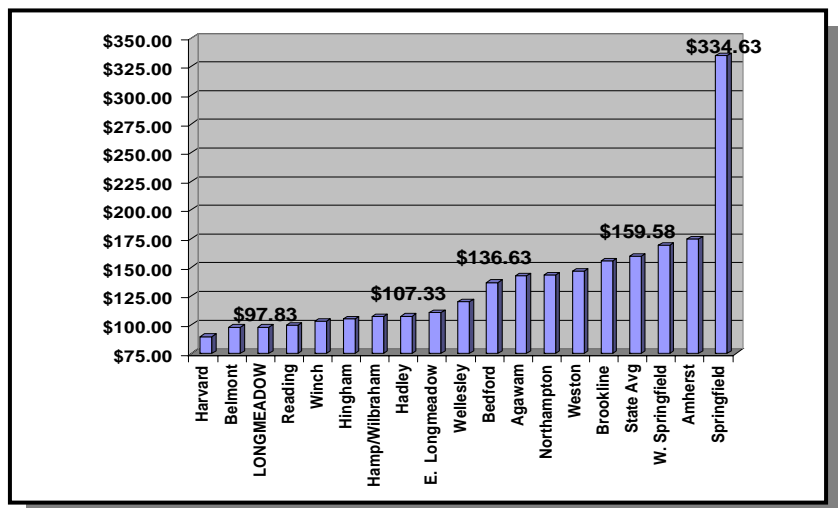
UPDATE ON INSTRUCTIONAL PROGRESS

The district has many initiatives underway related to instruction. These include, but are not limited, to the following:

- John Collins writing program. This K-12 approach to writing across the curriculum has been ongoing for several years. It has been funded by the Longmeadow Excellence in Education Foundation (LEEF) and federal grants. This program is vital to student success and will be part of the fabric of what we do for years to come. We will have need for ongoing training each year. New staff will need full training and others need updating and review.
- Standards-based reporting at the elementary level. Our new report card links student performance to benchmarked standards and provides a more detailed assessment of student learning.
- The revision of student learning outcomes at the high school level. We are clearly delineating outcomes identified for students by course. This is an accreditation related issue.
- The formation of the K-12 Math team. While our high school students have continued to improve in math performance, our special education students and many of our younger students experience “math anxiety” and struggle with math learning. This district-wide team of staff members is working to identify ways to improve teaching and learning in math so that all students can experience not only success but also pleasure in math performance.
- The alignment of instruction at the middle level. We are working toward creating consistency between all grades and schools.
- The implementation of the Curriculum Review Cycle. This cycle sets out a seven-year plan to review and revise, where necessary, the curricular, instructional and assessment changes as identified. For the 2005-2006 school year we have begun the Social Studies review process. The continuation of the process is dependent upon the funding to support the development work and the purchase of any identified textbooks and instructional materials. This work is at the center of what we do to educate our students.
- The development of a K-12 Code of Conduct. A team of administrators is developing a new code of conduct that will be an addendum to each school’s handbook. This should be ready for the 2006-2007 school year.

- A recently performed analysis shows that, for every percentage point of average MCAS (state test) outcome our students achieve, we spend \$97.83. The state average is \$159.58. The chart at right also shows the figures for other districts around the state.

There are many factors that support the success of our students. They range from the tangible to the intangible and from items over which we have direct control and responsibility to items that are totally out of our control. Below are a few of these factors that impact the success of our students.

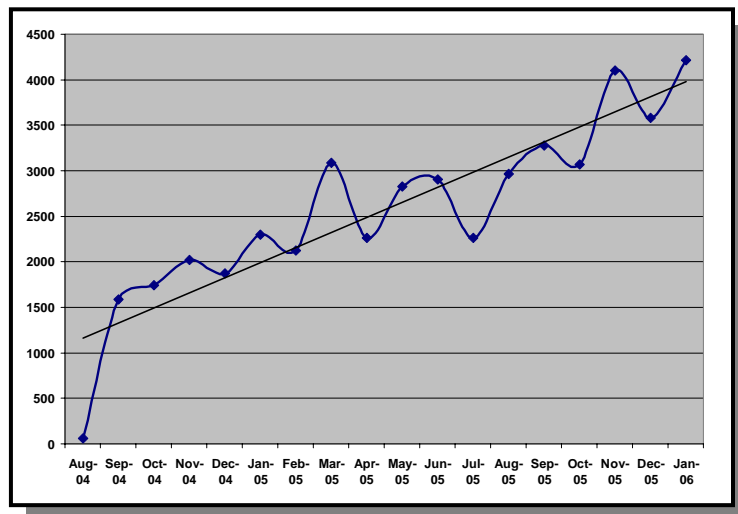


- **Building Maintenance.** It is imperative for the schools that a town-wide plan be developed and implemented in a timely fashion to address the many facility needs that we face. Our buildings have not been appropriately maintained in order to maximize their life cycles. We have serious infrastructure problems in a number of buildings that not only fail to provide the level of service required, but waste thousands of dollars in their inefficient operation and high-level of maintenance needs. It is estimated that the town is losing millions of dollars as we fail to respond to our facility needs. Once the town-wide needs are addressed, we should commit to an appropriate level of maintenance.
- **Technology.** Much like maintenance, we are falling behind. We are not able to offer the appropriate level of technology to our students and staff. We do not have the infrastructure, the equipment, the personnel and the financial support to provide the level of technology to our staff and students to truly support and enhance the teaching and learning process. We are falling deeper into a hole that will ultimately cost more dollars to climb out of if we do not begin an aggressive corrective course.

