



Town of
Longmeadow, Massachusetts
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TO: Chairman Lachiusa and Members of the Select Board
FROM: Lyn N. Simmons, Town Manager
DATE: August 17, 2020
SUBJECT: Town Manager Report

COVID-19 Coronavirus – Updates will continue to be available on the Town’s dedicated COVID-19 coronavirus website www.longmeadow.org/coronavirus

Tropical Storm Isaias Update

A town-wide cleanup has been discussed but no decision has been made yet. The ability to provide a town wide cleanup is complicated right now because we have limited crews available (partially due to vacations and illness). We have a contract with Northern Tree to provide tree cleanup and after working in the town for 6 days they had to move on to Connecticut to assist with storm cleanup. The wood chipper used by the DPW broke and was out of service for several days while we had parts overnighted to fix it. In the interim we had a rent equipment from Northern Tree to continue with cleanup work. If a cleanup is scheduled it will only include tree branches with a diameter of 6” or greater. All smaller debris or small piles of yard waste will need to be disposed of by the homeowner. With the increase in severe weather events over the past year, a clear plan/policy needs to be developed on the expectation of residents and the Town related to storm debris cleanup.

Building Permit Software

The Building Department’s new permitting software program “[PermitLink](#)” has launched. Residents can now go online to apply for permits including fence, accessory structure, building, plumbing, electrical and mechanical permits. The online payment option will be launched in a few weeks.

Knollwood Sidewalk Project

The sidewalk project is substantially complete.



Wolf Swamp Fields

The Wolf Swamp Fields renovation project has gone out to bid. Responses are due by August 20, 2020.

LED Streetlights

The second phase of the streetlight conversion project is substantially complete. If an issue is noticed please email the DPW at publicworks@longmeadow.org. Street light failures or other issues should be reported to the Longmeadow DPW (through their web page at <http://www.longmeadow.org/1176/Streetlights>) or by phone at 413-567-3400.

WestCOMM

State 911 has awarded WestCOMM a \$2.6 million development grant and a \$2.3 support and incentive grant. The development grant award contains the community assessments and money for renovation of a new facility.

Morningside Drive Culvert Replacement Project

DPW had a pre-construction meeting on July 31 with the contractor (Aqua Line Utility Inc.) and DPC Consulting for the project. Work is likely to start the first week of September. Installation of erosion and sedimentation controls may begin sooner.

META Grant

With the help of Select Board member Gold, Town Engineer Keane, and members of the Energy & Sustainability Committee I will be submitting a Municipal Energy Technical Assistance Grant to the Green Communities division of Mass Department of Energy Resources this week. We are applying for grant funding for a feasibility analysis, conceptual level clean energy plan and high-level business case for a contemplated community shared solar project at the soon-to-be former DPW location.

Eagle Scout Project

The decommissioned WWII memorial at Town Hall was removed. The area will be restored with plantings and the flagpole will remain.

