



LONGMEADOW FIRE DEPARTMENT

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If noted devices, equipment, etc is not installed or required in a specific building, the item is not applicable.

Exits/Mean of Egress: Conditions which interfere with the efficiency and use of any fire protection equipment, or fire escapes, stairs, passageways, doors or windows liable to interfere with the egress of occupants or the operation of the fire department in case of fire are prohibited (CMR 527 1.06).

___ **Exit doors unlocked/unblocked.**

___ **Exit access unobstructed**

___ Exterior of exit doors are clear and operable.

___ Enclosed exit stairways clear and free of storage.

___ Exit lights are operable.

___ No added surface bolts/latches on exit doors.

___ Exit doors readily distinguishable as such, with no mirrors or other coverings over doors.

Fire Protection Systems: The owner, tenant or lessee of every building or structure shall be responsible for the care and maintenance of all fire protection systems, including equipment and devices, to insure that safety and welfare of the occupants (527 CMR 1.06 (2)). Conditions which interfere with the efficiency and use of any fire protection equipment are prohibited. Accumulations of grease on kitchen cooking equipment, or oil, grease or dirt upon, under or around any mechanical equipment are prohibited.

___ **Fire alarm, fire sprinkler, and suppression systems are inspected and tested at required intervals**

___ Sprinkler fire pump is tested annually; documentation required

___ Wet standpipe system is flow tested every year; documentation required.

___ Dry standpipe system is hydro-tested every 5 years; documentation required

___ **Sprinkler/standpipe connections (FDC) is unobstructed, accessible, appropriately sized, and clearly signed**

_____FDC caps in place and FDC couplings freely spin.

_____ Sprinkler heads are unobstructed with no storage with-in 18 inches (36 inches for ESFR and Large Drop fire sprinklers).

_____ Sprinkler heads are free of paint, corrosion, or other debris.

_____ Sprinkler valve rooms are accessible and free of storage, and their location identified by obvious signage with red background and white letters.

_____Fire alarm devices (pull stations, control panels, etc.) are accessible.

_____ Fire alarm monitored.

_____Fire Alarm Control Panel (FACP) accessible and location identified.

_____Fire alarm system horns and strobes are not obstructed.

_____ Kitchen hood suppression system inspected at 6 month intervals.

_____ **Kitchen hood vent system inspected and cleaned at required intervals.**

_____Kitchen hood suppression system remote pull is accessible.

_____ **Fire extinguishers inspected annually (fire extinguishers required in all commercial buildings)**

_____ **Fire extinguishers are present, accessible, and mounted.**

Fire Protection Assemblies: The owner, tenant or lessee of every building or structure shall be responsible for the care and maintenance of all fire protection systems, including equipment and devices, to insure that safety and welfare of the occupants (527 CMR I .06 (2)). Conditions which interfere with the efficiency and use of any fire protection equipment are prohibited. Obstructions to or on fire escapes, stairs, passageways, doors or windows, liable to interfere with the egress of occupants or the operation of the fire department in case of fire are prohibited.

_____ **Fire doors are operable by self-closing and latching.**

_____ **Fire doors are not wedged or propped open.**

_____ Fire rated walls, floor, and ceiling construction not breached

_____ No obstructions blocking operation of fire doors or access to doors.

Electrical: Hazardous conditions arising from defective or improperly used or installed electrical wiring, equipment or appliances is prohibited

_____ **Emergency lighting/exit signs must be maintained and operable (on both AC and battery power)**

_____ Emergency generator is fully tested annually

_____ **Extension cords not used in place of permanent wiring.**

_____ Outlet/switch/electrical covers in place.

_____ Covers for junction boxes, panels, etc. are in place.

_____ Electrical rooms are identified by signage; signage must be clear and obvious

Housekeeping: Dangerous conditions which are liable to cause or contribute to the spread of fire or explosion in or on said premises, building or structure or endanger the occupants; accumulations of rubbish, waste, paper, boxes, shavings, or other combustible materials, or excessive storage of any combustible material; and dangerous or unlawful amounts of combustible, explosive or otherwise hazardous are prohibited. The storage of excessive combustibles or high heat release materials shall be allowed under permits and conditions issued by the head of the fire department

_____ No accumulation of combustible waste.

_____ **Electrical, mechanical, boiler rooms are accessible and free of storage.**

_____ **3-foot clearance maintained around electrical panels.**

_____ Electrical equipment and motors free of debris and build-up (i.e. sawdust, lint, etc.) and serviced

_____ 3 foot clearance maintained around spray booth

_____ No combustible storage in spray booth or flammable liquid storage room.

Miscellaneous

___ Street address numbers posted and clearly visible.

___ No combustible decorative material in exit corridors or assembly occupancies

___ Privately-owned fire hydrants accessible and operational. Tested in accordance with NFPA 25.

___ Natural gas meters subjected to vehicle traffic protected from damage.

___ Access road unobstructed

School paper regulations

___ Paper cannot cover greater than 20% of total classroom wall area (if not sprinklered)

___ Paper cannot cover greater than 50% of total wall area (If sprinklered)

___ Paper materials cannot cover greater than 10% of the surface area of an exit access pathway, assembly area, or corridor (fully enclosed cabinets can be an exception)

___ Paper materials may not be posted in an exit or enclosed exit stairs