To use a business analogy, if we were a business that relied upon technology, like many do, we would be out of business. Our technology budget is only 1.4% of our budget. In FY07, we are budgeting only \$24,000 more to support technology. The total technology budget is \$336,302 and these funds must cover the support staff, contractual agreements, replacement technology, and any infrastructure improvements.

Several areas of concern include classroom labs at the high school that are more than 10 years old and a networking “backbone” designed in the 1970’s. These concerns are addressed in the district’s technology plan and the newly approved strategic plan. The challenge will be to secure the ongoing funding that is needed to provide our students with technology that will support their education and prepare them for an ever-changing technological world.

- **Communication.** The district had made progress in the way it communicates with the community. A variety of methods have been utilized. For instance, the district website hosts a myriad of information items pertaining to the operations of our schools. This tool alone has seen a dramatic increase in use over the past year. The chart at right shows the steady increase in unique visitors to the website each month starting with August 2004. During this time frame the number of unique monthly visitors increased by 2,623 visitors, which represents a growth of 165%.



Starting in November 2005, the Superintendent began taping a monthly show titled, “Focus on Your Schools” that is aired on LCTV. These shows are being utilized as another way to communicate with residents about a variety of topics pertaining to the schools. The shows have covered topics pertaining to financial practices, budget development, curriculum, instruction and assessment, strategic planning, and educational innovation.

We continue to perform the difficult, yet rewarding, work of educating our children. This can only happen due to the efforts of professional staff, hard-working students and supportive parents and community.

A Greek philosopher once said, "The foundation of every state is the education of its youth." The same holds true for our town. Let us build upon the foundation with all that we do.

TEACHER'S SALARY SCHEDULE FY 2006

FY 2006 Drop Step; 1% Step 1 1 to 14; 3% Top Step

OLD STEP	NEW STEP	Bachelor's	B + 15	Master's	M + 15	M + 30	M + 45	M + 60	Doctorate
1		DROP	DROP	DROP	DROP	DROP	DROP	DROP	DROP
2		DROP	DROP	DROP	DROP	DROP	DROP	DROP	DROP
3		DROP	DROP	DROP	DROP	DROP	DROP	DROP	DROP
4	1	\$37,911	\$38,833	\$39,833	\$40,737	\$41,710	\$42,682	\$43,693	\$44,737
5	2	\$39,039	\$39,966	\$40,997	\$41,898	\$42,892	\$43,882	\$44,936	\$46,022
6	3	\$40,206	\$41,131	\$42,196	\$43,089	\$44,102	\$45,117	\$46,206	\$47,339
7	4	\$41,405	\$42,332	\$43,428	\$44,318	\$45,356	\$46,380	\$47,513	\$48,695
8	5	\$45,447	\$43,568	\$44,698	\$45,577	\$46,636	\$47,688	\$48,858	\$50,089
9	6		\$44,837	\$46,002	\$46,875	\$47,955	\$49,025	\$50,239	\$51,523
10	7		\$49,185	\$47,347	\$48,206	\$49,312	\$50,406	\$51,662	\$53,002
11	8			\$48,732	\$49,578	\$50,703	\$51,818	\$53,124	\$54,519
12	9		\$53,442	\$50,796	\$50,989	\$52,135	\$53,276	\$54,626	\$56,081
13	10			\$51,621	\$52,440	\$53,609	\$54,774	\$56,173	\$57,688
14	11			\$53,131	\$53,932	\$55,128	\$56,316	\$57,761	\$59,340
14A	12			\$54,618	\$55,442	\$56,671	\$57,893	\$59,379	\$61,002
14B	13			\$56,148	\$56,995	\$58,258	\$59,514	\$61,041	\$62,710
14C	14			\$57,720	\$58,590	\$59,889	\$61,180	\$62,751	\$64,466
15	15			\$62,399	\$63,178	\$64,541	\$65,906	\$67,655	\$69,601

PROFESSIONAL STAFF

School Year 2005-2006

ADMINISTRATION

NAME	POSITION	DATE OF START	EDUCATION
Scott AndersEn, Ed.D.	Superintendent of Schools	2004	University of Oklahoma Texas A & M University of Georgia
E. Jahn Hart	Ass't. Superintendent For Instructional Services	1998	Valparaiso University Westfield State College
Carol Cash	Business Director	2005(1982)	Apostolic Bible Institute
Allan Oski	Computer Network Specialist	2005	S.T.C.C. Thomas Edison State College New Jersey Institute of Technology
Dianne Georgantas	Administrative Assistant	2005(2000)	Holyoke Community College

BLUEBERRY HILL SCHOOL

Marie Pratt	Principal	2003 (1991)	Our Lady of the Elms College Springfield College American International College
Victoria Allatt	Physical Education	1988	New England College
Nancy Amatruda	Kindergarten	1992	Southern Connecticut State University American International College
Teresa Anderson	Grade 1	1986	Westfield State College
Linda Berg	Grade 2	1986	Springfield College
Elizabeth Boffoli	Grade 5	1992	Our Lady Of The Elms College Westfield State College
Kathleen Chapman	Grade 3	1986	S.U.N.Y. at Oswego
Linda Colton	Kindergarten	1978	University of Massachusetts Westfield State College
Aline Davis	Grade 1	2000	Georgetown University
Kristen DiStefano	Grade 3	2003	Bentley College Simmons College Smith College
Patricia Doyle	Kindergarten	1999	Mount Saint Mary's College
Kristin Giuggio	Resource Room	2003	St. Michael's College
Suzanne Higgins	Grade 3	2001	Smith College Boston University
AnnaMarie Johansen	Grade 4	2001	Heidelberg College
Maria Katoski	Resource Room	2000	Iowa State University
Stacey Kaufman	Grade 2	2004	Hofstra University Simmons College
Kelly Kimball	Resource Room	2005	Radford University Univ. of Hartford
Elizabeth Kosior	Grade 2	1998	Holy Cross College University of Massachusetts-Boston
Michael Kotin, Ed.D.	Grade 4	2004	Princeton University Boston College S.U.N.Y. at Buffalo
Kara Kozloff	Grade 3	2004	Bay Path College
Moira Joyce	Librarian	2005	Assumption College American International College Cambridge College
Diana Landry	Grade 2	1996	Westfield State College
Susan Lauser	Music	2004	Ithaca College
Pamela Lynam	Grade 1	1996	Springfield College

