



Town of  
**Longmeadow, Massachusetts**  
20 Williams Street, Longmeadow, MA 01106



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TO: Chairwoman Angelides and Members of the Select Board  
FROM: Lyn N. Simmons, Town Manager  
DATE: June 1, 2020  
SUBJECT: Town Manager Report

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**COVID-19 Coronavirus** – Updates will continue to be available on the Town’s dedicated COVID-19 coronavirus website [www.longmeadow.org/coronavirus](http://www.longmeadow.org/coronavirus)

**Reopening Guidance and Updates**

Town departments have been reviewing the guidance and beginning to develop plans to reopen departments, buildings, and programs using the framework supplied by the Governor’s Reopening Advisory Board. Blinn Tennis Courts have reopened and signage has been placed notifying users of the courts that they need to follow safety guidelines while using the courts. The clay tennis courts at Bliss Park will remain closed while maintenance is performed. In order to complete spring and summer related maintenance work, two DPW staff that were on furlough have been brought back. The staff at Storrs Library is working hard on phase 1 reopening plans which will include contactless curbside pickup, more information on that will be released soon. No changes to other furloughed staff have been made at this point, it will continue to be evaluated as we make progress toward reopening. The remainder of town departments will continue to provide services virtually.

**Bliss & Laurel Parks Master Plan**

A community meeting with The Conway School as part of the Bliss and Laurel Parks Master Planning process was held on May 7. The meeting was streamed on LCTV, and taped, for anyone who missed the meeting there is a link on the Bliss & Laurel Master Landscape Plan website [www.longmeadow.org/restoreblissandlaurel](http://www.longmeadow.org/restoreblissandlaurel). A community meeting to view the preliminary design plans has been scheduled for Thursday, June 4, 2020 at 7PM. The Zoom invite information is available on the website and the meeting will be aired on LCTV.

**Annual Town Meeting**

The Annual Town Meeting is scheduled for Tuesday, June 23, 2020 with a rain date of June 24. The meeting will be held outside at Longmeadow High School. An Annual Town Meeting logistics team has been meeting for several weeks to prepare and plan for Town Meeting. A copy of the warrant has been posted online and is available for viewing at [www.longmeadow.org/townmeeting](http://www.longmeadow.org/townmeeting). In order to help with planning efforts we are asking residents to take a survey on whether they will be attending Town Meeting, the survey is available on the website. Warrant booklets are being printed and will be delivered to households in early June. On June 8 and June 22 there will be forums providing overview of the Town Meeting articles to offer question and answers in advance of the Town Meeting.

**Town Election**

The Town Election is scheduled for Tuesday, June 16, 2020. Registered voters are strongly encouraged to vote by mail by completing an absentee ballot application, available on the Town’s website at [www.longmeadow.org](http://www.longmeadow.org). Voting by absentee ballot due to the COVID-19 coronavirus crisis is also encouraged by the Secretary of State’s Office. If you are unable to access the application online please call the Town Clerk’s Office at (413) 565-4103 and an application will be mailed to you.

Each registered voter must fill out a separate application form. There is a section on the application that allows the voter to select to receive a ballot for each election this calendar year. If that selection is made the voter would automatically receive a ballot by mail for the State Primary Election on September 1 and the General Election on November 3. Due to the anticipated high response of absentee ballot requests, **please return your application as soon as possible to our Town Clerk** (20 Williams St. Longmeadow, MA 01106 or via drop box outside of Town Hall) to assure the timely receipt of your June ballot for our local elections. The polls will still be open on Election Day from 7am – 8pm and additional safety measures will be in place.