

**TOWN OF LONGMEADOW, MASSACHUSETTS**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
AND INDEPENDENT AUDITORS' REPORTS REQUIRED  
UNDER THE SINGLE AUDIT ACT AMENDMENTS OF 1996**

**FOR THE YEAR ENDED JUNE 30, 2011**

**TOWN OF LONGMEADOW, MASSACHUSETTS  
SINGLE AUDIT  
TABLE OF CONTENTS**

	<b><u>PAGE</u></b>
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards	1-2
Schedule of Expenditures of Federal Awards	3-4
Notes to the Schedule of Expenditures of Federal Awards	5
Independent Auditor's Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133	6-7
Schedule of Findings and Questioned Costs	8

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Select Board  
Town of Longmeadow, Massachusetts

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining information of the Town of Longmeadow, Massachusetts, as of and for the fiscal year ended June 30, 2011, which collectively comprise the Town of Longmeadow, Massachusetts' basic financial statements and have issued our report thereon dated February 7, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Town of Longmeadow, Massachusetts' internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Longmeadow, Massachusetts' internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town of Longmeadow, Massachusetts' internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Town of Longmeadow, Massachusetts' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the Town of Longmeadow, Massachusetts in a separate letter dated February 7, 2012.

This report is intended solely for the information and use of management, the Select Board, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

  
Scanlon & Associates, LLC  
South Deerfield, Massachusetts

February 7, 2012

**TOWN OF LONGMEADOW, MASSACHUSETTS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2011**

Federal Grantor/Pass-Through Grantor/ Program Title	State/ Pass-Through Identification Number	Federal CFDA Number	Federal Awards Expended
<b>U. S. Department of Education</b>			
Passed Through Commonwealth of Massachusetts			
Department of Elementary and Secondary Education:			
Title I, Part A:			
Title I - 2010	305-260-0-0159-K	84.010	\$ 2,359
Title I - 2011	305-190-1-0159-L	84.010	67,090
Total Title I, Part A			<u>69,449</u>
Special Education Cluster:			
Special Education PL 94-142 - 2010	240-290-0-0159-K	84.027	54,005
Special Education PL 94-142 - 2011	240-309-1-0159-L	84.027	675,318
ARRA IDEA - 2010	760-237-0-0159-K	84.391	14,500
ARRA IDEA - 2011	760-297-1-0159-L	84.391	394,367
Total Special Education Cluster			<u>1,138,190</u>
Safe and Drug Free Schools and Communities State Grants:			
Drug Free Schools - 2011	332-012-1-0159-L	84.186	3,224
Improving Teacher Quality:			
Teacher Quality - 2010	140-090-0-0159-K	84.367	20,574
Teacher Quality - 2011	140-006-1-0159-L	84.367	46,007
Total Improving Teacher Quality			<u>66,581</u>
Statewide Data Systems:			
Streamline Data Management System - 2010	120-003-0-0159-K	84.372	28,217
Streamline Data Management System - 2011	120-018-1-0159-L	84.372	3,255
Total Statewide Data Systems			<u>31,472</u>
State Fiscal Stabilization Fund - Education State Grants, Recovery Act:			
ARRA Stabilization - 2011	780-132-1-0159-L	84.394	21,942
State Fiscal Stabilization Fund - Race-to-the-Top Incentive Grants, Recovery Act:			
ARRA Race to the Top - 2011	201-274-1-0159-L	84.395	4,217
Education Jobs Fund:			
ARRA Education Jobs - 2011	206-041-1-0159-L	84.410	152,565
Passed Through Commonwealth of Massachusetts			
Department of Early Education and Care:			
Special Education Cluster:			
Special Education Early Childhood Allocation - 2011	EEC-262	84.173	12,859
ARRA Early Childhood - 2011	EEC-762	84.392	15,662
Total Special Education Cluster			<u>28,521</u>
<b>Total U. S. Department of Education</b>			<u>1,516,161</u>
<b>TOTAL Page 1 of 2</b>			<u>\$ 1,516,161</u>

The Notes to the Schedule of Expenditures of Federal Awards are an integral part of this Schedule.