Lynn Marinone	Grade 5	2003	Bay Path College
Lois Magovern	Grade 5	1981	American International College
Lesli Pechulis	Art	1997	University of Massachusetts
Patrick Penti	Grade 4	2002	University of Massachusetts
Marie Pratt	Grade 4	1991	
Jennifer Quynn-Dale	Music	1992	University of North Carolina Boston University
Deanna Renaud	Grade 5	2004	Bay Path College
Allison Robinson	Grade 2	2004	Colby-Sawyer College Cambridge College
Paula Ruyffelaert	Grade 2	1994	University of Massachusetts Westfield State College
Cynthia Schultz	Grade 3	2002	Our Lady of the Elms College University of Massachusetts
Anna Stowell	Physical Education	2004	Springfield College
Sherry Tucker	Grade 3	2003	New College Mount Holyoke College
Beth Mengwasser	Grade 4	1996	University of Massachusetts Lesley College
Karen Williams	Grade 1	1999	Smith College Westfield State College

CENTER SCHOOL

Robert Lincoln, Ph.D.	Principal	2004	Springfield College University of Connecticut
Janet Aronson	LLD	2003	Bridgewater State College Simmons College
Margaret Auth	Grade 2	1988	Marymount College American International College
Peter Bradshaw	Physical Education	1996	Ithaca College Springfield College
Tracy Bradshaw	Resource Room	2005	Dartmouth College University of Massachusetts
Aimee Dalenta	Grade 5	2005	Springfield College
Lynne Doyle	General Ed Resource	2004	Framingham State College
Susan Dufraime	Librarian	2005	American International College Framingham State College Cambridge College
Jean Fontaine	Resource Room	2000	University of Massachusetts
Jean Gagne	Grade 2	1986	Westfield State College Westfield State College
Deborah George	Grade 2	1997	S.U.N.Y. at Oneonta
Mary Hanson	Grade 3	1989	Westfield State College Lesley College Our Lady of the Elms College
Margaret Herpich	Art	2003	Hampshire College University of Massachusetts
Donna Hutton	Grade 5	1994	University of Massachusetts
Karen Kadis	Kindergarten	1989	Tufts University
Marcie Kearing	Grade 1	2004	Westfield State College
Julie Laptas	Grade 4	1999	Framingham State College
Antrese McColgan	Grade 4	2002	University of Massachusetts
Linda McCormick	Grade 4	1975	University of Massachusetts
Arlene McLean	Kindergarten	2005	St. Michael's College
Nancy Melbourne	Grade 5	1992	St. Francis College Mount Holyoke College
Nina Metz	Grade 1	1986	S.U.N.Y. Wheelock College
Myra Morneau	Grade 1	1992	University of Massachusetts Springfield College
Joanne Paar	Grade 3	1988	Eastern Connecticut State

Karen Palazzi	Kindergarten	1977	University of Connecticut Springfield College Westfield State College
Barbara Passo	Grade 3	1988	National College of Education Lesley College
Paula Perfito	Physical Education	1996	Springfield College
Karen Rafferty	Grade 1	1992	S.U.N.Y.
Jamie Rowe	Grade 5	1989	Syracuse University American International College
Rosanna Rushbrook	Grade 3	1988	Westfield State College Westfield State College
Carolyn Ruzala	Grade 5	2002	University of Massachusetts
Maureen St. Amand	Grade 2	1971	Regina Coeli College Westfield State College
Christine Secondo	Math Resource Room	2005	Dean Jr. College Framingham State College Fitchburg State College
Catherine Waldron	Music	2000	University of Nebraska
Elaine Weiner	Grade 1	1989	University of Massachusetts
Maureen Wilson	Gen. Ed. Resource	1995	Notre Dame University Our Lady of the Elms College

WOLF SWAMP ROAD SCHOOL

John Ciesluk, Ed.D.	Principal	1987	Colgate University University of Massachusetts
Cathy Bodzinski	Resource/Autism	2004	Westfield State College
Amy Brydges	Kindergarten	2002	Colby College Lesley University
Erin Caprar	Health/P.E.	2002	Springfield College
Doretta Caputo	Resource/ADL	2004	Our Lady of the Elms College
Mary Jane Centeno	Resource	1995	University of Massachusetts American International College
Carole Chatagner	Grade 1	2004	Westfield State College
Suzanne DiSessa	Grade 2	1996	Bridgewater State College University of Massachusetts
John Ferraro	Music	2005	University of Massachusetts
Sara Ferris	Librarian/Elem	1984	University of Hartford State University of New York
Kristina Gagne	Reading	1992	University of New Hampshire
Karen Graziano	Grade 1	1999	Westfield State College University of Massachusetts
Alana Grossi	Grade 3	2005	Western New England College
Susan Hall	Grade 3	2001	University of Connecticut University of Tennessee
Maureen Kellman	Grade 4	1994	Georgian Court College Our Lady of the Elms College
Katherine Koldys	Grade 2	1970	Our Lady of the Elms College
Catherine Lemay	Grade 5	2005	University of Massachusetts Our Lady of the Elms College
Penelope Mahoney	Music	1993	DelMar College Corpus Christi State University
Catherine McKenna	Grade 1	1995	Our Lady of the Elms College
Eileen Morgan	Grade 2	1984	Central Connecticut State College
Nancy Camerote Moriarty	Math Resource Room	2005	Boston College University of Notre Dame
Mary O'Brien	Grade 3	2005	Providence College College of St. Rose
Sandra Passmore	Kindergarten	1996	Northeastern University
Kimberley Pitoniak	Resource	1996	Fitchburg State College Westfield State College
Rebecca Powell	Grade 4	2003	Boston College

Christopher Pratt	Grade 5	2005	University of Massachusetts Westfield State College
Nancy Russell	Kindergarten	1994	Our Lady of the Elms College
Heidi Salz	Art	1997	University of Massachusetts
Dale Skowera	Grade 4	1999	University of Massachusetts
Alicia Stevenson	Music	2004	University of Massachusetts
Daryl Veysey	Grade 2	1998	Skidmore College
Sherry Walker	Grade 4	1992	University of Massachusetts Westfield State College
Marilyn Washington	Grade 5	1989	University of Connecticut Southern Connecticut State
Donna Young	Grade 3	2004	University of Massachusetts
Gail Zguro	Grade 5	1998	Westfield State College

GLENBROOK MIDDLE SCHOOL

Andrew Paciulli	Principal	2003	University of Massachusetts Suffolk University
Anna Stina Ohlson	Vice Principal	2005	University of Massachusetts
Daniel Albert	Music	2005	University of Massachusetts University of Michigan
Anne Margaret Blain	English	2006	Springfield Tech.Comm. College American International College
Traci Bongo	Mathematics	1996	Westfield State College Lesley College
Ann Boyajian	P. E./Health	1986	Springfield College
Renee Brown	Grade 6	1987	Slippery Rock State University Westfield State College
Patricia Crist	English/Science	1992	Hope College S.U.N.Y.
Vickie Deal	Art		Middle Tenn. State University
William M. Dyson	Social Studies	1977	Hartwick College S.U.N.Y. at Oneonta
Allison Daly	Resource	2003	Westfield State College
Joanne Gendron	Guidance	1984	Central Connecticut State College Springfield College
Julia Golen	Music	2004	University of New Hampshire
Jennifer Grader	Spanish	2003	Our Lady of the Elms College
Cheryl Haller	Resource	1995	Russell Sage College
Elizabeth Homan	Spanish	2001	St. Anselm College
Dorien Jones	Mathematics	1999	Lesley College California State College
Annette King	English	1971	Keene State College
Nicole Madden	P.E./Health	2005	Springfield College
Carolyn McKinney	Science	2002	University of Massachusetts-Boston Bridgewater College
Ann Leichthammer	Grade 6	1984	Waynesburg College American International College
Patricia Mack	Resource	1989	North Adams State College American International College
Gail Meehan	Social Studies	1995	University of Massachusetts
Thoma Miller	Mathematics	1970	Merrimack College Lesley College
Susan Newton	Grade 6	1995	Westfield State College
Pamela Novak	Science	1996	Mount Holyoke College
David Olszewski	Industrial Arts	1985	Fitchburg State College
Lucie Olszewski	French/Spanish	1996	American International College Westfield State College
Holly Pearson	Music	1989	University of Massachusetts
Alisha Powell	Mathematics	2004	Our Lady of the Elms College

Judith Ranahan	Grade 6	1993	Bentley College Westfield State College
John Rauseau	Physical Education	2002	Springfield College
Anne Marie Salvon	Technology Resource	2005	Boston College Regis College
Krista Scott	Resource	2001	Boston College University of Massachusetts
Timothy Symington	Social Studies	2000	St. Anselms College
Patricia Tarnauskas	Science	1976	Westfield State College Cambridge College
Suzanne White	Grade 6	1989	Newton College of the Sacred Heart Westfield State College
Sheron Williams	English	1972	Harpur College Smith College

WILLIAMS MIDDLE SCHOOL

Mary Ann Sedran, Ed.D.	Principal	1979	Westfield State College Central Connecticut State College
Cynthia Affron	English	1986	Russell Sage College Westfield State College
Heather Aveyard	English	1998	University of Edinburgh Westfield State College
Jan Bellows	Spanish	2002	Bay Path College Our Lady of the Elms
Gary Blanchette	Industrial Arts/Tech	1996	Fitchburg State College
Sandra Hill-Budreau	Technology Resource	1969	Westfield State College Lesley College
Barbara Degon	Sp. Ed. Coordinator	1970	Westfield State College
Linda Elman	Grade 6	1988	University of Massachusetts Westfield State College
Susan Galareave	Guidance	2005	Boston College Leslie College University of Alaska
Anna-Maria Gelinas, Ph.D. Spanish/Gen. Ed.		1997	Connecticut College New York University
William Golen	Social Studies	1996	Stonehill College
Donna Grimaldi	Grade 6	1974	Our Lady of the Elms College Lesley College
Marcia Haar	Social Studies	1993	S.U.N.Y. at Albany Boston University
Aloyious Jangl	P.E./Health	1976	Ithaca College Columbia College
Lorraine Kaylor	English/Teacher Assistant to Principal	1986	S.U.N.Y. at Albany Adelphi University
Christine King	Grade 6	1997	Holy Cross College Our Lady Of The Elms College
Kathleen Lawson	Mathematics	2003	Bay Path College
Clarisse Lizotte	French	2003	Our Lady of the Elms College
Cynthia McSheffrey	Resource/Gen.Ed.	2000	Westfield State College
Kathleen Novak	Art	2004	Salve Regina University
Denise Paradis	Science	1994	Westfield State College
Marla Renius	Grade 6	1992	Adrien College Our Lady Of The Elms
Carleen Rovelli	Mathematics	1976	Westfield State College
Kathy Russotto	Physical Education	1987	Springfield College University of Massachusetts
Colleen Santaniello	Science	1994	Central Connecticut State University
Elizabeth Scanlon	Grade 6	2002	Westfield State College
Andrea Sergentanis	Resource Room	2004	Simmons College Smith College