**TOWN OF LONGMEADOW, MASSACHUSETTS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2011**

Federal Grantor/Pass-Through Grantor/ Program Title	State/ Pass-Through Identification Number	Federal CFDA Number	Federal Awards Expended
<b>U. S. Department of Agriculture</b>			
Passed Through Commonwealth of Massachusetts			
Department of Elementary and Secondary Education:			
National School Lunch Program	07-159	10.555	\$ 96,418
Food Donation - School Lunch Commodities	07-159	10.565	31,461
<b>Total U. S. Department of Agriculture</b>			<u>127,879</u>
<b>U. S. Department of Transportation</b>			
Passed Through Commonwealth of Massachusetts			
Executive Office of Public Safety and Homeland Security:			
State and Community Highway Safety			
Police Overtime Enforcement		20.600	2,500
<b>Total U. S. Department of Transportation</b>			<u>2,500</u>
<b>U. S. Department of Health and Human Services</b>			
Passed Through National Association of			
County and City Health Officials:			
Medical Reserve Corps		93.008	6,174
Passed Through Greater Springfield Senior Services, Inc.:			
Aging Congregate Nutrition Services		93.707	10,100
<b>Total U. S. Department of Health and Human Services</b>			<u>16,274</u>
<b>U. S. Department of Homeland Security</b>			
Passed Through Commonwealth of Massachusetts			
Emergency Management Agency:			
Disaster Assistance - January 2010 Snow Storm	FEMA-1959-MA-DR	97.036	28,638
Emergency Management Performance Grant		97.042	5,000
<b>Total U. S. Department of Homeland Security</b>			<u>33,638</u>
<b>TOTAL Page 2 of 2</b>			180,291
<b>TOTAL Page 1 of 2</b>			1,516,161
<b>TOTAL FEDERAL AWARDS EXPENDED</b>			<u>\$ 1,696,452</u>

The Notes to the Schedule of Expenditures of Federal Awards are an integral part of this Schedule.

**TOWN OF LONGMEADOW, MASSACHUSETTS**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**JUNE 30, 2011**

**NOTE A – BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal grant activity of the Town of Longmeadow, Massachusetts, under programs of the federal government for the year ended June 30, 2011. The information in this Schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Because the Schedule presents only a selected portion of the operations of the Town of Longmeadow, Massachusetts, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Town of Longmeadow, Massachusetts.

**NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

- (1) Expenditures reported on the Schedule are reported on the accrual basis of accounting.
- (2) Pass-through entity identifying numbers are presented where available.

**NOTE C – FOOD DISTRIBUTION**

Nonmonetary assistance is reported in the Schedule at the fair market value of the commodities received and disbursed.

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD  
HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL  
CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

To the Honorable Select Board  
Town of Longmeadow, Massachusetts

Compliance

We have audited the Town of Longmeadow, Massachusetts' compliance with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Town of Longmeadow, Massachusetts' major federal programs for the year ended June 30, 2011. The Town of Longmeadow, Massachusetts' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Town of Longmeadow, Massachusetts' management. Our responsibility is to express an opinion on the Town of Longmeadow, Massachusetts' compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town of Longmeadow, Massachusetts' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Town of Longmeadow, Massachusetts' compliance with those requirements.

In our opinion, the Town of Longmeadow, Massachusetts, complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2011.

Internal Control Over Compliance

The management of the Town of Longmeadow, Massachusetts is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Town of Longmeadow, Massachusetts' internal control over compliance with requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of Longmeadow, Massachusetts' internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned



functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

#### Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Longmeadow, Massachusetts, as of and for the fiscal year ended June 30, 2011, and have issued our report thereon dated February 7, 2012, which contained unqualified opinions on those financial statements. Our audit was performed for the purpose of forming opinions on the financial statements as a whole. The schedule of expenditures of federal awards is presented for the purposes of additional analysis as required by U. S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

This report is intended solely for the information and use of management, the Select Board, others within the entity, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

  
Scanlon & Associates, LLC  
South Deerfield, Massachusetts

February 7, 2012

**TOWN OF LONGMEADOW, MASSACHUSETTS  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2011**

**Section I - Summary of Auditor's Results**

**Financial Statements**

Type of auditor's report issued:	Unqualified
Internal control over financial reporting:	
Material weakness identified?	No
Significant deficiency identified not considered to be a material weakness?	None Reported
Noncompliance material to financial statements noted?	No

**Federal Awards**

Internal control over major programs:	
Material weakness identified?	No
Significant deficiency identified not considered to be a material weakness?	None Reported
Type of auditor's report issued on compliance for major programs:	Unqualified
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)?	No

Identification of major programs:

<u>CFDA Number</u>	<u>Name of Federal Program</u>
Special Education Cluster:	
84.027	U. S. Department of Education - Special Education Grants to States
84.173	U. S. Department of Education - Special Education Preschool Grants
84.391	U. S. Department of Education - Special Education Grants to States, Recovery Act
84.392	U. S. Department of Education - Special Education Preschool Grants, Recovery Act

Dollar threshold used to distinguish between Type A and Type B programs:	\$300,000
Auditee qualified as a low-risk auditee?	Yes

**Section II - Financial Statement Findings**

There are no financial statement findings reported.

**Section III - Federal Award Findings and Questioned Costs**

There are no findings or questioned costs on federal programs reported.

**Section IV - Prior Year Findings**

There were no prior year audit findings reported.