Michael Smith	Music	1999	University of Massachusetts
Judith Smolowitz	Resource	1992	Daemon College S.U.N.Y. at Albany
Deborah Sturgis	English	1988	Boston University Northeastern University
Marilee Trompke	Mathematics	1978	University of Massachusetts Westfield State College
Shannon White	Science	2005	Union College Smith College University of Massachusetts

LONGMEADOW HIGH SCHOOL

Lawrence Berte	Principal	1986	American International College Springfield College
Thomas Landers	Vice Principal	2005	Saint Anselm College Our Lady of the Elms College
Vesta Browne	Dean of Students	1973	American International College Lesley College
Lisa Alves	Spanish	1995	Our Lady of the Elms College
Ruthann August	Resource Room	1998	Fitchburg State College Westfield State College
MaryEllen Barker	English	2002	Mount Holyoke College
Susan Bayley	Science	1981	Memphis State University American International College
Linda Berard	Resource-H.S.	1986	University of Massachusetts American International College
Amy Blackburn	Science	2004	Eckerd College
Amy Brazee	Social Studies	2002	Our Lady of the Elms College
Kim Buescher	Latin	2001	University of Illinois
Deborah Callahan	Art	1987	Duke University
	Department Chair		University of Texas
Russell Campbell	Mathematics	2002	Springfield College Wesleyan University
Pamela Cangemi	English	2003	American International College
George Carellas	For. Lang.\Spanish	1982	American International College
	Department Chair		
Cheryl Casanova	Resource	1976	Colorado University
Beth Chapdelaine	Art	2005	Westfield State College
Molly Colgan	English/Latin	1993	Smith College Cambridge College
Ann Marie Connor	Guidance	2001	University of Massachusetts Springfield College
Christopher Conz	Social Studies	2004	University of Hartford University of Massachusetts
Mark Cormier	English	2000	St. Anselm's College St. John's University
Janet Smith-Coyne	Science	2000	WV Wesleyan Springfield College
Karen Cuthbert	Science	1999	Our Lady of the Elms College University of Massachusetts
Michael Deary	Physical Education	1973	Springfield College
	Department Chair		
Linda DeGradi, Ed.D.	Guidance Director	2004	American International College Springfield College University of Massachusetts
James Dibbern	Science	1995	Bridgewater State College
Mary Ellen Dillon	Social Studies	1993	University of Massachusetts Westfield State College
Karla Drake	English	2001	Bethel College University of Colorado

Nancy Duffy	French	2005	Millersville University Our Lady of the Elms College
Paul Dunkerley	Mathematics	2003	Springfield College
Patricia Dussault	Resource	1992	Framingham State College American International College
Gideon Fischer	Social Studies	1996	Earlham College Simmons College
Matthew Flanagan	Business	2003	Westfield State College
Julia Fournier	Science	2004	University of Massachusetts
Jennifer Givens	English	2003	Northeastern University University of Massachusetts
Hillary Godin	Art	1986	Alma College Southern Connecticut State University
Laura Goldstein	English	2002	University of Pennsylvania Columbia University
Jeffrey Goodwin	Science	1973	Westfield State College
Virginia Guistina	Mathematics	1985	Westfield State College
Rita Hawker	Physical Education	1989	Springfield College
Lorena Healy	Latin	1989	Brown University University of Massachusetts
Ronald Hirsch	Science	1978	S.U.N.Y.
Eric Howard, Ph.D.	Science	2001	University of Massachusetts New College of University of South Florida
Pauline Jacek	Mathematics	1990	University of Rochester Western New England College
Christine Kervaine	Business	2005	University of Massachusetts University of Massachusetts Westfield State College Western New England College
Heather Kosiorek	Social Studies	2002	Franklin Pierce College
Meredith Laughlin	Mathematics	1995	University of Massachusetts Rensselaer Polytechnic Institute
Scott Little	Mathematics	1998	Westfield State College
Karen Locke	Resource	1996	University of Connecticut University of South Florida
Donna Lyons	Guidance	2001	S.U.N.Y. Stonybrook Springfield College
Patrick Magowan	Foreign Language	2005	University of Massachusetts University of Connecticut
Linda McPartlan	Guidance	1998	University of Massachusetts
Linda McShane	English Department Chair	1978	University of Massachusetts
Keith Metzger	Math	2005	Rutgers University Cook College
Ann Moore	Resource	1978	St. Lawrence University
Jessica Moore	English/Reading	2001	Elms College
Holly Moren	English	2005	Westfield State University Clark University
Vivian Morse	Business Department Chair	1986	American International College Lesley College
Michael Mucci	Music Department Chair	1978	S.U.N.Y. University of Massachusetts
K. Jane Murphy	English	1978	Cardinal Cushing College Westfield State College University of Massachusetts
Judy Neilson	Art	1996	Humboldt State University San Francisco State University
Tiffany Newton	Chemistry	2003	Clarkson University Rice University
Robert O'Connell	Mathematics	2001	Holy Cross College University of Massachusetts

Stacy Palozie	Social Studies	2004	University of Massachusetts
John Pantousco	Business/Gen. Ed.	1994	University of Tampa
Susan Peters	Mathematics	1993	Westfield State College
			Lowell Technical Institute
Pamela Pion	English	1999	Westfield State College
			Middlebury College
Robert Pisani	Substance Abuse Response Coordinator	2003	Springfield College
Janice Pontacoloni	English	1978	Western Connecticut State College
			Trinity College
Joseph Porter	Science	2003	Rensselaer Polytechnic Institute
L. Carol Rhodes	Spanish	2000	University of Massachusetts
			Westfield State College
Lori Robbins	Librarian	1996	Westfield State College
			Lesley College
Michael Rosemond	Guidance	1999	Framingham State College
			Assumption College
Alexander Rotsko	Physical Education	1993	Springfield College
			Ithaca College
Geoffrey St.Pierre	Mathematics	2003	University of Massachusetts
Bethany Sawyer	Latin	2005	University of Massachusetts
			Colgate University
Megan Schwartz	Social Studies	2005	St. Lawrence University
Karen Shea	Mathematics Department Chair	1994	Mount St. Mary College
			Boston College
Joanne Sleigh	Science Department Chair	1994	MaCalester College
			University of Massachusetts
Kathleen Smith-Epaul	French	2005	Mount Holyoke College
			University of Massachusetts
Lori Snyder	Social Studies Department Chair	1996	Hamilton College
			Union College
Mark Staples	English	1996	University of Massachusetts
Nicholas St. George	Physical Education	1986	Springfield College
Joseph Sweeney	Social Studies	2000	Westfield State College
Peter Thomsen	Music	1973	S.U.N.Y. at Potsdam
Lorraine Vassilopoulos	General Education	1998	Westfield State College
Stewart Walker	Social Studies	1999	University of Massachusetts
			Simmons College
Robert Weir	Science	2001	Elms College
Kathleen Wells	Mathematics	1992	University of Massachusetts
Kayla Werlin	Music	1995	University of Michigan
			University of Massachusetts
John Williams	English	2005	University of Rochester
			St. John Fisher College
			University of Massachusetts
Catherine Wiseman	Spanish	1990	University of Massachusetts

PUPIL SERVICES DEPARTMENT

Elaine Cuphone, Ed.D.	Director of Pupil Services	2002	Westfield State College
			University of Massachusetts
Susan Bertrand-Grant	Sp. Ed. Coordinator	2000	American International College
Sarah Boretz	Speech Therapist	2005	University of New Hampshire
			Southern CT State University
Joan Butler	Sp. Ed. Coordinator	2005	Northwestern Univ.
			Antioch Univ.
Carol Connery	School Adjustment Counselor	1994	Boston College
			Boston University
John Devine	School Adjustment Counselor	1985	Lehigh University
			Columbia University
Barbara Ezer	Speech Therapist	2005	Adelphi
			Queens College

Paula Frant	Sp. Ed. Coordinator	2004	Southern Connecticut State College
Diane Friedberg	Speech Therapist	2004	George Washington University University of the Witwatersrand: Johannesburg, South Africa
Jennifer Hunt	Speech Therapist	2001	Harvard University University of Massachusetts University of Connecticut
Gail Mengel, Ph.D.	School Psychologist	1974	University of Massachusetts
Patricia Noonan	Pre-School	1992	College of St. Joseph The Provider Westfield State College
Traci O’Gara	Speech Therapist	1998	Boston College University of Massachusetts
Harriet Parzivand	Speech Therapist	1991	Emerson College William Patterson College
Janine Preston	English Lang. Learner	2005	University of Massachusetts New York University
Mary Jane Reilly	Speech Therapist	1994	Our Lady of the Elms College Smith College
Kathryn Rhodes	Speech Therapist	2003	University of Arizona Springfield College
Jennifer Ronning	School Psychologist	2001	Morehead State University Miami University
Jennifer Rousseau	Sp. Ed. Coordinator	2003	American International College
Brooke Sledzieski	Pre-School	1999	Westfield State College
James Sullivan	Adapted Phys. Ed.	2001	Lehman College University of Connecticut
Kelly Trombly	School Adjustment Counselor	2002	Western New England College Springfield College
Mary Ann Wesolowski	School Adjustment Counselor	1995	Our Lady of the Elms College University of Connecticut
Maureen Yelle	Speech Therapist	2001	University of Massachusetts

VETERANS' AND GRAVES AGENT

To the Honorable Select Board:

Veterans' Services is under the auspices of the Commissioner of Veterans' Services, a State agency located at 239 Causeway St. Suite 100, Boston, Massachusetts. This program is provided for veterans in need. We are guided by the Massachusetts General Laws, Chapter 115. Any moneys expended by the Town are reimbursed at the rate of 75%. Twenty five veterans or widows of veterans made inquiries as to benefits they may be entitled to during the past year. With a lot of personal attention to many veterans or their families I am happy to report that no one is in need of financial services at this time. The present program is working very well and I hope we can keep this up.

In addition to serving the needs of veterans, the Veterans' Agent is responsible for flagging the graves of our deceased veterans in the Longmeadow Cemetery. Twelve new markers were installed this year with all Veterans' graves re-flagged in May, before Memorial Day. If you need a flag for any veteran's grave in the Longmeadow Cemetery, please notify the Selectmen's Office or the veteran's agent and it will be taken care of immediately

Inquiries for assistance for veterans, their dependents, widows and children are most welcome and the office would be happy to help whenever possible. Contact can be made by calling the Select Board's Office at 565-4110 or to my home at 567-3046

Respectfully submitted,

Peter A. Santos
Veterans' and Graves Agent

Some Town of Longmeadow By-Laws

! No on-street overnight parking (for more than one hour) from 1:00 a.m. - 6:00 a.m. allowed in Town at anytime or anywhere. (*Longmeadow By-Laws -- Article 4, Chapter 200, Section 216*).

! Parking Fines: \$10.00/violation, Fire Lane \$15.00, Handicapped Parking \$50.00.

! Dogs six months or older are required to be licensed and tagged. The Town Clerk's office issues the licenses. A copy of a valid rabies certificate must be on file at the time the dog is licensed. The licensing period is from April 1st through March 31st. The licensing fee for male or female dogs is \$20.00; the fee for spayed or neutered dogs is \$10.00 provided proof of the procedure is shown to the Clerk the first time the dog is licensed following the operation. A \$15.00 late fee is imposed if the dog is not licensed by May 31st.

! The owner of any real estate in the Town which abuts on any public or private way within the Town where there is a treebelt shall keep said treebelt mowed and free and clean of all litter, debris, noxious weeds and brush and shall maintain the same in a clean and sanitary manner. (*Longmeadow General By-Laws -- Article 4, Chapter 300, Section 301A*).

! A person who is a resident or an owner of property on which or adjacent to which there is a hard surfaced sidewalk that is under the control of the Town shall clear the sidewalk of ice and snow within 24 hours after the precipitation ceases to fall. If the sidewalk becomes covered with ice that cannot be readily removed, the resident or owner shall place sand or ashes on the sidewalk to render the walk safe for pedestrians. A violation of this section is punishable by a fine of \$25.00. (*Longmeadow General By-Laws -- Article 4, Chapter 300, Section 310*).

! Smoking is prohibited in all Town buildings.

Notes:

Longmeadow By-Laws are available for purchase at the Town Clerk's Office, and are available for viewing at the Town Hall, Storrs Library or on the Town's web site, www.longmeadow.org

Zoning By-Laws are available for purchase in the Town Hall Planning and Community Development Office and are available for viewing at the Town Hall, Storrs Library or on the Town's web site, www.longmeadow.org

Some Helpful Town Facts

- ! Police and Fire **EMERGENCIES** - Dial 9-1-1.
- ! Police **NON-EMERGENCIES** - Call 567-3311.
- ! Fire **NON-EMERGENCIES** - Call 567-3357.
- ! Town Hall Hours of Business:
8:15 a.m. - 4:30 p.m. Mon. – Thurs.; 8:15 a.m. – 12:00 noon Fri.; closed holidays
(*Call individual departments for specific hours of business*)
- ! Storrs Library Hours - Monday through Thursday, 10:00 a.m. to 8:00 p.m.;
Friday, 10:00 a.m. to 5:00 p.m.; Saturday 10:00 a.m. to 4:00 p.m. during the
school year.
- ! Meetings (General Information):
 - # **Select Board Meetings** – One or Two Mondays each month
(schedule set as needed).
 - # **Park Commissioners Meetings** - 2nd Monday of every month.
 - # **Planning Board Meetings** - 1st Tuesday of every month.
 - # **School Committee Meetings** - September through June, second and
fourth Mondays of the month. July and August as needed.
 - # **Zoning Board of Appeals Meetings** - monthly.
 - # **All other Boards/Committee Meetings** - as needed.
- ! Longmeadow Web Site: www.longmeadow.org
E-mail Address: townhall@longmeadow.org

NOTES:

Check postings at Town Hall for specific dates/times/location of meetings.

Locations vary for meetings due to the fact that the Town Hall is not handicap accessible at this time – alternate facilities are utilized – check postings.

If you require special accommodations for any reason, please call the Select Board's office at 565-4110.

RECYCLING AND YARD WASTE CENTER INFORMATION

Longmeadow's mandatory recycling regulation requires that paper, cardboard, glass & cans (co-mingled) be placed separately from trash at curbside. Items picked up at curbside are not accepted at the Recycling Center.

REGULATIONS:

- All persons must be a Longmeadow resident. (*proof of residency may be required*).
- All persons must have an annual (January 1 – December 31) permit sticker on the vehicle driver's side rear window. Walking or bicycling in without a sticker is not permitted. Stickers are not sold at the Center.
- Permit stickers are not transferable.
- Permit stickers are valid for one calendar year – January 1 through December 31.
- Landscaper businesses require a special pass and fee for each trip.
- Fees will be charged for certain items. (*see below*)
- One-day passes are available (*at no charge*) for residents who need to borrow a vehicle to take large items. to the Center. **You must have a current sticker in order to get a one-day pass.**
- **NOTHING LARGER THAN A PICKUP TRUCK WILL BE ALLOWED.**

PURCHASE STICKERS:

Where: Town Hall, 1st floor, Tax Collector's Office, or by mail (*20 Williams Street*).

When: Monday through Thursday 8:15 a.m. – 4:30 p.m., Friday 8:15 a.m. – 12:00 noon

How: Residents must bring in the registration certificate for the vehicle on which the sticker will be attached. If purchasing stickers for other vehicles in your household, you must bring registration for those also (*a copy is OK*). **Stickers may be purchased through the mail by mailing the fee and a copy of the registration to the Tax Collector's Office at 20 Williams Street.** Sticker must be affixed on outside of rear left window.

Fees: Resident Stickers: (Cars, station wagons, small trailers – 4 x 8 maximum size, and pickup trucks without sideboards)
Residents = **\$30**; Seniors over 65 = **\$20**; Second sticker = **\$5**

Resident pickup trucks with extended sideboards will require a **\$25** permit pass for yard waste for each trip to the Center.

Landscaper Passes: Pickup trucks = **\$25/trip**, Dump trucks = **\$30/trip**

Landscapers must bring in a list of customers including addresses, and will be required to give the site attendant the proper pass for their vehicle **each** trip before unloading. No disposal will be permitted without the proper pass.

Fees: Prepaid at Town Hall or by check at the Center (*please, no cash at the Center*)

Propane Tanks: **\$20**/any tank over 20#s

Computer and TV Monitors (CRTs): **\$5**/monitor, **\$15**/console TV

Copy Machines: **\$5**/tabletop, **\$15**/all others

Bulk Items: **\$5**/carload, **\$10**/truckload (van, pick-up, trailer)

Special Bulk Items: **\$10**/item inc. freon-containing items (doors must be removed from refrigerators/freezers), couch, large stuffed chair, carpet/rug, mattresses, box springs

HOURS OF OPERATION:

April through mid-October: Wednesday 12-6, Thursday 10-4, Saturday 9-6, Sunday 10-5

Mid-October through December: Saturday only 9-3

January through March: Saturday only 9-12

(*Closed Easter Sunday April 16 or as posted*)

RECYCLING AND YARD WASTE CENTER "DO'S AND DON'TS"

For your convenience, the Recycling and Yard Waste Center on Pondsides Road near the Department of Public Works is open for these items:

Aluminum

All Aluminum items
Aluminum doors (*no glass*)
Aluminum eaves troughs
Aluminum chairs (*remove webbing*)
Rusted or magnetic items are not aluminum.

Appliances (fees apply)

Made of steel, stoves, washers, dryers, hot water heaters, refrigerators, air conditioners, dehumidifiers (*fees apply*)

Batteries

Lead acid (*automobile*), nicad, button
Bring to gray tool shed.

Bulk (fees apply)

No trash size items.
Couches, large stuffed chairs, mattresses,
Box springs, carpets and rugs
Windows, doors, minor construction debris

No asphalt, brick concrete or ceramic tile accepted!

CRTs (fees apply)

TVs and Computers
Copy Machines

Fluorescent Bulbs

Fluorescent bulbs, mercury switches, thermometers
Also bring to Brightwood Hardware

Propane Tanks (fees may apply)

Valves closed

Metal Items

Stoves, grills, iron and steel

Swap Shop

Stuff "too good" to throw away.
Usable and workable.
Small appliances, lamps, chairs, cribs, strollers, play pens, toys, furniture, etc.

Tires

Tires with rims only
(*rimless tires – recycle curbside 2 per week*)

Wood

Four feet or less in length or width

Yard Waste

Grass clippings, bushes, branches, brush
Three (3") inch diameter maximum.
No steel or rocks (*damages grinder/chipper*)

Some Unacceptable Items:

No curbside recyclables accepted, dispose of curbside recyclables at home.

No household hazardous waste

Call 567-3400 for disposal information
No motor oil – take to Mobil Stations
No paint – use kitty litter method
No encyclopedias – recycle curbside

Recycling and Yard Waste Center questions or curbside trash collection questions?

Call the Department of Public Works at 567-3400.

Notes:

Illegal Dumping: Anyone found illegally dumping material outside of the Recycling and Yard Waste Center is subject to a fine of up to \$300 for each offense.

Violation of Recycling and Yard Waste Center rules and regulations may result in suspension of privileges.

Town of Longmeadow

Telephone Listings

Administrative Departments:

Board of Assessors.....	565-4115
Board of Health.....	565-4140
Council on Aging.....	565-4150
Council on Aging FAX.....	565-4152
Finance Department.....	565-4136
Human Resources.....	565-4128
Information Technologies.....	565-4137
Planning & Comm. Dev.....	565-4153
Select Board.....	565-4110
Town Clerk.....	565-4103
Town Manager.....	565-4110
Town Treasurer.....	567-1066
Town Collector.....	567-1066
Town Hall FAX.....	565-4112

Fire Department:

To Report a Fire Only.....	911
All Other Calls.....	567-3357
Fire Chief.....	565-4179
Fire Dept. FAX.....	565-4114

Over 60 Club:

565-4164

Parks and Recreation:

Community House.....	565-4160
Parks and Rec. FAX.....	565-4165
Greenwood/231 Maple Road:	
Recreation Director.....	565-4163
Greenwood FAX.....	565-4219

Police Department:

<i>Emergencies Only</i>	911
<i>All Other Calls</i>	567-3311
Police Chief.....	565-4192
DARE Office.....	565-4196
Detective Bureau.....	565-4195
Police Dept. FAX.....	567-1087

Public Works Department:

Administrative Office.....	567-3400
Maintenance Department.....	565-4174
Engineering Department.....	567-3400
<i>Emergency After Hours:</i>	
Call Police Dept.....	567-3311
Water Dept. Maintenance.....	565-4190
DPW FAX.....	567-9018

Storrs Library:

.....	565-4181
Library FAX.....	565-4183

School Department:

Administration:

Superintendent.....	565-4200
Business Office.....	565-4200
School Dept. FAX.....	565-4215

Elementary Schools:

Blueberry Hill.....	565-4280
Center.....	565-4290
Wolf Swamp.....	565-4270
Ans. Machine.....	565-4273

Middle Schools:

Glenbrook:

Cafeteria.....	565-4268
Office.....	565-4250
Parent Link.....	565-4255
Williams.....	565-4260

Senior High School:

Cafeteria.....	565-4230
Guidance.....	565-4227
Office.....	565-4220
Pupil Services.....	565-4210

Summer School.....565-4239